

DEPARTMENT OF SOCIAL WELFARE AND DEVELOPMENT
FY 2020 Indicative Annual Procurement Plan for Commonly-Used Supplies and Equipment (APP-CSE)

Item No.	Item Code	Item & Specifications	Unit of Measure	Jan	Feb	Mar	Q1	Apr	May	Jun	Q2	Jul	Aug	Sep	Q3	Oct	Nov	Dec	Q4	Total Quantity	Price Catalogue	TOTAL AMOUNT
PART I. AVAILABLE AT PROCUREMENT SERVICE STORES																						
Pesticides or Pest Repellents																						
1	10191509-IN-A01	INSECTICIDE, aerosol type, net content: 600ml min	can	16	10	10	36	10	10	10	30	10	10	10	30	10	10	10	30	126	139.36	17,559.36
Solvents																						
2	12191601-AL-E01	ALCOHOL, ethyl, 68%-70%, scented, 500ml (-5ml)	bottle	1,170	293	592	2,055	557	243	137	937	652	218	172	1,042	269	231	102	602	4,636	43.99	203,937.64
Color Compounds and Dispersions																						
3	12171703-SI-P01	STAMP PAD INK, purple or violet	bottle	39	4	7	50	16	4	2	22	29	3	7	39	7	2	2	11	122	24.63	3,004.86
Films																						
4	13111203-AC-F01	ACETATE, thickness: 0.075mm min (gauge #3)	roll	9	4		13		4		4		2		2		2		2	21	737.24	15,482.04
5	13111201-CF-P01	CARBON FILM, PE, black, size 210mm x 297mm	box	2		100	102													102	221.00	22,542.00
6	13111201-CF-P02	CARBON FILM, PE, black, size 216mm x 330mm	box	11			11	10			10	21			21					42	208.52	8,757.84
Paper Materials and Products																						
7	14111525-CA-A01	CARTOLINA, assorted colors	pack	36	41	8	85	8	31	2	41	31	31	3	65	9	32	2	43	234	72.78	17,030.52
8	14111506-CF-L11	CONTINUOUS FORM, 1 PLY, 280 x 241mm	box	11			11													11	682.24	7,504.64
9	14111506-CF-L12	CONTINUOUS FORM, 1 PLY, 280 x 378mm	box																		1,029.60	-
10	14111506-CF-L22	CONTINUOUS FORM, 2 ply, 280 x 378mm, carbonless	box																		1,300.00	-
11	14111506-CF-L21	CONTINUOUS FORM, 2 ply, 280mm x 241mm, carbonless	box																		765.44	-
12	14111506-CF-L31	CONTINUOUS FORM, 3 PLY, 280 x 241mm, carbonless	box	110			110													110	596.80	65,648.00
13	14111506-CF-L32	CONTINUOUS FORM, 3 PLY, 280 x 378mm, carbonless	box	55			55													55	1,034.80	56,914.00
14	14111609-LL-C01	LOOSELEAF COVER, made of chipboard, for legal	bundle	26	65	3	94	24	50	3	77	58	55	3	116	1	52	2	55	342	670.70	229,379.40
15	14111514-NP-S02	NOTE PAD, stick on, 50mm x 76mm (2" x 3") min	pad	877	285	170	1,332	209	257	82	548	495	285	105	885	71	225	59	355	3,120	32.22	100,526.40
16	14111514-NP-S04	NOTE PAD, stick on, 76mm x 100mm (3" x 4") min	pad	995	312	175	1,482	219	278	81	578	633	308	110	1,051	209	250	62	521	3,632	56.06	203,609.92
17	14111514-NP-S03	NOTE PAD, stick on, 76mm x 76mm (3" x 3") min	pad	1,028	313	160	1,501	217	285	82	584	672	305	95	1,072	207	245	59	511	3,668	41.50	152,222.00
18	14111514-NB-S01	NOTEBOOK, STENOGRAPHER, spiral, 40 leaves	piece	716	555	290	1,561	675	665	200	1,540	680	630	215	1,525	525	680	170	1,375	6,001	12.04	72,252.04
19	14111507-PP-M01	PAPER, MULTICOPY, 80gsm, size: 210mm x 297mm	ream	5,232	1,832	1,627	8,691	1,527	1,552	502	3,581	2,732	1,732	587	5,051	1,457	1,482	462	3,401	20,724	132.37	2,743,235.88
20	14111507-PP-M02	PAPER, MULTICOPY, 80gsm, size: 216mm x 330mm	ream	1,113	180	73	1,366	184	174	13	371	259	173	59	491	56	129	3	188	2,416	154.75	373,876.00
21	14111507-PP-C01	PAPER, Multi-Purpose (COPY) A4, 70 gsm	ream	600		130	730	30		35	65	100		30	130	20		35	55	980	114.51	112,219.80
22	14111507-PP-C02	PAPER, Multi-Purpose (COPY) Legal, 70 gsm	ream	90	5	10	105	15	5	5	25	20	10	10	40	10			10	180	129.98	23,396.40
23	14111531-PP-R01	PAPER, PAD, ruled, size: 216mm x 330mm (± 2mm)	pad	33	4	12	49	6	4	12	22	20	8	16	44	7	8		15	130	17.35	2,255.50
24	14111503-PA-P01	PAPER, PARCHMENT, size: 210 x 297mm, multi-purpose	ream	123	39	126	288	12	41	6	59	22	42	8	72	5	35	2	42	461	96.20	44,348.20
25	14111818-TH-P02	PAPER, THERMAL, 55gsm, size: 216mm±1mm x 30m-0.3m	roll	2	10	10	22	12	11		23	2	10		12		11		11	68	48.78	3,317.04
26	14111531-RE-B01	RECORD BOOK, 300 PAGES, size: 214mm x 278mm min	book	144	18	17	179	35	15	12	62	39	16	15	70	80	10	8	98	409	70.72	28,924.48
27	14111531-RE-B02	RECORD BOOK, 500 PAGES, size: 214mm x 278mm min	book	122	18	16	156	32	15	6	53	42	16	9	67	47	11	1	59	335	101.92	34,143.20
28	14111704-TT-P02	TOILET TISSUE PAPER 2-plys sheets, 150 pulls	pack	98	2	11	111	5	2	11	18	47	2	11	60	5	10	3	18	207	65.42	13,541.94
Batteries and Cells and Accessories																						
29	26111702-BT-A01	BATTERY, dry cell, AA, 2 pieces per blister pack	pack	618	102	468	1,188	154	128	30	312	265	107	50	422	138	68	30	236	2,158	19.73	42,577.34
30	26111702-BT-A02	BATTERY, dry cell, AAA, 2 pieces per blister pack	pack	413	78	638	1,129	107	89	13	209	173	81	28	282	103	49	13	165	1,785	19.50	34,807.50

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31	26111702-BT-A03	BATTERY, dry cell, D, 1.5 volts, alkaline	pack	11			11					5			5					16	88.40	1,414.40
Manufacturing Components and Supplies																						
32	31201610-GL-J01	GLUE, all purpose, gross weight: 200 grams min	jar	129	35	93	257	11	31	4	46	81	30	14	125	5	31	2	38	466	47.82	22,284.12
33	31151804-SW-H01	STAPLE WIRE, for heavy duty staplers, (23/13)	box	91	18	46	155	42	19	16	77	43	29	24	96	14	20	9	43	371	20.68	7,672.28
34	31151804-SW-S01	STAPLE WIRE, STANDARD, (26/6)	box	422	125	130	677	127	144	79	350	221	125	100	446	98	107	66	271	1,744	20.05	34,967.20
35	31201502-TA-E01	TAPE, ELECTRICAL, 18mm x 16M min	roll	42	10		52	12	3		15	30			30	5			5	102	18.20	1,856.40
36	31201503-TA-M01	TAPE, MASKING, width: 24mm (±1mm)	roll	381	90	61	532	170	79	26	275	342	89	31	462	92	77	18	187	1,456	55.12	80,254.72
37	31201503-TA-M02	TAPE, MASKING, width: 48mm (±1mm)	roll	231	94	56	381	110	76	31	217	239	85	21	345	57	73	18	148	1,091	106.60	116,300.60
38	31201517-TA-P01	TAPE, PACKAGING, width: 48mm (±1mm)	roll	241	70	36	347	89	47	21	157	158	64	13	235	47	46	16	109	848	18.20	15,433.60
39	31201512-TA-T01	TAPE, TRANSPARENT, width: 24mm (±1mm)	roll	520	107	81	708	147	63	24	234	310	74	34	418	59	44	21	124	1,484	9.10	13,504.40
40	31201512-TA-T02	TAPE, TRANSPARENT, width: 48mm (±1mm)	roll	179	94	46	319	85	41	21	147	212	61	16	289	31	43	19	93	848	18.20	15,433.60
41	31151507-TW-P01	TWINE, plastic, one (1) kilo per roll	roll	28	11	6	45	29	5	5	39	38	7		45	7	5	5	17	146	50.96	7,440.16
Heating and Ventilation and Air Circulation																						
42	40101604-EF-G01	ELECTRIC FAN, INDUSTRIAL, ground type, metal blade	unit			5	5		3		3									8	974.48	7,795.84
43	40101604-EF-C01	ELECTRIC FAN, ORBIT type, ceiling, metal blade	unit	6			6													6	1,192.88	7,157.28
44	40101604-EF-S01	ELECTRIC FAN, STAND type, plastic blade	unit	8			8									2			2	10	1,006.39	10,063.90
45	40101604-EF-W01	ELECTRIC FAN, WALL type, plastic blade	unit		2		2									2			2	4	669.66	2,678.64
Lighting and Fixtures and Accessories																						
46	39101605-FL-T01	FLUORESCENT LAMP, 18 WATTS, linear tubular (T8)	piece	225	53	586	864	6	23	36	65	111	28	26	165	1	3	16	20	1,114	40.56	45,183.84
47	39101628-LB-L01	Ligth Bulb, LED, 7 watts 1 pc in individual box	piece	22	5	10	37	2	14		16	12	5		17					70	72.49	5,074.30
Measuring and Observing and Testing Equipment																						
48	41111604-RU-P02	RULER, plastic, 450mm (18"), width: 38mm min	piece	25	11	8	44	3	10		13	4	11		15		10		10	82	15.48	1,269.36
Cleaning Equipment and Supplies																						
49	47131812-AF-A01	AIR FRESHENER, aerosol, 280ml/150g min	can	15	3	16	34		3	10	13		3	16	19		3	10	13	79	86.06	6,798.74
50	47131604-BR-S01	BROOM, soft (tambo)	piece	3			3													3	130.00	390.00
51	47131604-BR-T01	BROOM, STICK (TING-TING), usable length: 760mm min	piece	5			5	7			7	8			8					20	30.58	611.60
52	47131829-TB-C01	CLEANER,TOILET BOWL AND URINAL, 900ml-1000ml cap	bottle																		41.60	-
53	47131805-CL-P01	CLEANSER, SCOURING POWDER, 350g min./can	can	22			22	20			20	20			20					62	23.92	1,483.04
54	47131811-DE-B02	DETERGENT BAR, 140 grams as packed	bar	34			34	35			35	35			35					104	8.01	833.04
55	47131811-DE-P02	DETERGENT POWDER, all purpose, 1kg	pack	34			34	30			30	30			30					94	37.43	3,518.42
56	47131803-DS-A01	DISINFECTANT SPRAY, aerosol type, 400-550 grams	can	18	8	11	37	9	8	11	28	9	8	11	28	9	8	11	28	121	122.98	14,880.58
57	47131601-DU-P01	DUST PAN, non-rigid plastic, w/ detachable handle	piece	3			3													3	24.84	74.52
58	47131802-FW-P02	FLOOR WAX, PASTE, RED	can																		269.36	-
59	47131830-FC-A01	FURNITURE CLEANER, aerosol type, 300ml min per can	can																		87.36	-
60	47121804-MP-B01	MOP BUCKET, heavy duty, hard plastic	unit																		1,911.00	-
61	47131613-MP-H02	MOPHANDLE, heavy duty, aluminum, screw type	piece																		145.60	-
62	47131619-MP-R01	MOPHEAD, made of rayon, weight: 400 grams min	piece																		110.24	-
63	47131501-RG-C01	RAGS, all cotton, 32 pieces per kilogram min	bundle	177	58	54	289	122	10	7	139	155	40	12	207	39	10	7	56	691	49.69	34,335.79
64	47131602-SC-N01	SCOURING PAD, made of synthetic nylon, 140 x 220mm	pack	40			40	42			42	42			42	2			2	126	102.96	12,972.96

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65	47121701-TB-P04	TRASHBAG, plastic, transparent	roll	18	10	5	33	6	5		11	9	6	5	20	5	5		10	74	139.88	10,351.12
66	47121702-WB-P01	WASTEBASKET, non-rigid plastic	piece	25	25		50													50	23.59	1,179.50
Information and Communication Technology (ICT) Equipment and Devices and Accessories																						
67	43211507-DCT-03	Desktop Computer, branded	unit	31			31													31	39,208.00	1,215,448.00
68	43202003-DV-W01	DVD REWRITABLE, speed: 4x min, 4.7GB capacity min	piece	636	315	140	1,091	60	315	20	395	100	315	20	435	20	315	20	355	2,276	21.79	49,594.04
69	43201827-HD-X02	EXTERNAL HARD DRIVE, 1TB, 2.5"HDD, USB 3.0	piece	47	5	27	79	9	7	8	24	6	6	6	18	5	3	2	10	131	2,724.80	356,948.80
70	43202010-FD-U01	FLASH DRIVE, 16 GB capacity	piece	159	9	30	198	15	7	13	35	9	5	5	19	5	7	5	17	269	276.64	74,416.16
71	43211503-LCT-03	Laptop Computer, branded	unit	23			23	2			2									25	35,916.40	897,910.00
72	43211708-MO-O01	MOUSE, optical, USB connection type	unit	37	3	5	45	15	1		16	10	3		13	5	1		6	80	134.99	10,799.20
73	43212102-PR-D02	PRINTER, IMPACT DOT MATRIX, 24 pins, 136 column	unit	11			11													11	33,131.28	364,444.08
74	43212102-PR-D01	PRINTER, IMPACT DOT MATRIX, 9 pins, 80 columns	unit	6			6			1	1									7	7,995.52	55,968.64
75	43212105-PR-L01	PRINTER, LASER, monochrome, network-ready	unit	31	5	19	55	4	4	5	13	4	4	4	12	4	4	4	12	92	724.88	66,688.96
76		All in one printer,print scan copy (1000 impression, 32mb), COPYING 5 cpm(black) 3cpm (color) 600 dpi (black) 600 dpi (color) PRINTING 5ppm (black) 3ppm color 600x600 dpi (color) SCANNING 600DPI, 24 BIT, AT LEAST , pdf<tiff<jpeg DOCUMENT AND MEDIA HANDLING 20 sheets atleast A4 100 sheets, PC CONNECTIVITY HI SPEED usb 2.0 1 year hardware warranty	unit			2	2													2	14,999.00	29,998.00
77		Toner for All in one printer,print scan copy (1000 impression, 32mb), COPYING 5 cpm(black) 3cpm (color) 600 dpi (black) 600 dpi (color) PRINTING 5ppm (black) 3ppm color 600x600 dpi SCANNING 600DPI, 24 BIT, AT LEAST , pdf<tiff<jpeg DOCUMENT AND MEDIA HANDLING 20 sheets atleast A4 100 sheets, PC CONNECTIVITY HI SPEED usb 2.0 1 year hardware warranty	cart					5			5	5			5	5			5	15	7,000.00	105,000.00
Office Equipment and Accessories and Supplies																						
78	44121710-CH-W01	CHALK, molded, white, dustless, length: 78mm min	box					1			1									1	25.68	25.68
79	44122105-BF-C01	CLIP, BACKFOLD, all metal, clamping: 19mm (-1mm)	box	476	67	74	617	146	55	49	250	337	60	52	449	57	68	30	155	1,471	7.57	11,135.47
80	44122105-BF-C02	CLIP, BACKFOLD, all metal, clamping: 25mm (-1mm)	box	496	59	71	626	156	52	46	254	347	54	46	447	57	68	30	155	1,482	13.40	19,858.80
81	44122105-BF-C03	CLIP, BACKFOLD, all metal, clamping: 32mm (-1mm)	box	485	51	70	606	116	48	40	204	336	53	53	442	70	61	21	152	1,404	20.55	28,852.20
82	44122105-BF-C04	CLIP, BACKFOLD, all metal, clamping: 50mm (-1mm)	box	316	43	69	428	75	42	39	156	116	44	49	209	60	56	23	139	932	39.52	36,832.64
83	44121801-CT-R01	CORRECTION TAPE, film base type, UL 6m min	piece	1,220	247	731	2,198	463	227	137	827	657	242	142	1,041	285	208	121	614	4,680	17.56	82,180.80
84	44111515-DF-B01	DATA FILE BOX, made of chipboard, with closed ends	piece	585	206	401	1,192	245	93	33	371	561	82	102	745	130	56	20	206	2,514	69.78	175,426.92
85	44122011-DF-F01	DATA FOLDER, made of chipboard, taglia lock	piece	643	274	252	1,169	178	40	48	266	431	99	107	637	37	43	35	115	2,187	68.64	150,115.68
86	44121506-EN-D01	ENVELOPE, DOCUMENTARY, for A4 size document	box	29	5	9	43	5	6	8	19	11	5	7	23	4	4	7	15	100	408.14	40,814.00
87	44121506-EN-D02	ENVELOPE, DOCUMENTARY, for legal size document	box	30	4	8	42	3	5	2	10	5	5	1	11	1	4	1	6	69	518.08	35,747.52
88	44121506-EN-X01	ENVELOPE, EXPANDING, KRAFTBOARD, for legal size doc	box	28	2	10	40	3	5		8	7	5		12		4		4	64	738.40	47,257.60
89	44121506-EN-X02	ENVELOPE, EXPANDING, PLASTIC, 0.50mm thickness min	piece	406	120	345	871	200	265	150	615	220	265	150	635	200	250	150	600	2,721	30.49	82,963.29
90	44121506-EN-M02	ENVELOPE, MAILING,white, 70 gsm	box	27		2	29	1	4	2	7	7		1	8	2		1	3	47	328.64	15,446.08
91	44121504-EN-W02	ENVELOPE, mailing, white, with window, 70 gsm	box	5			5	1			1									6	410.80	2,464.80
92	44111912-ER-B01	ERASER, FELT, for blackboard/whiteboard	piece	26	4	7	37	5	4	5	14	12	4	5	21		4	5	9	81	11.11	899.91
93	44122118-FA-P01	FASTENER, METAL, 70mm between prongs	box	430	75	52	557	58	62	39	159	140	64	41	245	43	63	38	144	1,105	78.92	87,206.60

