

APP-CSE 2022 FORM

ANNUAL PROCUREMENT PLAN - COMMOM-USE SUPPLIES AND EQUIPMENT (APP-CSE) 2022 FORM

Note: Consistent with **Memorandum Circular No. 2021-1 dated 03 June 2021, issued by AO 25**, the APP-CSE for FY 2022 must be submitted on or before **31 August 2021**.

Department/Bureau/Office: DEPARTMENT OF SOCIAL WELFARE AND DEVELOPMENT - MAIN

Region: MAIN AND NCR

Address: DSWD Central Office, IBP Road, Constitution Hills, Quezon City

Agency Code/UACS: R001

Organization Type: National Government Agency (NGA)

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Item & Specifications			Unit of Measure	Monthly Quantity Requirement																				Total Quantity for the year	Price Catalogue (as of 30 April 2021)	Total Amount for the year
				Jan	Feb	Mar	Q1	Q1 AMOUNT	April	May	June	Q2	Q2 AMOUNT	July	Aug	Sept	Q3	Q3 AMOUNT	Oct	Nov	Dec	Q4	Q4 AMOUNT			
PART I. AVAILABLE AT PS-DBM (MAIN WAREHOUSE AND DEPOTS)																										
PESTICIDES OR PEST REPELLENTS																										
1	10191509-IN-A01	INSECTICIDE, aerosol type	can	16	10	10	36	5,016.96	10	10	10	30	4,180.80	10	10	10	30	4,180.80	10	10	10	30	4,180.80	126.00	139.36	17559.36
PERFUMES OR COLOGNES OR FRAGRANCES																										
2	53131626-HS-S01	LIQUID HAND SANITIZER, 500mL	bottle	100	100	100	300	45,429.00	100	100	100	300	45,429.00	100	100	100	300	45,429.00	100	100	100	300	45,429.00	1,200.00	151.43	181716.00
ALCOHOL OR ACETONE BASED ANTISEPTICS																										
3	12191601-AL-E04	ALCOHOL, Ethyl, 68%-72%, 500 ml	bottle	1170	293	592	2055	136,780.80	557	243	137	937	62,366.72	652	218	172	1042	69,355.52	269	231	102	602	40,069.12	4,636.00	66.56