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94	44111515-FO-X01	FILE ORGANIZER, expanding, plastic, 12 pockets	piece	149	20	38	207	12	20	8	40	37	20	8	65	2	28		30	342	70.61	24,148.62
95	44122018-FT-D01	FILE TAB DIVIDER, bristol board, for A4	set	29	24	62	115	9	5	13	27	18	9	17	44	9	13	5	27	213	12.48	2,658.24
96	44122018-FT-D02	FILE TAB DIVIDER, bristol board, for legal	set	6		18	24			18	18			18	18		8	10	18	78	16.64	1,297.92
97	44122011-FO-F01	FOLDER, FANCY, for A4 size documents	bundle	36	6	6	48	11	5	6	22	14	6	6	26	11	6	5	22	118	253.29	29,888.22
98	44122011-FO-F02	FOLDER, FANCY, for legal size documents	bundle	29	6	6	41	7	5	6	18	9	6	6	21	7	6	5	18	98	291.20	28,537.60
99	44122011-FO-L01	FOLDER, L-TYPE, PLASTIC, for A4 size documents	pack	344	2	601	947	136	5	1	142	151	1	1	153	12	1		13	1,255	171.08	214,705.40
100	44122011-FO-L02	FOLDER, L-TYPE, PLASTIC, for legal size documents	pack	181	2	1	184	9		1	10	16	1	1	18	6	1		7	219	213.72	46,804.68
101	44122027-FO-P01	FOLDER, PRESSBOARD, size: 240mm x 370mm (-5mm)	box	28	4	9	41	1	3	4	8	8	4	4	16		4	3	7	72	746.72	53,763.84
102	44122011-FO-T03	FOLDER, TAGBOARD, for A4 size documents	pack	211	12	3	226	66	8	1	75	84	9	1	94	13	9		22	417	217.36	90,639.12
103	44122011-FO-T04	FOLDER, TAGBOARD, for legal size documents	pack	206	8	5	219	34	7	3	44	64	8	3	75	27	8	2	37	375	279.64	104,865.00
104	44122008-IT-T01	INDEX TAB, self-adhesive, transparent	box	260	171	234	665	80	70	54	204	111	76	59	246	75	69	45	189	1,304	51.88	67,651.52
105	44111515-MF-B02	MAGAZINE FILE BOX, LARGE size, made of chipboard	piece	194	10	13	217	17		13	30	40		13	53		8	5	13	313	41.60	13,020.80
106	44121716-MA-F01	MARKER, FLUORESCENT, 3 assorted colors per set	set	401	59	43	503	110	42	23	175	235	65	38	338	64	45	15	124	1,140	37.23	42,442.20
107	44121708-MW-B01	MARKER, whiteboard, black, felt tip, bullet type	piece	1,082	1,084	69	2,235	183	1,043	36	1,262	332	1,072	36	1,440	28	1,021	30	1,079	6,016	10.31	62,024.96
108	44121708-MW-B02	MARKER, whiteboard, blue, felt tip, bullet type	piece	970	1,082	69	2,121	181	1,044	36	1,261	230	1,072	36	1,338	26	1,021	30	1,077	5,797	10.31	59,767.07
109	44121708-MW-B03	MARKER, whiteboard, red, felt tip, bullet type	piece	234	579	30	843	87	529	7	623	115	557	7	679	9	502	5	516	2,661	10.31	27,434.91
110	44121708-MP-B01	MARKER, PERMANENT, bullet type, black	piece	1,391	1,121	114	2,626	511	1,068	91	1,670	627	1,100	92	1,819	197	1,063	82	1,342	7,457	9.65	71,960.05
111	44121708-MP-B02	MARKER, PERMANENT, bullet type, blue	piece	1,224	1,100	104	2,428	393	1,068	69	1,530	469	1,100	70	1,639	79	1,063	60	1,202	6,799	9.65	65,610.35
112	44121708-MP-B03	MARKER, PERMANENT, bullet type, red	piece	311	521	31	863	126	517	8	651	185	520	6	711	16	505	8	529	2,754	9.65	26,576.10
113	44122104-PC-G01	PAPER CLIP, vinyl/plastic coat, length: 32mm min	box	767	77	86	930	111	63	61	235	205	78	74	357	45	58	50	153	1,675	5.98	10,016.50
114	44122104-PC-J02	PAPER CLIP, vinyl/plastic coat, length: 48mm min	box	533	77	86	696	145	63	61	269	274	78	74	426	44	58	50	152	1,543	12.74	19,657.82
115	44121706-PE-L01	PENCIL, lead, w/ eraser, wood cased, hardness: HB	box	200	60	142	402	115	51	32	198	158	55	32	245	13	52	31	96	941	20.79	19,563.39
116	44122037-RB-P10	RING BINDER, 80 rings, plastic, 32mm x 1.12m	bundle	17	11		28	11	11		22	15	11		26	5	11		16	92	201.64	18,550.88
117	44122101-RU-B01	RUBBER BAND, 70mm min lay flat length (#18)	box	86	8	18	112	6	9	6	21	37	8	5	50	4	7	4	15	198	96.72	19,150.56
118	44121905-SP-F01	STAMP PAD, FELT, bed dimension: 60mm x 100mm min	piece	40	2	4	46	9	1	3	13	12	2	3	17	3	2	2	7	83	27.66	2,295.78
119	44121612-BL-H01	CUTTER BLADE, for heavy duty cutter	piece	113		25	138	62			62	117			117					317	11.77	3,731.09
120	44121612-CU-H01	CUTTER KNIFE, for general purpose	piece	23	1	5	29					9			9					38	27.40	1,041.20
121	44103202-DS-M01	DATING AND STAMPING MACHINE, heavy duty	piece	35	2	3	40	1	2	1	4	1	3		4		2		2	50	478.38	23,919.00
122	44121619-PS-M01	PENCIL SHARPENER, manual, single cutter head	piece	17	4	7	28	3	2		5	5	3		8		2		2	43	187.20	8,049.60
123	44101602-PU-P01	PUNCHER, paper, heavy duty, with two hole guide	piece	60	23	15	98	8	20	2	30	5	11		16		10		10	154	131.96	20,321.84
124	44121618-SS-S01	SCISSORS, symmetrical, blade length: 65mm min	pair	106	25	31	162	14	26		40	5	15		20		16		16	238	15.60	3,712.80
125	44121615-ST-S01	STAPLER, STANDARD TYPE, load cap: 200 staples min	piece	102	26	28	156	76	26	1	103	46	27	1	74	10	27		37	370	82.16	30,399.20
126	44121615-ST-B01	STAPLER, BINDER TYPE, heavy duty, desktop	unit	35	2		37	5		1	6	5			5					48	878.80	42,182.40
127	44121613-SR-P01	STAPLE REMOVER, PLIER-TYPE	piece	79	33	21	133	10	31		41	5	21		26		21		21	221	18.18	4,017.78
128	44121605-TD-T01	TAPE DISPENSER, TABLE TOP, for 24mm width tape	piece	35	14	11	60	5	3		8		6		6		3		3	77	55.83	4,298.91
129	44101602-PB-M01	BINDING AND PUNCHING MACHINE, binding cap: 50mm	unit	4	1		5						1		1					6	10,400.00	62,400.00
130	44101807-CA-C01	CALCULATOR, compact, 12 digits	unit	26	11	16	53		10		10		11		11		10		10	84	135.20	11,356.80

Item No.	Item Code	Item & Specifications	Unit of Measure	Jan	Feb	Mar	Q1	Apr	May	Jun	Q2	Jul	Aug	Sep	Q3	Oct	Nov	Dec	Q4	Total Quantity	Price Catalogue	TOTAL AMOUNT
131	44101714-FX-M01	FACSIMILE MACHINE, uses thermal paper	unit									1			1					1	4,711.20	4,711.20
132	44101601-PT-M01	PAPER TRIMMER/CUTTING MACHINE, max paper size: B4	unit	1		2	3		3		3						2		2	8	8,088.08	64,704.64
133	44101603-PS-M01	PAPER SHREDDER, cutting width: 3mm-4mm (Entry Level)	unit	4		2	6													6	5,699.20	34,195.20
Printer or Facsimile or Photocopier Supplies																						
134	44103109-BR-D05	DRUM CART, BROTHER DR-3455	cart	6	4		10	4	2		6	2	4		6		2		2	24	6,864.00	164,736.00
135	44103105-CA-C04	INK CART, CANON CL-741, Col.	cart																		1,001.52	-
136	44103105-CA-C02	INK CART, CANON CL-811, Colored	cart	5			5	5			5	5			5	5			5	20	1,029.60	20,592.00
137	44103105-CA-B04	INK CART, CANON PG-740, Black	cart																		754.00	-
138	44103105-CA-B02	INK CART, CANON PG-810, Black	cart	14			14	14			14	14			14	14			14	56	780.00	43,680.00
139	44103105-EP-B17	INK CART, EPSON C13T664100 (T6641), Black	cart			3	3			3	3			3	3		3		3	12	254.80	3,057.60
140	44103105-EP-C17	INK CART, EPSON C13T664200 (T6642), Cyan	cart			1	1			1	1			1	1		1		1	4	254.80	1,019.20
141	44103105-EP-M17	INK CART, EPSON C13T664300 (T6643), Magenta	cart			1	1			1	1			1	1		1		1	4	254.80	1,019.20
142	44103105-EP-Y17	INK CART, EPSON C13T664400 (T6644), Yellow	cart			1	1			1	1			1	1		1		1	4	254.80	1,019.20
143	44103105-HP-B09	INK CART, HP C9351AA, (HP21), Black	cart																		658.32	-
144	44103105-HP-T10	INK CART, HP C9352AA, (HP22), Tri-color	cart																		745.68	-
145	44103105-HP-T30	INK CART, HP C9363WA, (HP97), Tri-color	cart																		1,492.40	-
146	44103105-HP-P48	INK CART, HP C9397A (HP72) 69ml Photo Black	cart																		1,996.80	-
147	44103105-HP-C48	INK CART, HP C9398A (HP72) 69ml Cyan	cart																		1,996.80	-
148	44103105-HP-M48	INK CART, HP C9399A (HP72) 69ml Magenta	cart																		1,996.80	-
149	44103105-HP-Y48	INK CART, HP C9400A (HP72) 69ml Yellow	cart																		1,996.80	-
150	44103105-HP-G48	INK CART, HP C9401A (HP72) 69ml Gray	cart																		1,996.80	-
151	44103105-HP-B48	INK CART, HP C9403A (HP72) 130ml Matte Black	cart																		3,016.00	-
152	44103105-HP-B17	INK CART, HP CC640WA, (HP60), Black	cart																		650.00	-
153	44103105-HP-T17	INK CART, HP CC643WA, (HP60), Tri-color	cart																		766.48	-
154	44103105-HP-B35	INK CART, HP CD887AA, (HP703), Black	cart	4	4	6	14	4	4	6	14	4	4	6	14	4	4	6	14	56	339.04	18,986.24
155	44103105-HP-T35	INK CART, HP CD888AA, (HP703), Tri-color	cart	4	4	6	14	4	4	6	14	4	4	6	14	4	4	6	14	56	339.04	18,986.24
156	44103105-HX-C40	INK CART, HP CD972AA, (HP 920XL), Cyan	cart		30		30		30		30		30		30		30		30	120	629.20	75,504.00
157	44103105-HX-M40	INK CART, HP CD973AA, (HP 920XL), Magenta	cart		30		30		30		30		30		30		30		30	120	629.20	75,504.00
158	44103105-HX-Y40	INK CART, HP CD974AA, (HP 920XL), Yellow	cart		30		30		30		30		30		30		30		30	120	629.20	75,504.00
159	44103105-HX-B40	INK CART, HP CD975AA, (HP 920XL), Black	cart		30		30		30		30		30		30		30		30	120	1,242.80	149,136.00
160	44103105-HP-B20	INK CART, HP CH561WA, (HP61), Black	cart																		644.80	-
161	44103105-HP-T20	INK CART, HP CH562WA, (HP61), Tricolor	cart																		826.80	-
162	44103105-HP-B49	INK CART, HP CH565A (HP82) Black	cart			1	1			1	1			1	1			1	1	4	1,872.00	7,488.00
163	44103105-HP-C49	INK CART, HP CH566A (HP82) Cyan	cart			1	1			1	1			1	1			1	1	4	1,300.00	5,200.00
164	44103105-HP-M49	INK CART, HP CH567A (HP82) Magenta	cart			1	1			1	1			1	1			1	1	4	1,300.00	5,200.00
165	44103105-HP-Y49	INK CART, HP CH568A (HP82) Yellow	cart			1	1			1	1			1	1			1	1	4	1,300.00	5,200.00
166	44103105-HX-B43	INK CART, HP CN045AA, (HP950XL), Black	cart	10	15	9	34	10	15		25	10	15		25	10	15		25	109	1,554.80	169,473.20

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167	44103105-HX-C43	INK CART, HP CN046AA, (HP951XL), Cyan	cart	10	15	9	34	10	15		25	10	15		25	10	15		25	109	1,175.20	128,096.80
168	44103105-HX-M43	INK CART, HP CN047AA, (HP951XL), Magenta	cart	10	15	9	34	10	15		25	10	15		25	10	15		25	109	1,180.40	128,663.60
169	44103105-HX-Y43	INK CART, HP CN048AA, (HP951XL), Yellow	cart	10	15	9	34	10	15		25	10	15		25	10	15		25	109	1,180.40	128,663.60
170	44103105-HP-B36	INK CART, HP CN692AA, (HP704), Black	cart																		339.04	-
171	44103105-HP-T36	INK CART, HP CN693AA, (HP704), Tri-color	cart																		339.04	-
172	44103105-HP-B33	INK CART, HP CZ107AA, (HP678), Black	cart	20			20	20			20	20			20	20			20	80	339.04	27,123.20
173	44103105-HP-T33	INK CART, HP CZ108AA, (HP678), Tricolor	cart	20			20	24			24	29			29	26			26	99	339.04	33,564.96
174	44103105-HP-B42	INK CART, HP CZ121A (HP685A), Black	cart																		366.08	-
175	44103105-HP-C33	INK CART, HP CZ122A (HP685A), Cyan	cart																		249.60	-
176	44103105-HP-M33	INK CART, HP CZ123A (HP685A), Magenta	cart																		249.60	-
177	44103105-HP-Y33	INK CART, HP CZ124A (HP685A), Yellow	cart																		249.60	-
178	44103105-HP-T43	INK CART, HP F6V26AA (HP680) Tri-color	cart																		403.83	-
179	44103105-HP-B43	INK CART, HP F6V27AA (HP680) Black	cart																		403.83	-
180	44103105-HX-C48	INK CART, HP L0S63AA (HP955XL) Cyan Original	cart	4	4	4	12	13	3	4	20	4	4	2	10	3	3	4	10	52	1,277.76	66,443.77
181	44103105-HX-M48	INK CART, HP L0S66AA (HP955XL) Magenta Original	cart	4	4	4	12	13	3	4	20	4	4	2	10	3	3	4	10	52	1,277.76	66,443.77
182	44103105-HX-Y48	INK CART, HP L0S69AA (HP955XL) Yellow Original	cart	4	4	4	12	13	3	4	20	4	4	2	10	3	3	4	10	52	1,277.76	66,443.77
183	44103105-HX-B48	INK CART, HP L0S72AA (HP955XL) Black Original	cart	4	4	5	13	23	3	4	30	4	4	2	10	3	3	4	10	63	1,737.02	109,432.16
184	44103105-HP-C51	INK CART, HP T6L89AA (HP905) Cyan Original	cart																		453.62	-
185	44103105-HP-M51	INK CART, HP T6L93AA (HP905) Magenta Original	cart																		453.62	-
186	44103105-HP-Y51	INK CART, HP T6L97AA (HP905) Yellow Original	cart																		453.62	-
187	44103105-HP-B51	INK CART, HP T6M01AA (HP905) Black Original	cart																		741.28	-
188	44103112-EP-R05	RIBBON CART, EPSON C13S015516 (#8750), Black	cart																		76.75	-
189	44103112-EP-R07	RIBBON CART, EPSON C13S015531 (S015086), Black	cart	165			165													165	724.88	119,605.20
190	44103112-EP-R13	RIBBON CART, EPSON C13S015632, Black, forLX-310	cart																		75.92	-
191	44103103-BR-B03	TONER CART, BROTHER TN-2025, Black	cart																		2,556.32	-
192	44103103-BR-B04	TONER CART, BROTHER TN-2130, Black	cart																		1,820.00	-
193	44103103-BR-B05	TONER CART, BROTHER TN-2150, Black	cart																		2,615.60	-
194	44103103-BR-B09	TONER CART, BROTHER TN-3320, Black	cart																		2,941.95	-
195	44103103-BR-B11	TONER CART, BROTHER TN-3350, Black, for HL5450DN (CU Printer)	cart	1			1					1			1					2	4,288.54	8,577.09
196	44103103-HP-B12	TONER CART, HP CB435A, Black	cart																		2,857.92	-
197	44103103-HP-B14	TONER CART, HP CB540A, Black	cart																		3,312.40	-
198	44103103-HP-B18	TONER CART, HP CE255A, Black	cart																		6,791.20	-
199	44103103-HP-B21	TONER CART, HP CE278A, Black	cart																		3,179.28	-
200	44103103-HP-B22	TONER CART, HP CE285A (HP85A), Black	cart																		2,953.60	-
201	44103103-HP-B23	TONER CART, HP CE310A, Black	cart																		2,386.80	-
202	44103103-HP-C23	TONER CART, HP CE311A, Cyan	cart																		2,490.80	-
203	44103103-HP-Y23	TONER CART, HP CE312A, Yellow	cart																		2,490.80	-

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204	44103103-HP-M23	TONER CART, HP CE313A, Magenta	cart																		2,490.80	-
205	44103103-HP-B24	TONER CART, HP CE320A, Black	cart																		2,854.80	-
206	44103103-HP-C24	TONER CART, HP CE321A, Cyan	cart																		3,010.80	-
207	44103103-HP-Y24	TONER CART, HP CE322A, Yellow	cart																		3,010.80	-
208	44103103-HP-M24	TONER CART, HP CE323A, Magenta	cart																		3,010.80	-
209	44103103-HP-B25	TONER CART, HP CE390A, Black	cart																		7,690.80	-
210	44103103-HP-B26	TONER CART, HP CE400A, Black	cart									1			1					1	6,754.80	6,754.80
211	44103103-HP-C26	TONER CART, HP CE401A, Cyan	cart									1			1					1	9,978.80	9,978.80
212	44103103-HP-Y26	TONER CART, HP CE402A, Yellow	cart									1			1					1	9,978.80	9,978.80
213	44103103-HP-M26	TONER CART, HP CE403A, Magenta	cart									1			1					1	9,978.80	9,978.80
214	44103103-HP-B27	TONER CART, HP CE410A, (HP305), Black	cart	4			4	4			4	4			4					12	3,868.80	46,425.60
215	44103103-HP-C27	TONER CART, HP CE411A, (HP305), Cyan	cart					2			2	2			2					4	5,512.00	22,048.00
216	44103103-HP-Y27	TONER CART, HP CE412A, (HP305), Yellow	cart					2			2	2			2					4	5,512.00	22,048.00
217	44103103-HP-M27	TONER CART, HP CE413A, (HP305), Magenta	cart					2			2	2			2					4	5,512.00	22,048.00
218	44103103-HP-B28	TONER CART, HP CE505A, Black	cart	2			2													2	4,079.92	8,159.84
219	44103103-HX-B28	TONER CART, HP CE505X, Black, high cap	cart																		7,213.44	-
220	44103103-HP-B52	TONER CART, HP CF217A (HP17A) Black LaserJet	cart																		2,932.80	-
221	44103103-HP-B51	TONER CART, HP CF280XC	cart		4		4		4		4		4		4		4		4	16	6,962.80	111,404.80
222	44103103-HP-B56	TONER CART, HP CF281A (HP81A) Black LaserJet	cart																		8,640.85	-
223	44103103-HP-B57	TONER CART, HP CF283A (HP83A) LaserJet Black	cart																		3,241.70	-
224	44103103-HX-B51	TONER CART, HP CF283XC (HP83X) Blk Contract LJ	cart																		3,946.80	-
225	44103103-HP-B58	TONER CART, HP CF287A (HP87) black	cart																		10,051.60	-
226	44103103-HX-B52	TONER CART, HP CF325XC (HP25X) Black LaserJet	cart																		13,156.00	-
227	44103103-HP-B60	TONER CART, HP CF350A Black LJ	cart																		2,901.60	-
228	44103103-HP-C60	TONER CART, HP CF351A Cyan LJ	cart																		2,943.20	-
229	44103103-HP-Y60	TONER CART, HP CF352A Yellow LJ	cart																		2,943.20	-
230	44103103-HP-M60	TONER CART, HP CF353A Magenta LJ	cart																		2,943.20	-
231	44103103-HP-B61	TONER CART, HP CF360A (HP508A) Black LaserJet	cart																		7,389.20	-
232	44103103-HP-C61	TONER CART, HP CF361A (HP508A) Cyan LaserJet	cart																		9,474.40	-
233	44103103-HP-Y61	TONER CART, HP CF362A (HP508A) Yellow LaserJet	cart																		9,474.40	-
234	44103103-HP-M61	TONER CART, HP CF363A (HP508A) Magenta LaserJet	cart																		9,474.40	-
235	44103103-HP-B63	TONER CART, HP CF410A (HP410A) black	cart																		4,440.80	-
236	44103103-HX-B54	TONER CART, HP CF410XC (HP410XC) black	cart																		7,441.20	-
237	44103103-HP-C63	TONER CART, HP CF411A (HP410A) cyan	cart																		5,049.20	-
238	44103103-HX-C54	TONER CART, HP CF411XC (HP410XC) cyan	cart																		7,472.40	-
239	44103103-HP-Y63	TONER CART, HP CF412A (HP410A) yellow	cart																		5,049.20	-
240	44103103-HX-Y54	TONER CART, HP CF412XC (HP410XC) yellow	cart																		7,472.40	-

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241	44103103-HP-M63	TONER CART, HP CF413A (HP410A) magenta	cart																		5,049.20	-
242	44103103-HX-M54	TONER CART, HP CF413XC (HP410XC) magenta	cart																		7,472.40	-
243	44103103-HP-B34	TONER CART, HP Q2612A, Black	cart		6		6		2		2		2		2					10	3,164.72	31,647.20
244	44103103-HP-B39	TONER CART, HP Q5942A, Black	cart																		7,482.80	-
245	44103103-HP-B48	TONER CART, HP Q7553A, Black	cart																		3,972.80	-
246	44103103-LX-B03	TONER CART, LEXMARK E360H11P, Black	cart																		8,874.32	-
247	44103103-LX-B05	TONER CART, LEXMARK T650A11P, Black	cart																		9,630.40	-
248	44103103-SA-B06	TONER CART, SAMSUNG MLT-D101S, Black	cart			4	4													4	2,641.60	10,566.40
249	44103103-SA-B07	TONER CART, SAMSUNG MLT-D103S, Black	cart																		2,912.00	-
250	44103103-SA-B08	TONER CART, SAMSUNG MLT-D104S, Black	cart																		2,444.00	-
251	44103103-SA-B09	TONER CART, SAMSUNG MLT-D105L, Black	cart	20	10		30		10		10	10	10		20		10		10	70	2,787.20	195,104.00
252	44103103-SA-B14	TONER CART, SAMSUNG MLT-D108S, Black	cart																		2,745.60	-
253	44103103-SA-B21	TONER CART, SAMSUNG MLT-D203E, Black	cart	10			10	10			10	10			10	12			12	42	7,124.00	299,208.00
254	44103103-SA-B18	TONER CART, SAMSUNG MLT-D203L, Black	cart			20	20													20	4,617.60	92,352.00
255	44103103-SA-B20	TONER CART, SAMSUNG MLT-D203U, black	cart																		9,464.00	-
256	44103103-SA-B12	TONER CART, SAMSUNG MLT-D205E, Black	cart																		9,204.00	-
257	44103103-SA-B05	TONER CART, SAMSUNG MLT-D205L, Black	cart	5		1	6			1	1	4		2	6			1	1	14	5,064.80	70,907.20
258	44103103-SA-B10	TONER CART, SAMSUNG SCX-D6555A, Black	cart																		4,357.60	-
259	44103103-BR-B15	TONER CARTRIDGE, BROTHER TN-3478, Blackf, for printer HL-6400DW (12,000 pages)	cart					18			18									18	6,069.44	109,249.92
260	44103103-CA-B00	TONER CARTRIDGE, CANON 324 II, for printer LBP6780x	cart																		13,399.36	-
Audio and Visual Equipment and Supplies																						
261	45121517-DO-C01	DOCUMENT CAMERA, 3.2M pixels	unit	1			1													1	28,860.00	28,860.00
262	45111609-MM-P01	MULTIMEDIA PROJECTOR, 4000 min ANSI Lumens	unit	6		3	9	2			2		1		1					12	18,616.00	223,392.00
Flag or Accessories																						
263	55121905-PH-F01	PHILIPPINE NATIONAL FLAG, 100% polyester	piece	20			20					10			10					30	319.28	9,578.40
Printed Publications																						
264	55101524-RA-H01	HANDBOOK (RA 9184), 7th Edition	book																		46.28	-
Fire Fighting Equipment																						
265	46191601-FE-M01	FIRE EXTINGUISHER, DRY CHEMICAL, 4.5kgs	unit							1	1									1	1,144.00	1,144.00
266	46191601-FE-H01	FIRE EXTINGUISHER, PURE HCFC 123, 4.5kgs	unit																		4,992.00	-
Consumer Electronics																						
267	52161535-DV-R01	DIGITAL VOICE RECORDER, memory: 4GB (expandable)	unit	10	1	12	23	6	2	1	9		3		3					35	6,828.14	238,984.93
Furniture and Furnishings																						
268	56101504-CM-B01	CHAIR, monobloc, beige, with backrest, w/o armrest	piece																		262.60	-
269	56101504-CM-W01	CHAIR,monobloc, white, with backrest, w/o armrest	piece																		262.60	-
270	56101519-TM-S01	TABLE, MONOBLOC, WHITE, 889 x 889mm (35" x 35")min	unit																		1,326.00	-
271	56101519-TM-S02	TABLE, MONOBLOC, BEIGE, 889 x 889mm (35" x 35")min	unit																		1,326.00	-
Arts and Crafts Equipment and Accessories and Supplies																						
272	60121413-CB-P01	CLEARBOOK, 20 transparent pockets, for A4 size	piece	182	41	205	428	53	33		86	56	38	5	99	8	33		41	654	39.78	26,016.12

Item No.	Item Code	Item & Specifications	Unit of Measure	Jan	Feb	Mar	Q1	Apr	May	Jun	Q2	Jul	Aug	Sep	Q3	Oct	Nov	Dec	Q4	Total Quantity	Price Catalogue	TOTAL AMOUNT
273	60121413-CB-P02	CLEARBOOK, 20 transparent pockets, for LEGAL size	piece	103	10	205	318	42	3		45	45	8	5	58	7	3		10	431	42.38	18,265.78
274	60121534-ER-P01	ERASER, PLASTIC/RUBBER, for pencil draft/writing	piece	76	1	48	125	15	1	38	54	25	1	38	64		9	30	39	282	4.42	1,246.44
275	60121524-SP-G01	SIGN PEN, BLACK, liquid/gel ink, 0.5mm needle tip	piece	1,668	808	803	3,279	597	773	202	1,572	1,017	804	220	2,041	368	780	159	1,307	8,199	34.61	283,777.23
276	60121524-SP-G02	SIGN PEN, BLUE, liquid/gel ink, 0.5mm needle tip	piece	1,758	828	794	3,380	647	776	195	1,618	1,054	818	205	2,077	406	781	150	1,337	8,412	34.61	291,149.41
277	60121524-SP-G03	SIGN PEN, RED, liquid/gel ink, 0.5mm needle tip	piece	256	116	53	425	102	121	23	246	127	121	28	276	65	124	10	199	1,146	34.61	39,664.44
278	60121124-WR-P01	WRAPPING PAPER, kraft, 65gsm (-5%)	pack	76	31	5	112	55	32		87	76	32		108		31		31	338	129.67	43,827.51
TOTAL FOR PART I																					14,610,874.17	
PART II. OTHER ITEMS NOT AVAILABLE AT PS BUT REGULARLY PURCHASED FROM OTHER SOURCES (Note: Please indicate price of items)																						
Common Electrical Supplies																						
1		Starter FS-4	piece	20			20					20			20					40	50.00	2,000.00
2		Ballast 36-40 watts, T8	piece	20			20					20			20					40	185.00	7,400.00
3		Extension Wires	piece	6			6													6	1,500.00	9,000.00
4		Extension cord HD, 3 Meters 6 gang	piece																		500.00	-
5		Extension cord HD, 5 Meters 6 gang	piece																		700.00	-
6		Surge Protector, 6 outlet, 3 meters length, lighted switch	unit/s	5			5													5	711.00	3,555.00
7		Cable Molding (10 meters)	piece					5			5									5	500.00	2,500.00
8		Cable Tie (Twist and Tie)	pack					10			10									10	200.00	2,000.00
9		Cable Zip Tie	pack					2			2									2	200.00	400.00
10		Extension Cord	Piece			5	5													5	1,000.00	5,000.00
11		HDMI Cable	Piece			2	2													2	1,000.00	2,000.00
Common Office Equipment																						
1		Presentation Clicker pointer	unit	2			2													2	2,000.00	4,000.00
2		Document Scanner	unit	4			4													4	14,999.00	59,996.00
3		PAPER, A4 with DSWD logo	ream	7	7	7	21	7	7	7	21	14	14	14	42					84	325.00	27,300.00
4		PAPER, Legal with DSWD logo	ream	5	5	5	15	5	5	5	15	10	10	10	30					60	430.00	25,800.00
5		PAPER, A3	ream	3			3													3	555.00	1,665.00
6		OFFICE PAPER TRAYS, stacked, black	piece	12			12													12	832.00	9,984.00
7		Air Condition	Unit	5			5													5	100,000.00	500,000.00
8		Laminating Machine	Unit	2			2													2	10,000.00	20,000.00
9																						-
10																						-
Common Office Supplies																						
1		ID HOLDER WITH LACE	PCS	500			500													500	12.00	6,000.00
2		Ballpen	box	100			100					100			100					200	25.68	5,136.00
3		PAPER, Multi-Purpose, A3, 80 gsm	Ream		1		1						1		1					2	550.00	1,100.00
4		ENVELOPE, MAILING,with DSWD Logo and Design, 70 gsm	box		3		3						2		2					5		-
5		FOLDER, TAGBOARD, for A4 size document	pack			6	6	6			6	6			6	6			6	24	217.36	5,216.64
6		FOLDER, TAGBOARD, for A4 size document	pack			6	6	6			6	6			6	6			6	24	279.64	6,711.36
7		VINYL FOLDER, for A4 size document	piece					10			10	10			10	10			10	30	50.00	1,500.00
8		BALLPEN_BLACK	piece					50			50	50			50	50			50	150	20.00	3,000.00
9		INDICATOR TAG/FLAGLETS, WITH SIGN HERE TEXT, 50S SET	piece					24			24	24			24	24			24	72	54.00	3,888.00
10		STICKER PAPER, MATTE, A4 SIZE (20 SHEETS/PACK)	pack					4			4	4			4					8	65.00	520.00
11		TAPE, CLOTH BOOK, 2", 6 METERS LENGTH	piece					5			5	5			5					10	160.00	1,600.00
12		TAPE, CLOTH BOOK, 3", 6 METERS LENGTH	piece					5			5	5			5					10	240.00	2,400.00
13		TAPE, DOUBLE-EDGED, 1" WITH CUSHION, 6 METERS LENTGH	piece					5			5	5			5					10	35.00	350.00
14		TAPE, DOUBLE-EDGED, 1" WITHOUT CUSHION, 6 METERS LENTGH	piece					5			5	5			5					10	95.00	950.00
15		TRANSPARENCY FILM, PLAIN, A4 SIZE 100 PCS/PACK	pack					2			2	2			2					4	250.00	1,000.00
16		I.D. Jacket with String 3x4, 50 pcs/box	pcs	75	75	50	200	133	133	134	400	150	150	150	450	150	150	150	450	1,500	15.00	22,500.00
17		Indicator Tag/Flaglets, Plain Assorted color, 50s/set	set	2	2	2	6	2	2	2	6	2	2	2	6	2	2	2	6	24	45.00	1,080.00
18		Indicator Tag/Flaglets, with sign here text 50s/set	set	9	9	9	27	9	9	9	27	9	9	9	27	9	9	9	27	108	55.00	5,940.00
19		Box, Corrugated with String 29"x15"x10"	pcs	5	5	5	15	5	5	5	15	5	5	5	15	5	5	5	15	60	95.00	5,700.00
20		Ballpoint Pen, Fine Point, Black/Blue/Red	pcs	150	250	150	550	250	300	250	800	250	300	250	800	250	300	250	800	2,950	10.00	29,500.00
21		BRISTOL BOARD, A4 SIZE, ASSORTED COLOR (BLUE, GREEN, YELLOW, ORANGE, PINK, WHITE)	pack	18	19	18	55	18	19	18	55	18	19	18	55	18	19	18	55	220	280.00	61,600.00
22		Data File folder (with two hole)	pcs	15	15	15	45	15	15	15	45	15	15	15	45	15	15	15	45	180	75.00	13,500.00
23		Pin, Map pin, Round/Flat head 100/case	case	1	1	1	3	1	1	1	3	1	1	1	3	1	1	1	3	12	45.00	540.00
24		Staple remover, twin jaw	pcs	12	14	12	38	3	4	3	10	3	4	3	10	3	4	3	10	68	25.00	1,700.00
25		Certificate Frame, A4 size	pcs	10	10	10	30	10	15	10	35	10	15	10	35	10	15	10	35	135	280.00	37,800.00
26		Certificate Holder, A4 size	pcs	10	5	10	25	10	5	10	25	10	5	10	25	10	5	10	25	100	280.00	28,000.00

Item No.	Item Code	Item & Specifications	Unit of Measure	Jan	Feb	Mar	Q1	Apr	May	Jun	Q2	Jul	Aug	Sep	Q3	Oct	Nov	Dec	Q4	Total Quantity	Price Catalogue	TOTAL AMOUNT
27		Laminating Film	pack	1	1	1	3	1	1	1	3	1	1	1	3	1	1	1	3	12	1,500.00	18,000.00
28		Decoration/Backstages decoration materials (for PMB initiated activities)	lot																		-	-
29		TOKEN (materials) for Resource Persons/Guest during PMB initiated activities	lot																		-	-
30		Folder, Vinyl, Expanding, Legal Size, Assorted color	pcs	5	5	5	15	5	5	5	15	5	5	5	15	5	5	5	15	60	80.00	4,800.00
31		Rocord Book, No 424 Ruled	pcs	12	12	12	36	12	12	12	36	10	10	10	30	10	10	10	30	132	105.00	13,860.00
32		Glue, All purpose, Gross weight: 200 grams min, non-toxic	bot	2	1	2	5	2	1	2	5	2	1	2	5	2	1	2	5	20	50.00	1,000.00
33		Tape, Double-Edge, 1" with Cushion, 6 meters Lenght	roll		2		2		2		2		2		2		2		2	8	100.00	800.00
34		Tape, Cloth Book, 1 1/2", 6 meters lenght	roll	1	2	1	4	1	2	1	4	1	2	1	4	1	2	1	4	16	150.00	2,400.00
35		Tape, Cloth Book, 1", 6 meters lenght	roll	1	1	1	3	1	1	1	3	1	1	1	3	1	1	1	3	12	100.00	1,200.00
36		Tape, Cloth Book, 3" meters lenght	roll	1	1	1	3	1	1	1	3	1	1	1	3	1	1	1	3	12	250.00	3,000.00
37		Stapler, Standard # 35, heavy duty	pcs	15	15	15	45	5	5	5	15	5	5	5	15	5	5	5	15	90	350.00	31,500.00
38		Notebook Spiral	pcs																		16.00	-
39		Manila paper pre-cut	pcs																		5.00	-
40		ID Lace (White, Green, Red, Bue)	pcs																		10.00	-
41		Laminating Film 1/4 size 100 pcs/ box	pack																		180.00	-
42		Sign pen Black/Blue, 0.5 high tech pen	pcs																		50.00	-
43		Ball pen Black	pcs																		10.00	-
44		Pencil with eraser 12/pcs box	box																		45.00	-
45		Ink Cart, Epson (664) Black (for Epson L360 all in 1 printer	cart	2	2	2	6	2	2	2	6	2	2	2	6	2	2	2	6	24	825.00	19,800.00
46		Ink Cart, Epson (664) Cyan(for Epson L360 all in 1 printer	cart	1	2	1	4	1	2	1	4	1	2	1	4	1	2	1	4	16	825.00	13,200.00
47		Ink Cart, Epson (664) Magenta (for Epson L360 all in 1 printer	cart	1	2	1	4	1	2	1	4	1	2	1	4	1	2	1	4	16	825.00	13,200.00
48		Ink Cart, Epson (664) yellow (for Epson L360 all in 1 printer	cart	1	2	1	4	1	2	1	4	1	2	1	4	1	2	1	4	16	825.00	13,200.00
49		INK CART, HP CN054AA, (HP 933XL), Cyan	cart	1	2	1	4	1	2	1	4	1	2	1	4	1	2	1	4	16	1,250.00	20,000.00
50		INK CART, HP CN055AA, (HP 933XL), Magenta	cart	1	2	1	4	1	2	1	4	1	2	1	4	1	2	1	4	16	1,250.00	20,000.00
51		INK CART, HP CN056AA, (HP 933XL), Yellow	cart	1	2	1	4	1	2	1	4	1	2	1	4	1	2	1	4	16	1,250.00	20,000.00
52		INK CART, HP CN053AA, (HP 932XL), Black	cart	2	2	2	6	2	2	2	6	2	2	2	6	2	2	2	6	24	1,250.00	30,000.00
53		Ink CART, hp c8766wa (hp95) Black	cart		2		2		2		2		2		2		2		2	8	345.00	2,760.00
54		Ink CART, hp c8766wa (hp98) Tri-color	cart		2		2		2		2		2		2		2		2	8	345.00	2,760.00
55		Toner Cart, Develop, TN-311 (for Ineo 362 copier)	toner		1		1		1		1		1		1		1		1	4	5,500.00	22,000.00
56		Toner Cart. Brother TN-3448, Black	toner	6	8	6	20	8	6	8	22	8	6	8	22	8	6	8	22	86	7,000.00	602,000.00
57		Toner Cart, HP CF400A (HP201A) Black Laserjet	toner	3	3	3	9	3	3	3	9	3	3	3	9	3	3	3	9	36	4,000.00	144,000.00
58		Toner Cart, HP CF401A (HP201A) Cyan Laserjet	toner	2	3	2	7	2	3	2	7	2	3	2	7	2	3	2	7	28	3,700.00	103,600.00
59		Toner Cart, HP CF402A (HP201A) Yellow Laserjet	toner	2	3	2	7	2	3	2	7	2	3	2	7	2	3	2	7	28	3,700.00	103,600.00
60		Toner Cart, HP CF403A (HP201A) Magenta Laserjet	toner	2	3	2	7	2	3	2	7	2	3	2	7	2	3	2	7	28	3,700.00	103,600.00
61		Toner Cart, Kyocera Taskalfa, KM-6309	toner	2	1	2	5	2	1	2	5	2	1	2	5	2	1	2	5	20	15,000.00	300,000.00
62		Waste Toner box, Kyocera WT0860 (for Taskalfa 5501i copier)	toner		1		1		1		1		1		1		1		1	4	1,500.00	6,000.00
63		Waste Toner box, Kyocera WT0860 (for Taskalfa 4501i copier)	toner		1		1		1		1		1		1		1		1	4	1,500.00	6,000.00
64		Waste Toner box, Sharp (for MX-M453n copier)	toner		1		1		1		1		1		1		1		1	4	1,500.00	6,000.00
65		Toner Cart, Sharp MX-500FT	toner		2		2		3		3		2		2		3		3	10	11,000.00	110,000.00
66		Drum unit, for Canon LBP6680X Printer	toner		1		1		2		2		1		1		1		1	5	6,500.00	32,500.00
67		Toner Cart, Canon 319 printer	toner		5		5		8		8		8		8		8		8	29	6,000.00	174,000.00
68		Toner TN324Y (A8DA2D0) Yellow (for Developpe Ineao + 368/308/258 copier	toner	1	1	1	3	1	1	1	3	1	1	1	3	1	1	1	3	12	11,000.00	132,000.00
69		Toner TN324C (A8DA4D0) Cyan (for Developpe Ineao + 368/308/258 copier	toner	1	1	1	3	1	1	1	3	1	1	1	3	1	1	1	3	12	11,000.00	132,000.00
70		Toner TN324M (A8DA3D0) Magenta (for Developpe Ineao + 368/308/258 copier	toner	1	1	1	3	1	1	1	3	1	1	1	3	1	1	1	3	12	11,000.00	132,000.00
71		Toner TN324K (A8DA1D0) Black (for Developpe Ineao + 368/308/258 copier	toner	1	2	1	4	1	2	1	4	1	2	1	4	1	2	1	4	16	11,000.00	176,000.00
72		Developpe Drum unit DR313K (for Developpe Ineao + 368/308/258 copier	unit						1		1						1		1	2	10,000.00	20,000.00
73		Waste Toner box, Developpe WX-103 (for Developpe Ineao + 368/308/258 copier)	box		1		1		1		1		1		1		1		1	4	2,500.00	10,000.00
74		Toner Ink, Duplo 514 Black	toner		1		1						1		1					2	3,500.00	7,000.00
75		Duplo, Roll Master DR 875	roll		1		1						1		1					2	3,500.00	7,000.00
76		Toner Cart. Ineo 513k (for Ineo 554e copier)	toner		50		50		50		50		50		50		50		50	200	5,500.00	1,100,000.00
77		Certificate Holder with wooden frame	piece																		-	-
78		Key Holder, small plastic, 100/box	piece																		2,500.00	-
79		Data file folder, color green	piece																		3,500.00	-
80		Indicator tags/Flaglets, with sign here	pad																		3,500.00	-
81		Indicator tags/Flaglets, (with Please initial, Urgent, Approval, important)	pad																		5,500.00	-
82		FAX FILM, BROTHER PC-402RF Refill Rolls	roll						1		1									1	570.00	570.00
83		TONER CART, KYOCERA TASKALFA 3051 CL, TK 8309, BLACK	cart		2		2		1		1		1		1		2		2	6	9,700.00	58,200.00
84		TONER CART, KYOCERA TASKALFA 3051 CL, TK 8309, CYAN	cart		1		1		1		1		1		1		1		1	4	16,450.00	65,800.00
85		TONER CART, KYOCERA TASKALFA 3051 CL, TK 8309, MAGENTA	cart		1		1		1		1		1		1		1		1	4	16,450.00	65,800.00

Item No.	Item Code	Item & Specifications	Unit of Measure	Jan	Feb	Mar	Q1	Apr	May	Jun	Q2	Jul	Aug	Sep	Q3	Oct	Nov	Dec	Q4	Total Quantity	Price Catalogue	TOTAL AMOUNT
86		TONER CART, KYOCERA TASKALFA 3051 CL, TK 8309, YELLOW	cart		1		1		1		1		1		1		1		1	4	16,450.00	65,800.00
87		BALLPOINT PEN, FINE POINT, BLACK/BLUE/RED	pieces		15	60	75			60	60		15		15					150	9.00	1,350.00
88		BOX, CORRUGATED, WITH STRING, 24"X15"X10"	piece		5		5						5		5					10	150.00	1,500.00
89		BOX, FILE STORAGE, 39cmx31cmx27cm	piece		3		3		3		3		3		3		3		3	12	150.80	1,809.60
90		BRISTOL BOARD, A4 SIZE, ASSTD. COLOR (BLUE, GREEN, YELLOW, ORANGE), 100PCS./PACK, 220GSM	pack	1	1	1	3		1		1		2		2		1		1	7	380.00	2,660.00
91		INDICATOR TAG/FLAGLETS, PLAIN, ASST. COLORS, 50s/set	set	3	3		6		5		5		3		3		3		3	17	60.00	1,020.00
92		INDICATOR TAG/FLAGLETS, WITH SIGN HERE TEXT, 50s/set	set		3		3		3		3		3		3		3		3	12	150.00	1,800.00
93		MAP PIN, ROUND HEAD, 100s/CASE	case						1		1									1	41.60	41.60
94		NOTE PAD, (2"X2"), 100 SHEETS/PAD	pad		2		2		2		2		2		2		2		2	8	98.78	790.24
95		PAPER, PHOTO, GLOSSY, A4, 10 PCS/PACK	pack										1		1					1	120.00	120.00
96		TAPE, DOUBLED-EDGED, 1" WITHOUT CUSHION, 6 METERS LENGTH	roll		1		1						1		1					2	95.00	190.00
97		CART, RIBBON, DOT MATRIX FOR ETP 20 TIME/DATE STAMP	unit		1		1		1		1		1		1		1		1	4	2,300.00	9,200.00
98		HP GT 5810 Print Head (MOH51A) BLACK INK	pcs	1			1					1			1					2	1,500.00	3,000.00
99		HP GT 5810 Print Head (MOH50A) TRI-COLOR	pcs	1			1					1			1					2	2,000.00	4,000.00
100		HP GT 5810 BLACK INK Bottle (GT52) 90ml	bottle	3			3	3			3	6			6					12	500.00	6,000.00
101		HP GT 5810 CYAN INK Bottle (GT52) 70ml	bottle	2			2					2			2					4	500.00	2,000.00
102		HP GT 5810 MAGENTA INK Bottle (GT52) 70ml	bottle	2			2					2			2					4	500.00	2,000.00
103		HP GT 5810 YELLOW INK Bottle (GT52) 70ml	bottle	2			2					2			2					4	500.00	2,000.00
104		KYOCERA (Waste Toner Box)	piece	1			1													1	1,500.00	1,500.00
105		Toner Cart, KYOCERA TAskalfa 3051 Ci, TK 8309, BLACK	cart	3			3	3			3	5			5					11	9,700.00	106,700.00
106		Toner Cart, KYOCERA TAskalfa 3051 Ci, TK 8309, CYAN	cart	2			2	2			2	2			2					6	16,450.00	98,700.00
107		Toner Cart, KYOCERA TAskalfa 3051 Ci, TK 8309, MAGENTA	cart	2			2	2			2	2			2					6	16,450.00	98,700.00
108		Toner Cart, KYOCERA TAskalfa 3051 Ci, TK 8309, YELLOW	cart	2			2	2			2	2			2					6	16,450.00	98,700.00
109		FILE TAB DIVIDER, bristol board, for A4 (assorted color)	set	40			40	30			30	50			50					120	120.00	14,400.00
110		FILE TAB DIVIDER, bristol board, for legal (assorted color)	set	40			40	30			30	50			50					120	150.00	18,000.00
111		Adhesive Tape,Clothbook,1" width	roll	4			4	4			4	4			4					12	80.00	960.00
112		Adhesive Tape,Clothbook,1-½" width	roll	4			4	4			4	4			4					12	120.00	1,440.00
113		Adhesive Tape,clothbook 2" width	roll	4			4	2			2	2			2					8	160.00	1,280.00
114		Adhesive Tape, clothbook, 3" width	roll	5			5	3			3									8	240.00	1,920.00
115		Adhesive tape double edge 1" with w/ cushion	roll	5			5	2			2									7	373.00	2,611.00
116		Adhesive Tape,double edge; 1" w/out cushion, 6 meters length	roll	5			5	2			2									7	206.00	1,442.00
117		Ballpoint Pen, fine point, Black	piece	100			100	100			100	100			100	100			100	400	12.00	4,800.00
118		Ballpoint Pen, fine point,Blue	piece	100			100	100			100	100			100	100			100	400	12.00	4,800.00
119		Ballpoint Pen, fine point,Red/green	piece	10			10	10			10	10			10	10			10	40	12.00	480.00
120		FILE FOLDER, A4 size Color Brown	pack/s	2			2					2			2					4	250.00	1,000.00
121		BALLPOINT PEN, FINE POINT, BLACK/BLUE/RED	piece	36			36					36			36					72	9.00	648.00
122		Hi- techpoint, SIGN PEN, HIGH TECH PEN, ROLLERBALL PEN, 1.0MM, BLUE, 12S/BOX; 1.00mm	box																		760.00	-
123		A3, 80 gsm, 500 sheets/pack	ream																		570.00	-
124		Hi- techpoint, SIGN PEN, HIGH TECH PEN, ROLLERBALL PEN, 1.0MM, BLUE, 12S/BOX; 1.00mm	box		2		2		3		3									5	760.00	3,800.00
125		Multi copy, A3, 80 gsm, 500 sheets/pack	ream		5		5						5		5					10	760.00	7,600.00
126		Ballpoint Pen, Fine Point, Black	piece	425			425					150			150					575	15.00	8,625.00
127		Envelope, Brown, Legal size	box	2			2													2	900.00	1,800.00
128		Envelope, Brown, A4 size	box	3			3													3	900.00	2,700.00
129		Indicator Tag/Flaglets, Plain	set	249			249					40			40					289	120.00	34,680.00
130		Indicator Tag/Flaglets, Sign Here	set	189			189					30			30					219	120.00	26,280.00
131		Ink, Self Inking stamp, red, black, violet	bottle	5			5					3			3					8	200.00	1,600.00
132		Storage File Box, 12"x10"x15"	piece	35			35					10			10					45	120.00	5,400.00
133		Automatic Self Inking Numbering Machine 10-12 digits	unit	2			2													2	3,500.00	7,000.00
134		Glue, Multipurpose, 240g	bottle	30			30													30	120.00	3,600.00
135		Staple Wire, Standard #35	box	50			50					20			20					70	30.00	2,100.00
136		Staple Wire, Heavy Duty 23/10	box	30			30													30	25.00	750.00
137		Staple Wire, HD3LS10, 10mm	box	36			36					6			6					42	25.00	1,050.00
138		Staple Wire, HD3LS13, 13mm	box	36			36					6			6					42	25.00	1,050.00
139		Staple Wire, HD3LS8, 8mm	box	36			36					6			6					42	25.00	1,050.00
140		Paper, Bond, A4 size with logo	reams	7			7					4			4					11	980.00	10,780.00
141		Ring Binder, Plastic 25mm, 10 pieces per bundle	bundle	13			13					4			4					17	980.00	16,660.00
142		Bristol Board, A4 size, assorted colors	pack	1			1					1			1					2	980.00	1,960.00
143		Cutting Mat, 30cm x 45cm x 3mm	piece	4			4													4	207.00	828.00
144		Desk Tray, Wire Mesh	piece	15			15													15	350.00	5,250.00
145		Ink, automatic stamping machine, Trodat	bottle	2			2					2			2					4	28.00	112.00
146		Ink, stamp pad with applicator, 50 ml. violet	bottle	1			1					1			1					2	27.04	54.08
147		Transparency Film, plain a4 size	pack	1			1					1			1					2	250.00	500.00
148		Glass Dry Erase Board	set	2			2													2	20,000.00	40,000.00

Item No.	Item Code	Item & Specifications	Unit of Measure	Jan	Feb	Mar	Q1	Apr	May	Jun	Q2	Jul	Aug	Sep	Q3	Oct	Nov	Dec	Q4	Total Quantity	Price Catalogue	TOTAL AMOUNT
149		Surge Protector, 6 outlet, 3m length, lighted switch	unit	2			2													2	711.40	1,422.80
150		ID Holder	piece	300			300													300	30.00	9,000.00
151		Certificate Holder, Plastic	piece	50			50													50	50.00	2,500.00
152		BALLPOINT PEN, fine point, black	piece	200			200	100			100	200			200	100			100	600	10.00	6,000.00
153		EXCEL LAMINATING FILM, A4, 250 microns	sheets	100			100	50			50	50			50	50			50	250	500.00	125,000.00
154		BRISTOL BOARD, A4 size, light yellow, 100pcs/pack	pack	2			2	2			2	2			2	2			2	8	250.00	2,000.00
155		BRISTOL BOARD, A4 size, light pink, 100pcs/pack	pack	2			2	2			2	2			2	2			2	8	250.00	2,000.00
156		BRISTOL BOARD, A4 size, light green, 100pcs/pack	pack	2			2	2			2	2			2	2			2	8	250.00	2,000.00
157		BRISTOL BOARD, A4 size, light blue, 100pcs/pack	pack	2			2	2			2	2			2	2			2	8	250.00	2,000.00
158		BRISTOL BOARD, A4 size, light orange, 100pcs/pack	pack	2			2	2			2	2			2	2			2	8	250.00	2,000.00
159		BRISTOL BOARD, A4 size, white, 100pcs/pack	pack	2			2	2			2	2			2	2			2	8	250.00	2,000.00
160		MEGABOX, storage box, 70L, white	piece	1			1													1	700.00	700.00
161		FOLDER, Certificate Holder (w/ logo A4s size, kidskin finish standard texture with two (2) pockets	pack			300	300													300	175.00	52,500.00
162		Sign Here Vinyl	pack			500	500													500	100.00	50,000.00
163		BALLPOINT PEN, fine point, black	piece			50	50			50	50			50	50		50		50	200	10.00	2,000.00
164		BALLPOINT PEN, FINE POINT, BLACK/BLUE	piece																		9.00	-
165		CLEAR BOOK, 60 POCKETS, A4 SIZE	piece																		115.00	-
166		CLEAR BOOK, 60 POCKETS, LEGAL SIZE	piece																		140.00	-
167		FOLDER, PRESSBOARD, size: 240mm x 370mm (-5mm) Expandable - WHITE	box																		750.00	-
168		FOLDER, PRESSBOARD, size: 240mm x 370mm (-5mm) Expandable - PINK	box																		750.00	-
169		FOLDER, PRESSBOARD, size: 240mm x 370mm (-5mm) Expandable - RED	box																		750.00	-
170		FOLDER, PRESSBOARD, size: 240mm x 370mm (-5mm) Expandable - ORANGE	box																		750.00	-
171		FOLDER, PRESSBOARD, size: 240mm x 370mm (-5mm) Expandable - YELLOW	box																		750.00	-
172		FOLDER, PRESSBOARD, size: 240mm x 370mm (-5mm) Expandable - GREEN	box																		750.00	-
173		FOLDER, PRESSBOARD, size: 240mm x 370mm (-5mm) Expandable - BROWN	box																		750.00	-
174		FOLDER, TAGBOARD, for legal size documents - BROWN	pack									4			4				4		279.64	1,118.56
175		INDICATOR TAG/FLAGLETS, PLAIN, ASST. COLORS, 50s/set	set																		100.00	-
176		INDICATOR TAG/FLAGLETS, WITH SIGN HERE TEXT, 50s/set	set	10	10	10	30					10	10	10	30				60		150.00	9,000.00
177		FOLDER, VINYL, EXPANDING, LEGAL SIZE, ASSORTED COLORS	piece																		80.00	-
178		FOLDER, CLEAR, PRESENTATION, A4 SIZE	piece																		31.75	-
179		FOLDER, CLEAR, PRESENTATION, LEGAL SIZE	piece																		41.62	-
180		SHEET DIVIDER, PLASTIC, LEGAL SIZE, 10 pcs/pack	pack																		75.00	-
181		SHEET DIVIDER, PLASTIC, A4 size, 10 pcs/pack	pack	5			5	5			5	5			5	5			5	20	65.00	1,300.00
182		INK CART, CANON, CLI-36 Tri-Color	cart	10			10	10			10	10			10	10			10	40	1,000.00	40,000.00
183		INK CART, CANON, PGI-35, Black	cart	15			15	15			15	15			15	15			15	60	600.00	36,000.00
184		INK CART, GT52, cyan, for HP Deskjet GP5810	cart	3			3	3			3	3			3	3			3	12	600.00	7,200.00
185		INK CART, GT52, yellow, for HP Deskjet GP5810	cart	3			3	3			3	3			3	3			3	12	600.00	7,200.00
186		INK CART, GT52, magenta, for HP Deskjet GP5810	cart	3			3	3			3	3			3	3			3	12	600.00	7,200.00
187		INK CART, GT51, black, for HP Deskjet GP5810	cart	9			9	9			9	9			9	9			9	36	600.00	21,600.00
188		INK CART, HP932xl (CNO53AA), black	cart	5			5	5			5	5			5	5			5	20	1,700.00	34,000.00
189		INK CART, HP933xl (CNO54AA), cyan	cart	5			5	5			5	5			5	5			5	20	850.00	17,000.00
190		INK CART, HP933xl (CNO54AA), magenta	cart	5			5	5			5	5			5	5			5	20	850.00	17,000.00
191		INK CART, HP933xl (CNO54AA), yellow	cart	5			5	5			5	5			5	5			5	20	850.00	17,000.00
192		LAMINATING FILM, A4 size, 100pcs/pack, 250 microns	pack									1			1					1	1,200.00	1,200.00
193		BALLPOINT PEN, fine point, black/blue/red	piece	80			80	80			80	100			100	100			100	360	9.00	3,240.00
194		BATTERY, AA size, Alkaline, 2pcs/pack	pack	10			10	10			10	10			10	10			10	40	50.00	2,000.00
195		BATTERY, AAA size, Alkaline, 2pcs/pack	pack	8			8	8			8	8			8	8			8	32	40.00	1,280.00
196		CLEAR BOOK, A4 size, 100-120 sheets, refillable	piece	2			2	2			2	2			2	2			2	8	200.00	1,600.00
197		CLEAR BOOK, Legal size, 100-120 sheets, refillable	piece	2			2	2			2	2			2	2			2	8	250.00	2,000.00
198		EXTENSION CORD, 6 multi-socket, with switch every outlet, HD, 5 meters	piece									1			1					1	1,000.00	1,000.00
199		EXTENSION CORD, 6 multi-socket, with switch every outlet, HD, 10 meters	piece									2			2					2	1,500.00	3,000.00
200		EXTENSION CORD, 5 gang, with switch every outlet, with 2 - 3 USB slots, HD, 3-5 meters	box									1			1					1	2,500.00	2,500.00
201		FACE MASK, disposable, 50-100 pc/pack or box	box									2			2					2	500.00	1,000.00
202		FOLDER, Arch File, A4, 2"	piece	10			10	10			10	10			10	10			10	40	150.00	6,000.00
203		FOLDER CLEAR, presentation, A4, blue	piece	15			15	15			15	15			15	15			15	60	35.00	2,100.00
204		FOLDER CLEAR, presentation, Legal, blue	piece	2			2	2			2	2			2	2			2	8	45.00	360.00
205		FOLDER, Vinyl, expanding, Legal size	piece	2			2					2			2					4	80.00	320.00

Item No.	Item Code	Item & Specifications	Unit of Measure	Jan	Feb	Mar	Q1	Apr	May	Jun	Q2	Jul	Aug	Sep	Q3	Oct	Nov	Dec	Q4	Total Quantity	Price Catalogue	TOTAL AMOUNT
206		INDICATOR TAG/FLAGLETS, plain, size: 48mm x 25mm, 50 sheets/pad	pad	30			30	30			30	40			40	30			30	130	50.00	6,500.00
207		INDICATOR TAG/FLAGLETS, with sign here text, 50s/set	set	10			10	10			10	10			10	10			10	40	55.00	2,200.00
208		MARKING PEN, transparency film, fine point, 6 colors/set	set	1			1	1			1	1			1	1			1	4	230.00	920.00
209		NOTE PAD, 2"x2", 100 sheets/pad	pad	30			30	30			30	30			30	30			30	120	100.00	12,000.00
210		NUMBERING MACHINE, 9-10 digits with control	piece	1			1													1	3,000.00	3,000.00
211		OIL, for general purpose, 120 ml	bottle	1			1	1			1	1			1	1			1	4	40.00	160.00
212		PHOTO PAPER, glossy, A4, 10 pcs/pack	pack									2			2					2	150.00	300.00
213		PAPER STICKER, High Quality Label/Adhesive, 10-15 pcs/pack	pack					25			25					15			15	40	100.00	4,000.00
214		RIBBON, for barcode printer	roll										150		150					150	1,000.00	150,000.00
215		STICKER, for barcode printer	roll										150		150					150	2,000.00	300,000.00
216		RUBBER STAMP, self inking	piece					5			5									5	1,500.00	7,500.00
217		STAPLE REMOVER, twin jaws	piece	20			20													20	40.00	800.00
218		STAPLE WIRE, HD3LS8, 8mm	box	1			1	1			1	1			1	1			1	4	30.00	120.00
219		TAPE, CLOTH BOOK, 1 1/2", 6 meters length	roll	2			2	2			2	2			2	2			2	8	120.00	960.00
220		TAPE, CLOTH BOOK, 1", 6 meters length	roll	2			2	2			2	2			2	2			2	8	80.00	640.00
221		TAPE, CLOTH BOOK, 2", 6 meters length	roll	2			2	2			2	2			2	2			2	8	160.00	1,280.00
222		TAPE, CLOTH BOOK, 3", 6 meters length	roll	2			2	2			2	2			2	2			2	8	240.00	1,920.00
223		TRANSPARENCY FILM, plain, A4 size, 100 pcs/pack	pack	1			1									1			1	2	250.00	500.00
224		Wipe Out, dirt and stain remover, 250 grams	can	5			5	5			5	5			5	5			5	20	100.00	2,000.00
225		Wireless Presenter Clicker, for power point presentation	piece	2			2													2	3,000.00	6,000.00
226		Bidet spray set hose/toilet	piece	1			1													1		-
227		Golf Umbrella, heavy duty	piece	5			5													5		-
228		Large folding umbrella, 10/12 ribs, heavy duty	piece	2			2													2		-
229		BALLPOINT PEN, Black, Fine point	piece					50			50									50	70.00	3,500.00
230		BALLPOINT PEN, Blue, Fine point	piece					50			50									50	70.00	3,500.00
231		SIGN PEN, BLACK, liquid/gel ink, 0.7mm needle tip	piece					50			50									50	50.00	2,500.00
232		SIGN PEN, BLUE, liquid/gel ink, 0.7mm needle tip	piece					50			50									50	50.00	2,500.00
233		SIGN PEN, BLACK, liquid/gel ink, 0.3mm needle tip	piece					200			200									200	15.00	3,000.00
234		SIGN PEN, BLUE, liquid/gel ink, 0.3mm needle tip	piece					200			200									200	15.00	3,000.00
235		MARKER, Ultra-Fine Point, Black	piece					20			20									20	60.00	1,200.00
236		RECORD BOOK, 150 PAGES, size: 214mm x 278mm min	book					2			2									2	60.00	120.00
237		ID JACKET WITH STRING, 3 X 4, 50 pcs/box	piece					200			200									200	15.00	3,000.00
238		PUNCHER, paper, heavy duty, with three hole guide	piece					1			1									1	200.00	200.00
239		Double-sided tape tissue, 18mmx9m	piece					20			20									20	70.00	1,400.00
240		DESK TRAY, 3-Layer, Wire Mesh	piece					5			5									5	500.00	2,500.00
241		FOLDER, PRESENTATION, CLEAR, A4 SIZE	piece					50			50									50	30.00	1,500.00
242		FOLDER, PRESENTATION, BLUE, A4 SIZE	piece					50			50									50	30.00	1,500.00
243		CERTIFICATE FRAME, A4 Size, with glass	piece					10			10									10	270.00	2,700.00
244		CERTIFICATE FRAME, A4 Size, plastic	piece					20			20									20	60.00	1,200.00
245		NOTE PAD, stick on, 127mm x 203mm	piece					20			20									20	50.00	1,000.00
246		SIGN HERE POST IT , Yellow 25 x43mm	box					3			3									3	180.00	540.00
247		STAMP, For Action	piece					1			1									1	200.00	200.00
248		STAMP, For Signature	piece					1			1									1	200.00	200.00
249		STAMP, For Information	piece					1			1									1	200.00	200.00
250		STAMP, For file	piece					1			1									1	200.00	200.00
251		STAMP, Rush	piece					1			1									1	200.00	200.00
252		PUSH PINS, assorted colors, 100 pieces per box	box	1			1	1			1	1			1	1			1	4	50.00	200.00
253		ADHESIVE TAPE, cloth book, 2" width	piece	6			6	6			6	6			6	6			6	24	180.00	4,320.00
254		NOTE PAD, 4" x 6"	pad	6			6	6			6	6			6	6			6	24	120.00	2,880.00
255		PAPER, bond, A4 size, with logo	ream	1			1					1			1					2	500.00	1,000.00
256		PAPER, bond, Legal size, with logo	ream	1			1									1			1	2	1,000.00	2,000.00
257		SPECIALTY BOARD, A4 size (10s/pack)	pack	3			3					3			3					6	60.00	360.00
258		INDICATOR TAG/FLAGLETS, plain, plastic, assorted colors	piece	20			20	20			20	20			20	20			20	80	80.00	6,400.00
259		INDICATOR TAG/FLAGLETS, with sign here text	piece	20			20	20			20	20			20	20			20	80	100.00	8,000.00
260		STICKER PAPER (matte)	pack	2			2	2			2	2			2	2			2	8	60.00	480.00
261		SIGN PEN, HIGH TECH PEN, ROLLERBALL PEN, 1.0MM, BLUE, 12S/BOX	piece		36		36						36		36					72	80.00	5,760.00
262		SIGN PEN, HIGHTECH PEN, 0.7MM, BLACK	piece		12		12						1		1					13	70.00	910.00
263		TAPE, CLOTH BOOK, 1 1/2", 6 METERS LENGTH	roll																		120.00	-
264		TAPE, CLOTH BOOK, 2", 6 METERS LENGTH	roll																		160.00	-
265		TAPE, CLOTH BOOK, 3", 6 METERS LENGTH	roll																		240.00	-
266		SIGN PEN, HIGHTECH PEN, 0.5 MM, BLACK	piece						12		12									12	70.00	840.00
267		SIGN PEN, HIGHTECH PEN, 0.5 MM, BLUE	piece						12		12									12	70.00	840.00
268		SIGN PEN, HIGHTECH PEN, 0.7MM, BLUE	piece		12		12													12	70.00	840.00
269		Ballpoint pen, fine point (blue/black)	pcs			20	20							20	20					40	11.00	440.00

Item No.	Item Code	Item & Specifications	Unit of Measure	Jan	Feb	Mar	Q1	Apr	May	Jun	Q2	Jul	Aug	Sep	Q3	Oct	Nov	Dec	Q4	Total Quantity	Price Catalogue	TOTAL AMOUNT
270		Transparency film plain (A4) size	pack			2	2													2	275.00	550.00
271		BOX, CORRUGATED, WITH STRING, 29" X 15" X 10"	pcs	300			300					100			100					400	100.00	40,000.00
272		Box, File Storage, 39cm31cmx27cm	pcs	100			100					100			100					200	160.00	32,000.00
273		ID JACKET WITH STRING, 3 X 4, 50 pcs/box	pcs	500			500					200			200					700	30.00	21,000.00
274		INDICATOR TAG/FLAGLETS, PLAIN, ASST. COLORS, 50s/set	set	500			500					200			200					700	50.00	35,000.00
275		INDICATOR TAG/FLAGLETS, WITH SIGN HERE TEXT, 50s/set	set	100			100					100			100					200	60.00	12,000.00
276		DOCUMENT HOLDER, canvass cloth w/ zipper, Legal size with DSWD and SLP Logo	pcs	1,000			1,000					200			200					1,200	150.00	180,000.00
277		NOTE PAD, 4" x 6"	pad	500			500					300			300					800	150.00	120,000.00
278		ENVELOPE, MAILING, with DSWD Logo white, 70 gsm	box	20			20					10			10					30	550.00	16,500.00
279		Tape, Permanent, Outdoor, Rubberized double sided 7/8" x 100"	roll	20			20					20			20					40	1,200.00	48,000.00
280		NOTE PAD, 4" X 6", RULED	pad			50	50													50	120.00	6,000.00
281		INDICATOR TAG, NOTE PAD, SIGN HERE	pad			100	100													100	50.00	5,000.00
282		PEN, BALLPOINT, COLOR BLACK	piece			50	50													50	10.00	500.00
283		PEN, BALLPOINT, COLOR BLUE	piece			50	50													50	10.00	500.00
284		PAPER, MULTICOPY, 80GSM, A3 SIZE	ream			5	5													5	550.00	2,750.00
285		BALLPOINT PEN, fine point, black/blue/red	piece	120			120	140			140	160			160					420	20.00	8,400.00
286		TAPE, Cloth Book, 3", 6 meters length	roll	20			20	20			20	40			40					80	300.00	24,000.00
287		TAPE, Cloth Book, 2", 6 meters length	roll	40			40	40			40	60			60					140	250.00	35,000.00
288		TAPE, Cloth Book, 1", 6 meters length	roll	40			40	60			60	80			80					180	200.00	36,000.00
289		TAPE, Double-Edged, 1" with cushion, 6 meters length	roll	100			100	100			100	140			140					340	350.00	119,000.00
290		TAPE, Double-Edged, 1" without cushion, 6 meters length	roll	10			10	20			20	40			40					70	280.00	19,600.00
291		DUCT TAPE, 2", 25 meters length	roll	30			30	40			40	60			60					130	800.00	104,000.00
292		RUBBER STAMP, Self Inking, "ATTY. AIMEE S. TORREFRANCA-NERI Undersecretary for Operations"	piece	1			1													1	1,200.00	1,200.00
293		ADHESIVE TAPE, cloth book, 1" width	roll/s		2		2					1			1					3	100.00	300.00
294		ADHESIVE TAPE, cloth book, 1-1/2" width	roll/s		2		2					1			1					3	170.00	510.00
295		ADHESIVE TAPE, cloth book, 2" width	roll/s		1		1					1			1					2	255.44	510.88
296		ADHESIVE TAPE, cloth book, 3"	roll/s		2		2					1			1					3	260.00	780.00
297		ADHESIVE TAPE, double edge, 1" width, with cushion	roll/s		2		2					1			1					3	400.00	1,200.00
298		ADHESIVE TAPE, double edge, 1" width, without cushion	roll/s					2			2									2	210.00	420.00
299		SIGN PEN, green	piece		100		100					100			100					200	50.00	10,000.00
300		BALLPOINT PEN, fine point, black	pc/s		75		75					75			75					150	10.00	1,500.00
301		BALLPOINT PEN, fine point, blue	pc/s		20		20					20			20					40	10.00	400.00
302		BALLPOINT PEN, fine point, green	pc/s		150		150					150			150					300	10.00	3,000.00
303		BOX, file storage 15"x12"x10" with cover	pc/s		100		100					100			100					200	250.00	50,000.00
304		BRISTOL BOARD, A4 size, assorted colors	pack/s		3		3					5			5					8	400.00	3,200.00
305		BRISTOL BOARD, A4 size, yellow	pack/s		3		3													3	400.00	1,200.00
306		FOLDER, clear, presentation, A4 size	pc/s		20		20					20			20					40	60.00	2,400.00
307		FOLDER, vinyl, expanding, legal size, assorted colors	pc/s										10		10					10	80.00	800.00
308		INK, stamp pad with applicator, 30 ml., green	btl/s																		70.00	-
309		NOTE PAD, 4" x 6"	pad/s		10		10					10			10					20	180.00	3,600.00
310		NOTE PAD, stick-on, (51x51MM), 400 sheets per cube	pad									15			15					15	150.00	2,250.00
311		Indicator Tag/Flaglets, plain, plastic, assorted colors	set		10		10					10			10	10			10	30	150.00	4,500.00
312		PAPER, bond, A4 size, with logo	ream/s		2		2					1			1					3	700.00	2,100.00
313		Colored PAPER, yellow, A4 size, 80 gsm	ream		100		100		50		50	50			50	50			50	250	500.00	125,000.00
314		PAPER, Photo, high gloss, 4" x 6"	pack/s		5		5													5	500.00	2,500.00
315		PAPER TAPE, for Adding Machine, 2-1/4" width, whitebond, 55 gsm.	roll/s																		50.00	-
316		SENSITIZED FILM, A4, 0.0mm thickness 100sheets	ream																		500.00	-
317		RIBBON, for printing calculator for Cannon MP-1200FTS	roll/s																		200.00	-
318		RIBBON, for manual typewriter	roll/s																		70.00	-
319		TONER CARTRIDGE, Brother, TN-3250	cart/s		20		20					10			10					30	4,000.00	120,000.00
320		DRUM, Brother, DR-3215	set/s		4		4					2			2					6	7,800.00	46,800.00
321		TONER CARTRIDGE, Fuji Xerox, CWAA0763, Phaser 3435dn	cart/s		5		5					2			2					7	14,000.00	98,000.00
322		TONER CARTRIDGE, Kyocera, TK-6309, TASKalfa 4500i/4501i	cart/s		4		4					2			2					6	15,000.00	90,000.00
323		TONER CARTRIDGE, Sharp, MX-500FT-5-A	cart/s		2		2					1			1					3	11,500.00	34,500.00
324		HP 932/XL Black Officejet Ink Cartridges	cart/s		5		5					6			6					11	1,500.00	16,500.00
325		HP 933/XL Cyan Officejet Ink Cartridges	cart/s		3		3					2			2					5	1,200.00	6,000.00
326		HP 933/XL Magenta Officejet Ink Cartridges	cart/s		3		3					2			2					5	1,200.00	6,000.00
327		HP 933/XL Yellow Officejet Ink Cartridges	cart/s		3		3					2			2					5	1,200.00	6,000.00
328		TONER CART, SAMSUNG PROXPRESS M3820ND, Black	cart		10		10					10			10					20	6,000.00	120,000.00
329		Mobile Pedestal Filing Cabinet	pc/s		5		5													5	3,000.00	15,000.00
330		Office Chair with Mid Back	pc/s		8		8													8	2,500.00	20,000.00
331		Wall Clock Round Big	pc/s		1		1													1	1,000.00	1,000.00
332		Trash bin Plastik Pedal	pc/s		6		6													6	1,200.00	7,200.00
333		ADHESIVE TAPE, cloth book, 3"	roll/s		2		2	1			1	2			2					5	250.00	1,250.00
334		BALLPOINT PEN, fine point, black	pc/s		30		30	30			30	60			60					120	12.00	1,440.00

Item No.	Item Code	Item & Specifications	Unit of Measure	Jan	Feb	Mar	Q1	Apr	May	Jun	Q2	Jul	Aug	Sep	Q3	Oct	Nov	Dec	Q4	Total Quantity	Price Catalogue	TOTAL AMOUNT
335		BALLPOINT PEN, fine point, blue	pc/s	30			30	30			30	60			60					120	12.00	1,440.00
336		FOLDER, vinyl, expanding, legal size, assorted colors	pc/s	15			15	15			15	20			20					50	85.00	4,250.00
337		STAMP (Received with date)	pc/s	1			1													1	3,500.00	3,500.00
338		FORM, Accountable Form, No. 51-C	booklet/s					100			100									100	120.00	12,000.00
339		BALLPOINT PEN, BLACK, 0.5mm tip	box	6			6					6			6					12	70.00	840.00
340		BALLPOINT PEN, BLUE, 0.5mm tip	box	6			6					6			6					12	70.00	840.00
341		TAPE FLAG/INDICATOR TAG w/ SIGN HERE TEXT	piece	25			25				25				25					50	105.00	5,250.00
342		TAPE FLAG/INDICATOR TAG, assorted color	piece	25			25					25			25					50	50.00	2,500.00
343		PAPER, 80gsm, size: 210mm x 297mm with DSWD LETTERHEAD	ream	10			10					10			10					20	140.00	2,800.00
344		ADHESIVE TAPE, CLOTH BOOK, 2"	roll		1		1					1			1					2	160.00	320.00
345		ADHESIVE TAPE, CLOTH BOOK, 3"	piece		1		1					1			1					2	200.00	400.00
346		BALLPOINT, FINE POINT, gel black	piece		20		20	20			20	20			20	20			20	80	20.00	1,600.00
347		BALLPOINT, FINE POINT, gel, blue	piece		20		20	20			20	20			20	20			20	80	20.00	1,600.00
348		CORRUGATED BOX with string, 29" x 15" x10"	piece		5		5	3			3	5			5	3			3	16	95.00	1,520.00
349		BOX, FILE STORAGE, 39cmX31cmX27cm	piece		3		3	2			2	2			2	2			2	9	300.00	2,700.00
350		FOLDER, CLEAR, PRESENTATION, A4 size, 10 pcs/pack	pack		5		5	5			5	5			5	5			5	20	48.00	960.00
351		FOLDER, CLEAR, PRESENTATION, legal size, 10 pcs/pack	pack		2		2	2			2	2			2	2			2	8	50.00	400.00
352		FOLDER, VINYL, Expanding, legal size	piece		5		5	5			5	5			5	5			5	20	60.00	1,200.00
353		GLUE, MULTI PURPOSE, 130g	bottle		1		1					1			1					2	120.00	240.00
354		INDICATOR TAG, FLAGLETS, with sign here text, 50s/set	set		10		10	10			10	10			10	10			10	40	54.00	2,160.00
355		INDICATOR TAG, FLAGLETS, plain, 50s/set	set		10		10	10			10	10			10	10			10	40	45.00	1,800.00
356		NOTE PAD, stick on,50mm x 76mm (2" x 2") min., 100 sheet/pad	pad		5		5	5			5	5			5	5			5	20	98.78	1,975.60
357		NOTE PAD, stick on, 152mm x 101mm (4" x 6") min., 100 sheet/pad	pad		10		10	10			10	10			10	10			10	40	100.00	4,000.00
358		Ballpen, Black, Blue	box	30			30													30	10.00	300.00
359		Notepad, 2" x 2",100 shts/pad,Asstd colors	pad	50			50													50	40.00	2,000.00
360		Notepad, 3" x 3",100 shts/pad,asstd colors	pad	50			50													50	45.00	2,250.00
361		Notepad, 3" x 4",100 shts/pad, asstd. Colors	pad	50			50													50	50.00	2,500.00
362		Notepad, 4" x 4",100 shts/pad,Asstd colors	pad	50			50													50	60.00	3,000.00
363		Notepad, 4" x 6",100 shts/pad, asstd. Colors	pad	20			20													20	120.00	2,400.00
364		Color Pens , 8 colors	pack	20			20													20	200.00	4,000.00
365		ID Jacket w/ string, 3 x 4, 50 pcs./box	box	50			50													50	700.00	35,000.00
366		Plastic Envelope w/holder, A4	pc	120			120													120	200.00	24,000.00
367		Sticker Paper, A4 Matte (20 shts.per pack)	shts	50			50													50	68.00	3,400.00
368		Crayons, 24 colors	pack	50			50													50	150.00	7,500.00
369		Tobleron, table top pcc	pc	50			50													50	100.00	5,000.00
370		Plastic Trays, asst. colors	pc	50			50													50	25.00	1,250.00
371		Magazine box	pc	20			20													20	200.00	4,000.00
372		Scissors, 7" metal	pc.	25			25													25	20.00	500.00
373		Sticker Dot, assorted colors	shts.	30			30													30	25.00	750.00
374		Document Holder	pc.	1,000			1,000													1,000	300.00	300,000.00
375		Fashener, Metal, 70mm	box	25			25													25	80.00	2,000.00
376		Bean bags	piece	3			3													3	1,500.00	4,500.00
377		Presentation Folder, A4 (asstd. Colors)	pieces	200			200													200	100.00	20,000.00
378		Plastic envelope 5.5" x 8.5"	piece	350			350													350	50.00	17,500.00
379		Ordinary lace Plain (blue)	piece	350			350													350	10.00	3,500.00
380		Knowledge Fair- Token for resource person-jacket (January, May, October 2020)	piece	30			30													30	1,000.00	30,000.00
381		Latex Balloons (used for Occasions) Lenth (Before inflation) 10cm/3.93" (approx.) lenth (after Inflation): 25cm-28cm/9.84"- 11.02 (Approx.) Asstd. Colors of red, yellow,blue,green,white,violet,pink, orange (Kknowledge Fair) 3 batches)January, May, October 2020	piece	200			200													200	10.00	2,000.00
382		Baloons stick holder 2packs with 50 pcs. P/200.00 per packs with 50 pcs.)(Knowledge Fair) 3 batches	piece	100			100													100	200.00	20,000.00
383		Styro Board 2ft x 4 ft 1" = 750/bundle -10 pcs 2" =750/bundle (January, May, October)	set	1			1													1	750.00	750.00
384		Acrylic Paint- 15ml (red, blue, yellow, green, violet, orange, pink, black, white, silver, gold)January, May, October 2020)	set	3			3													3	200.00	600.00
385		Glue stick - 1 pack with 10 pcs (large) January, May, October 2020)	set	5			5													5	50.00	250.00
386		Crepe Paper (red, blue, yellow,white, pink, orange violet, black) 5 sets each 12 pcs. in 1 pack (January, May, October 2020)	set	5			5													5	50.00	250.00
387		Customize glass plaque, clear crystal printed with full colors sublimation print process Measurement: 15cm diameter round x 12mm thick; 13 x 4 x 2 cm crystal glass base	piece	18			18													18	2,000.00	36,000.00
388		Solid Wood certificate holder A4 (21*29.7) Hang hem Dual Use	piece	9			9													9	500.00	4,500.00
389		T-shirt of KM Teams and KM Champions	piece	500			500													500	250.00	125,000.00

Item No.	Item Code	Item & Specifications	Unit of Measure	Jan	Feb	Mar	Q1	Apr	May	Jun	Q2	Jul	Aug	Sep	Q3	Oct	Nov	Dec	Q4	Total Quantity	Price Catalogue	TOTAL AMOUNT
390		Collared T-shirt of CGS members (Gray or Black) with embroidery	piece	600			600													600	250.00	150,000.00
391		Printing of SGS Toolkit	piece	600			600													600	200.00	120,000.00
392		Laminating sheet for ID	piece	600			600													600	50.00	30,000.00
393		Linen Paper 500 sheets per box	piece	10			10													10	1,500.00	15,000.00
394		Acrylic Paint- 15ml (red, blue, yellow, green, violet, orange, pink, black, white, silver, gold)	piece	22			22													22	250.00	5,500.00
395		Acrylic Clear Frame	piece	30			30													30	200.00	6,000.00
		Ring Binder, (1/2" x 44") plastic 10pcs/bdl	bdl		5		5		5		5		5		5		5		5	20	300.00	6,000.00
		Ring Binder, (3/4" x 44") plastic 10pcs/bdl	bdl		5		5		5		5		5		5		5		5	20	300.00	6,000.00
		Ring Binder, (1" x 44") plastic 10pcs/bdl	bdl		5		5		5		5		5		5		5		5	20	300.00	6,000.00
		Ring Binder, (2" x 44") plastic 10pcs/bdl	bdl		5		5		5		5		5		5		5		5	20	350.00	7,000.00
		Transparency film, plain, A4 size 100pcs/pack	pack		15		15		15		15		15		15		15		15	60	400.00	24,000.00
		Indicator tag w/sign here txt 50s/set	set		600		600		600		600		600		600		600		600	2,400	350.00	840,000.00
		Corrugated box with string 29"x15"x10	piece		100		100		100		100		100		100		100		100	400	150.00	60,000.00
		Ballpoint pen, fine point blue	piece		500		500		500		500		500		500		500		500	2,000	20.00	40,000.00
		Ballpoint pen, fine point black	piece		500		500		500		500		500		500		500		500	2,000	20.00	40,000.00
		Bristol board, A4, 220gsm white	pack		30		30		30		30		30		30		30		30	120	400.00	48,000.00
Common Janitorial Supplies																						
1		Bathsoap,25 grams (guest size)	piece	20			20	20			20	20			20					60	14.00	840.00
2		Box,corrugated with string, 24" x 15" x 10"	piece	20			20	20			20	20			20	10			10	70	228.00	15,960.00
3																						-
4																						-
5																						-
6																						-
7																						-
8																						-
9																						-
10																						-
Office Equipment and Accessories																						
1		ID Holder with Metal clip(Heavy Duty) use for DSWD Client and Visitor's	piece	541			541	40			40	540			540					1,121	25.00	28,025.00
2		Clip Board Folder Black with cover, size: 313mm x 226mm	piece	103			103	2			2	43			43					148	190.00	28,120.00
3		Clip Board with out cover,Transparent plastic, size: 313mm x 226mm	piece	11			11					1			1					12	150.00	1,800.00
4		Plastic Push pin,assorted colors standard size 100pcs/pack	pack/s	11			11					11			11					22	100.00	2,200.00
5		INDEX TAB, self-adhesive, green, yellow, red	box	1		30	31					1			1					32	70.00	2,240.00
6		FASTENER, PLASTIC, 70mm between prongs	box	1		10	11													11	90.00	990.00
7		TAPE, double sided, width: 24mm (±1mm)	piece	1		5	6													6	50.00	300.00
8		BALLPOINT PEN, FINE POINT, Black	piece	83			83	80			80	80			80	80			80	323	10.00	3,230.00
9		BALLPOINT PEN, FINE POINT, Blue	piece	81			81	80			80	80			80	80			80	321	10.00	3,210.00
10		BALLPOINT PEN, FINE POINT, Red	piece	41			41	40			40	40			40	40			40	161	10.00	1,610.00
11		BOX, CORRUGATED WITH STRING, 29"x15"x10"	piece	11			11	10			10	10			10	10			10	41	95.00	3,895.00
12		BOX, FILE STORAGE, 39cmx31cmx27cm	piece	15			15					15			15					30	165.00	4,950.00
13		FOLDER, 3-HOLE RING BINDER, A4 SIZE, 2" CAPACITY	piece	10			10					10			10					20	160.00	3,200.00
14		FOLDER, 3-HOLE RING BINDER, A4 SIZE, 3" CAPACITY	piece	15			15					15			15					30	250.00	7,500.00
15		FOLDER, Archfile, A4 1"	piece	5			5					5			5					10	200.00	2,000.00
16		FOLDER, Archfile, A4 2"	piece	15			15					15			15					30	255.00	7,650.00
17		FOLDER, Archfile, A4 3"	piece	10			10					10			10					20	335.00	6,700.00
18		INDICATOR TAG/FLAGLETS, PLAIN, Assorted Colors, 50s/set	set	10			10	5			5	5			5	10			10	30	60.00	1,800.00
19		INDICATOR TAG/FLAGLETS, WITH SIGN HERE TEXT, 50s/set	set	15			15	10			10	10			10	15			15	50	150.00	7,500.00
20		RING BINDER, plastic, 12.7mm x 1.12m (1/2"X44"), 10PCS./bundle	bundle	2			2					2			2					4	225.00	900.00
21		RING BINDER, plastic, 19mm x 1.12m (3/4"X44"), 10PCS./bundle	bundle	2			2					2			2					4	250.00	1,000.00
22		RING BINDER, plastic, 25mm x 1.12m (1"X44"), 10PCS./bundle	bundle	2			2					2			2					4	270.00	1,080.00
23		RING BINDER, plastic,32mm x 1.12m (1-1/4"X44"), 10PCS./bundle	bundle	2			2					2			2					4	300.00	1,200.00
24		TAPE, CLOTH BOOK, 1 1/2", 6meters length	roll	3			3	3			3	3			3	3			3	12	120.00	1,440.00
25		TAPE, CLOTH BOOK, 2", 6meters length	roll	3			3	3			3	3			3	3			3	12	160.00	1,920.00
26		TAPE, DOUBLE EDGED, 1", WITHOUT CUSHION, 6meters length	roll	5			5					5			5					10	95.00	950.00
27		DRUM (B/C/M/Y), MX-3114N-45072014	piece												4					4	3,330.00	13,320.00
28		DEVELOPER BLACK, MX-3114N-45072014	piece										1		1					1	2,245.00	2,245.00
29		DEVELOPER (C/M/Y), MX-3114N-45072014	piece										1		1					1	39,429.00	39,429.00
30		MC KIT (B/C/M/Y), MX-3114N-45072014	piece										1		1					1	2,285.00	2,285.00

Item No.	Item Code	Item & Specifications	Unit of Measure	Jan	Feb	Mar	Q1	Apr	May	Jun	Q2	Jul	Aug	Sep	Q3	Oct	Nov	Dec	Q4	Total Quantity	Price Catalogue	TOTAL AMOUNT
31		INK CART,HP CN053W (HP932XL) BLACK	cart	6	6	6	18	5	5	5	15	6	6	6	18	5	5	5	15	66	1,650.00	108,900.00
32		INK CART,HP CN054W (HP932XL) CYAN	cart	6	6	6	18	5	5	5	15	6	6	6	18	5	5	5	15	66	850.00	56,100.00
33		INK CART,HP CN055W (HP932XL) MAGENTA	cart	6	6	6	18	5	5	5	15	6	6	6	18	5	5	5	15	66	850.00	56,100.00
34		INK CART,HP CN056W (HP932XL) YELLOW	cart	6	6	6	18	5	5	5	15	6	6	6	18	5	5	5	15	66	850.00	56,100.00
35		TONER CART, BROTHER TN-3250 BLACK	cart	2	2	1	5	2	2	1	5	2	2	1	5	2	2	1	5	20	3,800.00	76,000.00
36		TONER CART, HP CF226A	cart					2	2	4	8					2	2	4	8	16	5,500.00	88,000.00
37		TONER CART, SHARP AR-310FT BLACK	cart									1			1		2	4	8	1	8,280.32	8,280.32
38		TONER CART, BROTHER TN-2260 FOR 2840 BLACK	cart	1			1	1			1	1			1	1			1	4	2,700.00	10,800.00
39		PANASONIC CART, DP-MB250, DQ-TCC008ED	cart	1	1		2	1	1		2	1	1		2	1	1		2	8	5,000.00	40,000.00
40		TONER, Sharp, AR-016FT, AR-5320/5316	cart/s	2			2													2		-
41		TONER CARTRIDGE,Samsung Toner CLT-Y506S/Y506	cart/s	2			2													2		-
42		TONER CARTRIDGE,Samsung Toner CLT-M506S/M506L CLT-M506S/M506L	cart/s	2			2													2		-
43		TONER CARTRIDGE,Samsung Toner CLT-C506S/C506L	cart/s	2			2													2		-
44		TONER CARTRIDGE,Samsung Toner CLT-K506S/K506L	cart/s	2			2													2		-
45		Data folder, with lock finger ringand clear plastic pockets for labels	piece			25	25													25	225.00	5,625.00
46		Archfile, 7cm Cp350 side (A4)	piece			25	25													25	250.00	6,250.00
47		Certificate Frame (A4)	piece			10	10													10	175.00	1,750.00
48		Post-it tape flag (assorted color)	piece			10	10													10	105.00	1,050.00
49		Ink Cart Brother LC73BK (black)	piece											5	5					5	1,585.00	7,925.00
50		Ink Cart Brother LC7Y (yellow)	piece											5	5					5	980.00	4,900.00
51		Ink Cart Brother LC7CY (cyan)	piece											5	5					5	980.00	4,900.00
52		Ink Cart Brother LC7M (magenta)	piece											5	5					5	980.00	4,900.00
53		Toner Sharp-MX500FT	piece											5	5					5	6,390.00	31,950.00
54		Toner CART, Brother TN-3478 Black	cart	5			5							5	5					10	6,390.00	63,900.00
55		DRUM Cart, Brother DR-3455	cart	2			2							2	2					4	6,970.00	27,880.00
56		SIGN PEN, HIGH TECH, 0.7mm, black	piece		10		10	10			10	10			10	10			10	40	65.00	2,600.00
57		SIGN PEN, HIGH TECH, 0.7mm, black	piece		10		10	10			10	10			10	10			10	40	65.00	2,600.00
58		Ballpoint, fine Point, black	piece			100	100			100	100			100	100			100	100	400	9.00	3,600.00
59		Ballpoint, fine Point, blue	piece			50	50			50	50			50	50			50	50	200	9.00	1,800.00
60		Ballpoint, fine Point, red	piece			10	10			10	10			10	10			10	10	40	9.00	360.00
61		Folder, Clear, Presentation, A4 size	piece			50	50			50	50			50	50			50	50	200	48.00	9,600.00
62		Folder, Clear, Presentation, Legal size	piece			10	10			10	10			10	10			10	10	40	50.00	2,000.00
63		Glue, Multi purpose,.130g bottle	bottle			10	10													10	75.00	750.00
64		Indicator Tag/Flaglets, plain 50s/set	set			30	30			30	30			30	30			30	30	120	42.00	5,040.00
65		Indicator Tag/Flaglets, with sign here text, 50s/set	set			30	30			30	30			30	30			30	30	120	54.00	6,480.00
66		NOTE PAD, stick on, 50mm x 76mm (2" x 2") min, 400 sheets/pad	pad			20	20			20	20			20	20			20	20	80	98.78	7,902.40
67		NOTE PAD, stick on, 152mm x 101mm (4" x 6") min, 100 sheet/pad	pad			5	5			5	5			5	5			5	5	20	100.00	2,000.00
68		Paper, photo, glossy, A4 size, 10 pcs/pack	pack			5	5			5	5			5	5			5	5	20	280.00	5,600.00
69		Sign Pen, High Tech, 0.7mm, black	piece			30	30			30	30			30	30			30	30	120	65.00	7,800.00
70		Sign Pen, High Tech, 0.7mm, blue	piece			10	10			10	10			10	10			10	10	40	65.00	2,600.00
71		Specialty board, A4 size, 20 pcs/pack	pack			5	5			5	5			5	5			5	5	20	760.00	15,200.00
72		Uninterrupted Power Supply	unit			11	11													11	4,000.00	44,000.00
Office Supplies																						
1		Bristol Board A4 size, 220 gsm yellow/blue/red/green/orange	pack/s	15			15	5			5	20			20					40	390.00	15,600.00
2		Bristol Board A4 size, 220 gsm White	pack/s	60			60	60			60	90			90					210	209.00	43,890.00
3		Bristol Board legal size 220 gsm white	pack/s	23			23	32			32	50			50					105	250.00	26,250.00
4		Bristol Board legal size assorted colors	pack/s	8			8	5			5	8			8					21	270.00	5,670.00
5		Certificate Holder, A4 size(color blue)	pack/s	53			53	28			28	31			31					112	50.00	5,600.00
6		Indicator Tag/flaglets Plain asstd. Colors 50s/set	set/s	25			25	25			25	30			30					80	28.00	2,240.00
7		Peper Photo, Gloosy, A4 10 pcs/pack	pack/s	20			20	15			15	5			5					40	120.00	4,800.00
8		Peper Photo, Gloosy, high gloos, 4" x 6" 20 pcs/pack	pack/s	10			10	5			5									15	80.00	1,200.00
9		Laminating Film,A4 size: 250 x 2 x 125 micron, 216 x 303mm, 100 pcs/pack	pack/s	5			5					5			5					10	1,200.00	12,000.00
10		Paper Bond with DSWD logo A4 size	ream	2			2													2	410.00	820.00
11		Sign here sticker	set	1	1	1	3	1	1	1	3	1	1	1	3	1	1	1	3	12	166.50	1,998.00
12		INDICATOR TAG/FLAGLETS PLAIN, ASST. COLOR, 50S/SET	set	1	1	1	3	1	1	1	3	1	1	1	3	1	1	1	3	12	120.00	1,440.00
13		INDICATOR TAG/FLAGLETS WITH,SIGN HERE TEXT, 50S/SET	set	1	1	1	3	1	1	1	3	1	1	1	3	1	1	1	3	12	120.00	1,440.00
14		BRISTOL BOARD, A4 S, WHITE 100 PCS/PACK, 220GSM	pack					1			1									1	200.00	200.00
15		BOX/ CORRUGATED, WITH STRING 29" X 15" X 10'	piece					10	10	10	30					5	5	7	17	47	95.00	4,465.00
16		BOX, FILE STORAGE, 39CM X 31CM X 27CM	piece					10	10	10	30					5	5	5	15	45	150.80	6,786.00
17		BALLPOINT PEN, FINE POINT, RED	piece	10	10	11	31	10	10	10	30	10	10	10	30	10	10	10	30	121	9.00	1,089.00
18		BALLPOINT PEN, FINE POINT, BLUE	piece	10	10	11	31	10	10	10	30	10	10	10	30	10	10	10	30	121	9.00	1,089.00
19		BALLPOINT PEN, FINE POINT, BLACK	piece	10	10	12	32	10	10	10	30	10	10	10	30	10	10	10	30	122	9.00	1,098.00

Item No.	Item Code	Item & Specifications	Unit of Measure	Jan	Feb	Mar	Q1	Apr	May	Jun	Q2	Jul	Aug	Sep	Q3	Oct	Nov	Dec	Q4	Total Quantity	Price Catalogue	TOTAL AMOUNT
20		DESKTOP NAME PLATE, Toblerone, plastic, re-usable	piece					30			30									30	100.00	3,000.00
21		BOX, FILE STORAGE 39cmx31cmx27cm	piece					2			2									2	300.00	600.00
22		BOX, CORRUGATED, WITH STRING, 24" X 15" X 10"	box					20			20									20	120.00	2,400.00
23		OFFICE SUPPLIES RACK	piece					2			2									2	1,500.00	3,000.00
24		BALLPOINT PEN, fine point, black	piece	50			50													50	9.00	450.00
25		BALLPOINT PEN, fine point, blue	piece	50			50													50	9.00	450.00
26		ENVELOPE, mailing w/ DSWD logo, 500pcs/box	l	2			2													2	750.00	1,500.00
27		INDICATOR TAG/FLAGLETS, with sign here text, 50s/set	set	50			50													50	54.00	2,700.00
28		PAPER, bond, A4 size with logo, 500pcs/ream	ream	10			10													10	1,100.00	11,000.00
29		TAPE, cloth book, 1" 6 meters length	roll	10			10					5			5					15	80.00	1,200.00
30		TAPE, cloth book, 2" 6 meters length	roll	15			15					5			5					20	160.00	3,200.00
31		TAPE, cloth book, 3" 6 meters length	roll	15			15					5			5					20	240.00	4,800.00
32		VELCRO TAPE, 25 meters, 2 rolls/set	set	5			5													5	375.00	1,875.00
33		TAPE, DUCT, 48MM X 54.8M, COLOR GRAY	roll			5	5													5	1,000.00	5,000.00
34		TAPE, DUCT, 48MM X 54.8M, COLOR RED	roll			5	5													5	1,000.00	5,000.00
35		TAPE, DUCT, 48MM X 54.8M, COLOR BLACK	roll			5	5													5	1,000.00	5,000.00
36		TAPE, PERMANENT, OUTDOOR, DOUBLE-ADHISIVE, RUBBERIZED, 7/8" X 180"	roll			17	17													17	1,200.00	20,400.00
37		DVD, RECORDABLE, WITH CASING, 4.7GB, 120 MIN.	piece			50	50													50	60.00	3,000.00
38		TONER CARTRIDGE, BROTHER TN-3448, Black	cart	2			2					2			2					4	6,000.00	24,000.00
		Bristol board, A4, 220gsm blue	pack		30		30		30		30		30		30		30		30	120	400.00	48,000.00
		Bristol board, A4, 220gsm yellow	pack		30		30		30		30		30		30		30		30	120	400.00	48,000.00
		Bristol board, A4, 220gsm green	pack		30		30		30		30		30		30		30		30	120	400.00	48,000.00
		Bristol board, A4, 220gsm orange	pack		30		30		30		30		30		30		30		30	120	400.00	48,000.00
		Tape, double-edged, 1" with cushion 6meters length	roll		30		30		30		30		30		30		30		30	120	300.00	36,000.00
		Tape, double-edged, 1" w/o cushion 6meters length	roll		30		30		30		30		30		30		30		30	120	300.00	36,000.00
		Certificate Holder w/DSWD logo	piece		30		30		30		30		30		30		30		30	120	150.00	18,000.00
		Parchment Paper, A4 100pcs/pack	pack		30		30		30		30		30		30		30		30	120	150.00	18,000.00
		Glue, all purpose, 200 grams	jar		25		25		25		25		25		25		25		25	100	50.00	5,000.00
		NOTE PAD, stick on, 2x2	pad		50		50		50		50		50		50		50		50	200	200.00	40,000.00
Audio and visual presentation and composing equipment																						
1																						-
2																						-
3																						-
4																						-
5																						-
6																						-
7																						-
8																						-
9																						-
10																						-
Photographic or filming or video equipment																						
1		DSLR Camera	unit	2			2													2	60,000.00	120,000.00
2																						-
3																						-
4																						-
5																						-
6																						-
7																						-
8																						-
9																						-
10																						-
Cleaning Equipment and Supplies																						
1		PUSH BRUSH, made of durable plastic, with steel handle	piece																		1,200.00	-
2		PLASTIC UTILITY PAIL,(18-24 Liter capacity), with cover and comfort grip handle	piece																		500.00	-
3		PUSH BRUSH, made of durable plastic, with steel handle	piece	5			5					5			5					10	1,200.00	12,000.00
4		PLASTIC UTILITY PAIL,(18-24 Liter capacity), with cover and comfort grip handle	piece	5			5					5			5					10	500.00	5,000.00
5		Gloves, Latex Disposable Examination Glove (100 pcs per box) S,M,L	box			10	10													10	500.00	5,000.00
6		Facemask, 3 ply Earloop	box			10	10													10	500.00	5,000.00
7																						-
8																						-
9																						-

Item No.	Item Code	Item & Specifications	Unit of Measure	Jan	Feb	Mar	Q1	Apr	May	Jun	Q2	Jul	Aug	Sep	Q3	Oct	Nov	Dec	Q4	Total Quantity	Price Catalogue	TOTAL AMOUNT
10																						-
Paper Materials and Products																						
1		Bristol Board A4 size light pink 100/pack	pack																		300.00	-
2		Bristol Board A4 size light blue 100/pack	pack																		300.00	-
3		Bristol Board A4 size light green 100/pack	pack																		300.00	-
4		Bristol Board A4 size light yellow 100/pack	pack																		300.00	-
5		Bristol Board A4 size light white 100/pack	pack																		300.00	-
6		Envelope, Mailing with DSWD Logo, 500pcs/box		20	20	20	60	20	20	20	60	20	20	20	60	20	20	20	60	240	800.00	192,000.00
7		Bond paper, A-4 size, with DSWD letterhead		3	2	3	8	3	2	3	8	3	2	3	8	3	2	3	8	32	1,400.00	44,800.00
8		BRISTOL BOARD, A4 SIZE, WHITE, 100pieces/pack, 220gsm	pack	5			5					5			5					10	380.00	3,800.00
9		BRISTOL BOARD, A4 SIZE, LIGHT GREEN, 100pieces/pack, 220gsm	pack	15			15					10			10					25	380.00	9,500.00
10		BRISTOL BOARD, A4 SIZE, LIGHT BLUE, 100pieces/pack, 220gsm	pack	15			15					10			10					25	380.00	9,500.00
11		BRISTOL BOARD, A4 SIZE, YELLOW, 100pieces/pack, 220gsm	pack	15			15					10			10					25	380.00	9,500.00
12		BRISTOL BOARD, A4 SIZE, ORANGE, 100pieces/pack, 220gsm	pack	25			25					25			25					50	380.00	19,000.00
13		BRISTOL BOARD, A4 SIZE, PINK, 100pcs./pack, 220gsm	pack	10			10					10			10					20	380.00	7,600.00
14		LAMINATING POUCHES, A4 size, 100pcs./pack, 125micron, gloss	pack	2			2					2			2					4	700.00	2,800.00
15		NOTE PAD, stick on, 100sheets/pad, (2" x 2") min	pad	5			5					5			5					10	98.78	987.80
16		PAPER, MULTICOPY, 80gsm, size: 250mm x 353mm	ream	15			15					10			10					25	250.00	6,250.00
17		PAPER BOND, A4 SIZE, WITH LOGO, 500pcs./ream	ream	4			4													4	980.00	3,920.00
18		PAPER CONQUEROR, Ivory, texture: LAID, size: A4 (210x297mm), 90g, 500sheets per ream	ream	2			2													2	2,500.00	5,000.00
19		PAPER FOR PPC, TABLOID, 11"x17", 80gsm	ream	2			2					2			2					4	290.00	1,160.00
20		TRANSPARENCY/SENSITIZED FILM, size: A4 210mm x 297mm, thickness: 0.1mm, 100sheets/pack	ream	8			8					5			5					13	185.00	2,405.00
21		Sticker Paper (210mm x 297mm) 80 gsm, 20 pcs/pack	pack	50			50													50	35.00	1,750.00
22		Note Pad (4 inches x 6 inches, 10.16 x 15.24cm)	pad	35			35					35			35					70	120.00	8,400.00
23		Note Pad (3 inches x 5 inches, 10.16 x 15.24cm)	pad	35			35					35			35					70	70.00	4,900.00
24		Flaglets with sign here text (1in x 1.7 in 50 pcs /pack	pack	25			25					25			25					50	80.00	4,000.00
25		Manila Paper	pcs	250			250	50			50	50			50	50			50	400	100.00	40,000.00
26		COLORLED PAPER, green, pink, orange, red and yellow, A4 SIZE - 100 sheets per pack , 2 pack each colors	pack			10	10													10	500.00	5,000.00
27		STICKER PAPER, MATTE, A4 SIZE (20 SHEETS/PACK)	pack			50	50													50	200.00	10,000.00
28		PAPER, BOND, A4 SIZE, WITH LOGO, 500 pcs./ream	ream			5	5													5	980.00	4,900.00
29		PAPER, Multicopy, 70gsm, size: 297x420mm	ream	1			1													1	600.00	600.00
30		PAPER, BOND, A4 SIZE, WITH LOGO, 500 pcs./ream	ream	2			2													2	1,200.00	2,400.00
31		ENVELOPE, MAILING,white, 70 gsm (with updated DSWD Logo)	box					1			1									1	500.00	500.00
32		BRISTOL BOARD, A4 SIZE, ASSTD. COLOR (BLUE, GREEN, YELLOW, ORANGE), 100 PCS./PACK, 220GSM	pack					2			2									2	500.00	1,000.00
33		BRISTOL BOARD, A4 SIZE, WHITE, 100 PCS./PACK, 220GSM	pack					1			1									1	500.00	500.00
34		CALLING CARD PAPER, 14pt card stock, 10pcs/pack	pack					3			3									3	200.00	600.00
35		PAPER, MULTICOPY, 80GSM, SIZE: A3	reams						2		2									2	600.00	1,200.00
36		NOTE PAD, (2"x2"), 100 SHEETS/PAD	pad						10		10									10	200.00	2,000.00
37		INDICATOR TAG/FLAGLETS, WITH SIGN HERE TEXT, 50s/set	set		10		10						10		10					20	60.00	1,200.00
38		NOTE PAD, (3 7/8" X 5 7/8"), 100 SHEETS/PAD/ with lines (4 x 6)	pad		16		16						20		20					36	200.00	7,200.00
39		BRISTOL BOARD, A4 size, white	pack/s		3		3						3		3					6	210.00	1,260.00
40		Bristol Board A4 (white)	pack			3	3													3	210.00	630.00
41		Bristol Board A4 (green)	pack			3	3													3	230.00	690.00
42		Bristol Board A4 (orange)	pack			3	3													3	230.00	690.00
43		Bristol Board A4 (blue)	pack			3	3													3	230.00	690.00
44		Bristol Board A4 (yellow)	pack			3	3													3	230.00	690.00
45		PAPER MULTICOPY with DSWD Logo, 80gsm, size 210mm x 297mm	ream			2	2													2	500.00	1,000.00
46		Bristol Board A4 (pink)	ream			3	3													3	230.00	690.00
47		BRISTOL BOARD, A4 size, white	pack/s	1			1	1			1	1			1					3	250.00	750.00
48		BRISTOL BOARD, A4 size, orange	pack/s	4			4	3			3	6			6					13	400.00	5,200.00
49		PAPER, Linen, A4 size, (Conqueror Type)	ream/s	1			1													1		-
50		PAPER, onionskin, superfine, A4 size	ream/s	2			2	2			2	4			4					8		-
51		BRISTOL BOARD, A4 size, Asstd. Color, (Blue, Green, Yellow, Orange) 100 pcs/pack, 220gsm	pack		1		1	1			1	1			1	1			1	4	270.00	1,080.00
52		BRISTOL BOARD, legal size, Asstd. Color, (Blue, Green, Yellow, Orange) 100 pcs/pack, 220gsm	pack		1		1	1			1	1			1	1			1	4	270.00	1,080.00
53		BRISTOL BOARD, A4 size, (White) 100 pcs/pack, 220gsm	pack		2		2	2			2	2			2	2			2	8	270.00	2,160.00
54		ENVELOPE, MAILING, with DSWD logo, legal	box																		1,000.00	-
55		FOLDER, PRESSBOARD, 240mm x 370mm, (-5mm)	piece		15		15	15			15	15			15	15			15	60	40.00	2,400.00
56		NOTE PAD, stick on,50mm x 76mm (2" x 2") min., 100 sheet/pad	pad		5		5	5			5	5			5	5			5	20	98.78	1,975.60
57		NOTE PAD, stick on, 152mm x 101mm (4' x 6") min., 100 sheet/pad	pad		15		15	15			15	15			15	15			15	60	100.00	6,000.00
58		PAPER, BOND, with DSWD logo, A4 size, 500 pcs/ream	ream		1		1	1			1	1			1	1			1	4	48.00	192.00

Item No.	Item Code	Item & Specifications	Unit of Measure	Jan	Feb	Mar	Q1	Apr	May	Jun	Q2	Jul	Aug	Sep	Q3	Oct	Nov	Dec	Q4	Total Quantity	Price Catalogue	TOTAL AMOUNT
59		PAPER, BOND, with DSWD logo, legal size, 500 pcs/ream	ream		1		1					1			1					2	280.00	560.00
60		PAPER, PHOTO, glossy, A4 size, 10 pcs/pack	pack		1		1	1			1	1			1	1			1	4	1,100.00	4,400.00
61		STICKER PAD, MATTE, A4 Size, 20 sheets/pack	pack		2		2					2			2					4		-
Lighting and fixtures and accessories																						
1		Fluorescent Light, T5, FS28/T5DL, 180-240V, Daylight	piece	30	3		33		3		3	30	3		33		3		3	72	300.00	21,600.00
2		Electronic Ballast, 220-240V, 50/60/0Hz, Digital Ballast Non Dimmable	piece		1		1		1		1		1		1		1		1	4	500.00	2,000.00
3		FLOURESCENT LAMP, 28watts, linear tubular (T5)	piece	15			15					15			15					30	350.00	10,500.00
4		LED BULB, DAYLIGHT, 11w	piece	10			10					10			10					20	786.00	15,720.00
5																						-
6																						-
7																						-
8																						-
9																						-
10																						-
Electrical equipment and components and supplies																						
1																						-
2																						-
3																						-
4																						-
5																						-
6																						-
7																						-
8																						-
9																						-
10																						-
Computer Supplies																						
1		103 Ecotank Black Ink Bottle For Epson L3150 65ml	bot.	10			10					10			10					20	1,500.00	30,000.00
2		103 Ecotank Cyan Ink Bottle For Epson L3150 65ml	bot.	8			8					8			8					16	1,500.00	24,000.00
3		103 Ecotank Magenta Ink Bottle For Epson L3150 65ml	bot.	8			8					8			8					16	1,500.00	24,000.00
4		103 Ecotank Yellow Ink Bottle For Epson L3150 65ml	bot.	8			8					8			8					16	1,500.00	24,000.00
5		INK CART, HP, CN053A (932XL) BLACK FOR HP OFFICEJET HP7610/7612	cart.	15			15					15			15					30	1,900.00	57,000.00
6		INK CART, HP, CN054A (933XL) CYAN FOR HP OFFICEJET HP7610/7612	cart.	10			10					10			10					20	1,900.00	38,000.00
7		INK CART, HP, CN055A (933XL) MAGENTA FOR HP OFFICEJET HP7610/7612	cart.	10			10					10			10					20	1,900.00	38,000.00
8		INK CART, HP, CN056A (933XL) YELLOW FOR HP OFFICEJET HP7610/7612	cart.	10			10					10			10					20	1,900.00	38,000.00
9		INK, FOR DUPLO 514, BLACK	tube	4			4					4			4					8	1,000.00	8,000.00
10		MASTEROLL FOR DUPLO, BLACK	roll	4			4					4			4					8	5,000.00	40,000.00
11		TONER CART, BROTHER, TN-2260, FOR FAX 2840	cart.	10			10					10			10					20	3,000.00	60,000.00
12		TONER CART, BROTHER, TN-2380, FOR HL-L2365DW PRINTER	cart.	30			30					30			30					60	3,800.00	228,000.00
13		TONER CART, BROTHER, TN-3250, FOR BROTHER HL5350DN	cart.	20			20					20			20					40	3,800.00	152,000.00
14		DRUM 3215 FOR BROTHER HL5350DN	cart.	2			2					2			2					4	3,800.00	15,200.00
15		DRUM 2355 FOR HL-L2365DW PRINTER	cart.	2			2					2			2					4	3,800.00	15,200.00
16		DRUM 2255 FOR FAX 2840	cart.	3			3					3			3					6	3,800.00	22,800.00
17		INK CART, BROTHER LC73 (BLACK)	cart.	20			20					20			20					40	1,200.00	48,000.00
18		INK CART, BROTHER LC73 (CYAN)	cart.	15			15					15			15					30	700.00	21,000.00
19		INK CART, BROTHER LC73 (MAGENTA)	cart.	15			15					15			15					30	700.00	21,000.00
20		INK CART, BROTHER LC73 (YELLOW)	cart.	15			15					15			15					30	700.00	21,000.00
21		TONER CART, KYOCERA MITA TK-410	cart.	8			8					8			8					16	6,100.00	97,600.00
22		TONER, HP Laserjet Pro MFP M426fdn	cart	1			1					1			1					2	2,500.00	5,000.00
23		INK CART, HP, CN053AA (932XL) BLACK FOR HP OFFICEJET HP7610/7612	cart/s					3				3	6		6					9	1,900.00	17,100.00
24		INK CARTRIDGE, HP, CN054AA (933XL) cyan	cart/s					3				3	6		6					9	1,100.00	9,900.00
25		INK CARTRIDGE, HP, CN055AA (933XL) magenta	cart/s					3				3	6		6					9	1,000.00	9,000.00
26		INK CART, HP, CN056AA (933XL) YELLOW FOR HP OFFICEJET HP7610/7612	cart/s					3				3	6		6					9	1,000.00	9,000.00
27		RIBBON, Compuprint SP40Plus	pc/s	2			2	2				2	2		2					6	500.00	3,000.00
28		RAM	unit	28			28													28	3,000.00	84,000.00
Common ICT Equipment																						
1		COLORED PRINTER	unit			1	1	1				1								2	30,000.00	60,000.00
2		Printer, Laser color	unit	4	4	5	13	4	4	4	12	4	4	4	12	4	4	4	12	49	14,999.00	734,951.00
3		Printer, Monochrome	unit	2	2	3	7	2	2	2	6	2	2	2	6	2	2	2	6	25	14,999.00	374,975.00
4		Printer, Inkjet color	unit	1	1	3	5	1	1	1	3	1	1	1	3	1	1	1	3	14	14,999.00	209,986.00

Item No.	Item Code	Item & Specifications	Unit of Measure	Jan	Feb	Mar	Q1	Apr	May	Jun	Q2	Jul	Aug	Sep	Q3	Oct	Nov	Dec	Q4	Total Quantity	Price Catalogue	TOTAL AMOUNT
5		WIRELESS MOUSE , Heavy Duty, Optical Sensor, Three (3) Buttons, Nano USB Receiver, 1-AA or 1-AAA Alkaline Battery power source, compatible to any computer operating system	piece	15		2	17													17	800.00	13,600.00
6		Drum Unit DR 512K(for copylandia Ineo454e)	unit	1			1													1	18,500.00	18,500.00
7		waste toner box A-NN-WY1(for copy Landia Ineo 454e)	piece	1		2	3													3	3,200.00	9,600.00
8		Ink Cartridge,HP GT52, Original ink bottle (MOH55AA) CYAN	cart/s	2		1	3	2			2	2			2					7	550.00	3,850.00
9		Ink Cartridge,HP GT52, Original ink bottle (MOH55AA) Yellow	cart/s	2		1	3	2			2	2			2					7	550.00	3,850.00
10		Ink Cartridge,HP GT52, Original ink bottle (MOH55AA) Magenta	cart/s	2		1	3	2			2	2			2					7	550.00	3,850.00
11		Ink Cartridge,HP GT51, Original ink bottle (MOH57AA) Black	cart/s	2			2	2			2	2			2					6	550.00	3,300.00
12		DEVELOP INEO,454e (Toner-TN-513)	cart/s	2			2	2			2	2			2					6	4,600.00	27,600.00
13		TONER CARTRIDGE, Fuji XEROX, CT201937 Black Docuprint, M355df	cart/s	2			2					2			2					4	7,500.00	30,000.00
14		TONER CARTRIDGE, KYOCERA TASKALFA,TK-6309,3051i	cart/s	2			2	2			2	2			2					6	16,000.00	96,000.00
15		Toner Cart, Brother TN- 3448	Cart	4			4													4	5,390.00	21,560.00
16		Drum Cart, Brother DR - 3455	Cart	2			2													2	7,490.00	14,980.00
17		Neo Develop 454e; TN513	tub	2	2		4	2	2		4									8	4,500.00	36,000.00
18		HP GT51 Ink; Black, 90 ml	bottle	2	2		4		1		1									5	300.00	1,500.00
19		HP GT52 Ink; Cyan, 70 ml	bottle	1	1		2		1		1									3	300.00	900.00
20		HP GT52 Ink; Magenta, 70 ml	bottle	1	1		2		1		1									3	300.00	900.00
21		HP GT52 Ink; Yellow, 70 ml	bottle	1	1		2		1		1									3	300.00	900.00
22																						-
23		Tape Cloth Book, 1 1/2", 6 meters	roll	1	1		2													2	120.00	240.00
24		Tape Cloth Book, 2", 6 meters	roll	1	1		2													2	160.00	320.00
25		Tape Cloth Book, 3", 6 meters	roll	1	1		2													2	240.00	480.00
26		FLASH DRIVE, 32 GB capacity	piece					3			3									3	1,000.00	3,000.00
27		OTG FLASH DRIVE, 32 GB capacity	piece					1			1									1	1,000.00	1,000.00
28		Multi-Funtion Copier/Printer (Colored)	unit	1			1													1	500,000.00	500,000.00
29		Barcode Printer	unit			1	1													1	15,000.00	15,000.00
30		Workstation Computer	unit	2			2													2	100,000.00	200,000.00
31		Portable Hard Drive 2TB	unit			4	4													4	8,000.00	32,000.00
32		Internal Hard Drive 4TB	unit			2	2													2	10,000.00	20,000.00
33		Printer CISS Colored	unit	2			2													2	15,000.00	30,000.00
34		Document Scanner	unit			2	2													2	50,000.00	100,000.00
Consumables																						
1		PANASONIC KM2030 PRINTER DRUM	piece	8	8	8	24	2			2									26	6,600.00	171,600.00
2		TONER CARTRIDGE, TN513, FOR DEVELOPMENT 544e	cart					2			2									2	4,800.00	9,600.00
3		DV12K DEVELOPING UNIT	piece					2			2									2	31,000.00	62,000.00
4		DV12K DRUM UNIT	piece					2			2									2	21,000.00	42,000.00
5		WASTE TONER BOX, DEVELOP WX-103, FOR DEVELOP INEO	piece					2			2									2	5,500.00	11,000.00
6		Kyocera TK-479 Toner Kit	Catridge		2		2		2		2		2		2		2		2	8	9,000.00	72,000.00
7		High Capacity Black Brother TN-3480 Toner Cartridge (TN3480 Laser Printer Cartridge)	Catridge		2		2		2		2		2		2		2		2	8	7,000.00	56,000.00
8		HP 955XL Black , N9H85A	Catridge		5		5		5		5		5		5		5		5	20	10,000.00	200,000.00
9		HP 955XL Yellow, N9H81A	Catridge		4		4		4		4		4		4		4		4	16	9,500.00	152,000.00
10		HP 955XL Cyan, N9H73A	Catridge		4		4		4		4		4		4		4		4	16	9,500.00	152,000.00
11		HP 955XL Magenta, N9H77A	Catridge		4		4		4		4		4		4		4		4	16	9,500.00	152,000.00
12		Ink Cart.. HP, CN053AA (932XL) Black, for HP Laserjet 7610/7612	cart																		1,600.00	-
13		Ink Cart.. HP, CN053AA (933XL) Cyan, for HP Laserjet 7610/7612	cart																		810.00	-
14		Ink Cart.. HP, CN053AA (933XL) Magenta, for HP Laserjet 7610/7612	cart																		810.00	-
15		Ink Cart.. HP, CN053AA (933XL) Yellow, for HP Laserjet 7610/7612	cart																		810.00	-
16		Toner Cart. HP201A (CF400A) Black for HP Laserjet PRO M252N	cart																		2,500.00	-
17		Toner Cart. HP201A (CF401A) Cyan for HP Laserjet PRO M252N	cart																		3,000.00	-
18		Toner Cart. HP201A (CF401A) Yellow for HP Laserjet PRO M252N	cart																		3,000.00	-
19		Toner Cart. HP201A (CF401A) Magenta for HP Laserjet PRO M252N	cart																		3,000.00	-
20		Samsung K504 Toner Black	cart																		3,500.00	-
21		Samsung K504 Toner Cyan	cart																		3,500.00	-
22		Samsung K504 Toner Magenta	cart																		3,500.00	-
23		Samsung K504 Toner Yellow	cart																		3,500.00	-
24		FUJII Xerox P355D,M355F (CT201928)	cart																		16,000.00	-
25		Canon PGI-35	cart																		1,200.00	-
26		Canon CLI-36 (TRI-COLOR)	cart																		1,500.00	-
27		Canon NPG-67, Black	cart																		15,000.00	-
28		Canon NPG-67, Yellow	cart																		17,000.00	-

Item No.	Item Code	Item & Specifications	Unit of Measure	Jan	Feb	Mar	Q1	Apr	May	Jun	Q2	Jul	Aug	Sep	Q3	Oct	Nov	Dec	Q4	Total Quantity	Price Catalogue	TOTAL AMOUNT
29		Canon NPG-67, Cyan	cart																		17,000.00	-
30		Canon NPG-67, Magenta	cart																		17,000.00	-
31		TONER CART, Brother, TN 2260	cart	8			8					5			5					13	2,700.00	35,100.00
32		DRUM Unit, Brother, DR-2255	unit	3			3					1			1					4	3,200.00	12,800.00
33		TONER CART, Brother, TN 3448	cart	18			18					5			5					23	5,700.00	131,100.00
34		KYOCERA Mita Toner TK 715	cart	7			7					5			5					12	15,000.00	180,000.00
35		HP 678 Black, CZ108A (HP Deskjet Ink Advantage 4645)	cart	4			4													4	450.00	1,800.00
36		HP 678 Tri-Color, CZ107A (HP Deskjet Ink Advantage 4645)	cart	4			4													4	450.00	1,800.00
37		SAMSUNG MLT-D203E/SEE (Samsung 3820ND)	cart	2			2					2			2					4	4,000.00	16,000.00
38		TK-6309 (Taskalfa 450i)	cart	5			5													5	16,000.00	80,000.00
39		MX-500FT (M503N)	cart	4			4													4	10,800.00	43,200.00
40		TONER CART, Brother TN-2280	cart	6			6					4			4					10	3,030.30	30,303.00
41		TONER CART, Develop Ineo 367, TN323	cart	6			6					2			2					8	8,000.00	64,000.00
42		INK/TONER HP OFFICEJET PRO 6960 (905XL MAGENTA)	cart	20			20					10			10					30	1,800.00	54,000.00
43		INK/TONER HP OFFICEJET PRO 6960 (905XL CYAN)	cart	20			20					10			10					30	1,200.00	36,000.00
44		INK/TONER HP OFFICEJET PRO 6960 (905XL YELLOW)	cart	20			20					10			10					30	1,200.00	36,000.00
45		INK/TONER HP OFFICEJET PRO 6960 (905XL/ 909XL BLACK)	cart	20			20					10			10					30	1,200.00	36,000.00
46		INK/TONER BROTHER HL-5100DN (TN3448)	cart	20			20					20			20					40	7,300.00	292,000.00
47		INK/TONER EPSON M100DN (BLACK T7741)	cart	25			25					25			25					50	1,500.00	75,000.00
48		INK/TONER HP DESKJET INK ADVANTAGE 2135 ALL IN ONE PRINTER (BLACK)	cart	20			20					20			20					40	1,000.00	40,000.00
49		INK/TONER HP DESKJET INK ADVANTAGE 2135 ALL IN ONE PRINTER (TRI-COLOR)	cart	20			20					20			20					40	1,000.00	40,000.00
50		INK/CARTRIDGE KYOCERA TASKALFA 3010i TK7109	cart	5			5													5	12,000.00	60,000.00
51		TONER	cart	2			2													2	8,000.00	16,000.00
52		TONER CART, HP LASEJET PRINTER, 1505n, Black cb436AC	cart			10	10													10		-
53		TONER CART, HP CF400A (HP201A) Black LaserJet	cart		3		3		3		3									6	3,700.00	22,200.00
54		TONER CART, HP CF401A (HP201A) Cyan LaserJet	cart		2		2		2		2									4	4,100.00	16,400.00
55		TONER CART, HP CF402A (HP201A) Yellow LaserJet	cart		2		2		2		2									4	4,100.00	16,400.00
56		TONER CART, HP CF403A (HP201A) Magenta LaserJet	cart		2		2		2		2									4	4,100.00	16,400.00
57		TONER CARTRIDGE, TN 323, for Develop, Ineo 367	cart	4			4													4	9,488.00	37,952.00
58		Sharp Digital MultiFunctional Copier MX-M465 - Toner (MX-560FT)	pcs	10			10					10			10					20	7,000.00	140,000.00
59		Toner Cartridge Samsung Xpress M2020W (MLT-D1115/XAA) Black	pcs	30			30					20			20					50	6,000.00	300,000.00
60		Toner Cartridge Samsung SL-M3832ND (MLT-D2038, MLT-D2031) Black	pcs	20			20					20			20					40	12,000.00	480,000.00
61		Toner Brother DCP-T500W (BT6000) Blank	btl	20			20					10			10					30	600.00	18,000.00
62		Toner Brother DCP-T500W (BT5000) Colored - Magenta, Cyan, Yellow	btl	20			20					10			10					30	1,500.00	45,000.00
63		HP Laserjet CF226A (Laserjet 26A)	cart	20			20													20	8,500.00	170,000.00
64		TONER CART, BROTHER TN-3280, BLACK, for Brother HL-5350DN printer				3	3													3	3,000.00	9,000.00
65		TONER KIT, TK6309K, BLACK, KYOCERA TASKALFA 4501i				3	3													3	15,000.00	45,000.00
66		TONER CART, KYOCERAMITA TASKALFA 3051CI, TK8309K, CYAN				1	1													1	16,500.00	16,500.00
67		TONER CART, KYOCERAMITA TASKALFA 3051CI, TK8309K, MAGENTA				1	1													1	16,500.00	16,500.00
68		TONER CART, KYOCERAMITA TASKALFA 3051CI, TK8309K, YELLOW				1	1													1	16,500.00	16,500.00
69		TONER CART, KYOCERAMITA TASKALFA 3051CI, TK8309K, BLACK				1	1													1	16,500.00	16,500.00
70		TONER CART, Fuji Xerox, CT201370, black	cart		2		2					2				1			1	5	8,300.00	41,500.00
71		TONER CART, Fuji Xerox, CT201371, cyan	cart				1					1			1					2	13,130.00	26,260.00
72		TONER CART, Fuji Xerox, CT201372, magenta	cart		1		1					1			1					2	13,130.00	26,260.00
73		TONER CART, Fuji Xerox, CT201373, yellow	cart		1		1					1			1					2	13,130.00	26,260.00
74		TONER CART, HP CF400A, black Laserjet	cart		2		2					2			2					4	4,000.00	16,000.00
75		TONER CART, HP CF401A, cyan, Laserjet	cart		1		1					1			1					2	4,500.00	9,000.00
76		TONER CART, HP CF402A, yellow, Laserjet	cart		1		1					1			1					2	4,500.00	9,000.00
77		TONER CART, HP CF403A, magenta, Laserjet	cart		1		1					1			1					2	4,500.00	9,000.00
78		TONER CART, Ineo454e, Develop	cart		1		1					1			1					2	6,000.00	12,000.00
79		WASTE TONER BOTTLE, (RS) Fuji Xerox, CWAA0751	bottle		2		2	1			1	1			1	1			1	5	2,000.00	10,000.00
80		Toner Cart Kyocera Taskalfa 4501i		6			6					3			3					9	12,000.00	108,000.00
81		Toner Cart Develop Ineo 554e		6			6					3			3					9	8,000.00	72,000.00
82		Toner Cart Panasonic 8060		3			3													3	12,000.00	36,000.00
83		Toner Cart Brother HL-1110		6			6													6	1,000.00	6,000.00
84		Toner Cart HP LaserJet Pro M102a		6			6													6	3,500.00	21,000.00
85		Drum Kit Kyocera Taskalfa 4501i		1			1													1	12,000.00	12,000.00
86		Drum Kit Develop Ineo 554e		1			1													1	12,000.00	12,000.00
87		Drum Kit Panasonic 8060		1			1													1	10,000.00	10,000.00
88		Drum Kit Brother HL-1110		1			1													1	3,000.00	3,000.00
		Toner, Develop Ineo 454e, (TN513)	cart		6		6		6		6		6		6		6		6	24	5,000.00	120,000.00
		Toner, Sharp (MX-500FT)	cart		6		6		6		6		6		6		6		6	24	10,700.00	256,800.00

Item No.	Item Code	Item & Specifications	Unit of Measure	Jan	Feb	Mar	Q1	Apr	May	Jun	Q2	Jul	Aug	Sep	Q3	Oct	Nov	Dec	Q4	Total Quantity	Price Catalogue	TOTAL AMOUNT
		Toner, Lexmark (X860H21G)	cart		6		6		6		6		6		6		6		6	24	9,300.00	223,200.00
		Toner, Canon 331 black	cart		10		10		10		10		10		10		10		10	40	4,000.00	160,000.00
		Toner, Canon 331 cyan	cart		6		6		6		6		6		6		6		6	24	4,000.00	96,000.00
		Toner, Canon 331 magenta	cart		6		6		6		6		6		6		6		6	24	4,000.00	96,000.00
		Toner, Canon 331 yellow	cart		6		6		6		6		6		6		6		6	24	4,000.00	96,000.00
		Ink, HP98 (C9364W)	cart		10		10		10		10		10		10		10		10	40	1,400.00	56,000.00
		Ink, HP95 (C8766W) tri-color	cart		10		10		10		10		10		10		10		10	40	2,300.00	92,000.00
		Ink, bottle, 003 (Epson L3110 A10 printer) black	cart		15		15		15		15		15		15		15		15	60	600.00	36,000.00
		Ink, bottle, 003 (Epson L3110 A10 printer) cyan	cart		15		15		15		15		15		15		15		15	60	600.00	36,000.00
		Ink, bottle, 003 (Epson L3110 A10 printer) magenta	cart		15		15		15		15		15		15		15		15	60	600.00	36,000.00
		Ink, bottle, 003 (Epson L3110 A10 printer) yellow	cart		15		15		15		15		15		15		15		15	60	600.00	36,000.00
		Toner, Sharp (AR-455FT)	cart		6		6		6		6		6		6		6		6	24	10,600.00	254,400.00
		Toner, Brother (TN-2260) for Fax	cart		6		6		6		6		6		6		6		6	24	6,000.00	144,000.00
		Toner, Kyocera 8309 black	cart		6		6		6		6		6		6		6		6	24	17,000.00	408,000.00
		Toner, Kyocera 8309 cyan	cart		6		6		6		6		6		6		6		6	24	17,000.00	408,000.00
		Toner, Kyocera 8309 magenta	cart		6		6		6		6		6		6		6		6	24	17,000.00	408,000.00
		Toner, Kyocera 8309 yellow	cart		6		6		6		6		6		6		6		6	24	17,000.00	408,000.00
Other Categories																						
1		Repair and Maintenance of ICT Equipment	Lot		1	1	2		1	1	2		1	1	2	1	1		2	8	4,000.00	32,000.00
2		Repair and Maintenance of Office Furniture and Other Equipment	Lot		1	1	2		18	1	19		1	1	2	1	1		2	25	4,000.00	100,000.00
3		Repair and Maintenance of Vehicle	Lot		1	1	2		1	1	2		1	1	2	1	1		2	8	50,000.00	400,000.00
4		Contingency Fund (Maximum of 4%)			1		1													1	61,629.58	61,629.58
5		Car Freshener in can New Car Scent	can																		400.00	-
6		Car Freshener in can Apple Scent	can																		400.00	-
7		Car Freshener in can Strawberry Scent																			400.00	-
8		Vehicle Dirt and Stain Remover	dozen																		500.00	-
9		CONTINGENCY FUND- MAXIMUM 4% OF THE TOTAL MOOE		1			1	1			1	1			1	1			1	4	5,000.00	20,000.00
10		PANEL A- 1.2m (L) x 1.2m (H) Office System Panel, 2 tone fabric, color: gray, with glass, powder coated finish metal framing with built outlet wiring system for LAN and electric wiring system		3			3													3	6,750.00	20,250.00
11		PANEL B- .70m (L) x 1.2m (H) Office System Panel, 1 tone fabric, color: gray, with glass, powder coated finish metal framing		9			9													9	4,500.00	40,500.00
12		PANEL C- 1.5m (L) x 1.2m (H) Office System Panel, 1 tone fabric, color: gray, with glass, powder coated finish metal framing with built outlet wiring system for LAN and electric wiring system		2			2													2	8,960.00	17,920.00
13		Paper Cutter/Trimmer		1			1													1	2,500.00	2,500.00
14		TONER CART, SHARP, MX-561FT	cart	4			4	3			3	3			3	3			3	13	11,730.00	152,490.00
15		TONER CART, FUJI XEROX, CT201632, Black, Docuprint CP305D	cart	4			4	2			2	2			2	2			2	10	6,589.00	65,890.00
16		TONER CART, FUJI XEROX, CT201633, Cyan, Docuprint CP305D	cart	2			2	2			2	2			2	2			2	8	9,800.00	78,400.00
17		TONER CART, FUJI XEROX, CT201634, Magenta, Docuprint CP305D	cart	2			2	2			2	2			2	2			2	8	9,800.00	78,400.00
18		TONER CART, FUJI XEROX, CT201635, Yellow, Docuprint CP305D	cart	2			2	2			2	2			2	2			2	8	9,800.00	78,400.00
19		TONER CART, KYOCERA TASKALFA 4501i, TK-6309		3			3	2			2	2			2	3			3	10	16,500.00	165,000.00
20		Contingency fund																			500,000.00	-
21		CARTRIDGE TONER for Sharp MX-3114 (MX-23FT-YA)	cart						2		2									2	9,000.00	18,000.00
22		CARTRIDGE TONER for Sharp MX-3114 (MX-23FT-BA)	cart						3		3									3	8,000.00	24,000.00
23		CARTRIDGE TONER for Sharp MX-3114 (MX-23FT-M4)	cart						2		2									2	9,000.00	18,000.00
24		CARTRIDGE TONER for Sharp MX-3114 (MX-23FT-CA)	cart						2		2									2	9,000.00	18,000.00
25		CONTINGENCY FUND	lot	1			1	1			1	1			1	1			1	4	18,000.00	72,000.00
26		MALE URINAL FIXTURE, ceramic	piece	1			1													1	7,000.00	7,000.00
27		Prepaid Load, Globe (600)	lot	1	1	1	3	1	1	1	3	1	1	1	3	1	1	1	3	12	600.00	7,200.00
28		Prepaid Load, Globe (300)	lot	10	10	10	30	10	10	10	30	10	10	10	30	10	10	10	30	120	300.00	36,000.00
29		Prepaid Load, Smart (600)	lot	10	10	10	30	10	10	10	30	10	10	10	30	10	10	10	30	120	600.00	72,000.00
30		Prepaid Load, Smart (300)	lot	2	2	2	6	2	2	2	6	2	2	2	6	2	2	2	6	24	300.00	7,200.00
31		Landline	lot	1	1	1	3	1	1	1	3	1	1	1	3	1	1	1	3	12	4,000.00	48,000.00
TOTAL FOR PART II																						25,555,270.06
TOTAL																						40,166,144.23
FOR INFLATION (10% of TOTAL)																						4,016,614.42
TOTAL (A + B)																						44,182,758.65

Item No.	Item Code	Item & Specifications	Unit of Measure	Jan	Feb	Mar	Q1	Apr	May	Jun	Q2	Jul	Aug	Sep	Q3	Oct	Nov	Dec	Q4	Total Quantity	Price Catalogue	TOTAL AMOUNT
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Prepared by:

Noted by:

Certified Funds Available/
Certified Appropriate Funds Available:

Recommending Approval:

Approved:

RAMISES B. ESTEBAN

Administrative Officer III

ATTY. KARINA ANTONETTE A. AGUDO

Officer-in-Charge
Procurement Management Service

MERIEL P. CASTILLO

Chief, Budget Division
Finance Management Service

FELICISIMO C. BUDIONGAN

Undersecretary and
BAC Chairperson

ROLANDO JOSELITO G. BAUTISTA

Secretary, DSWD

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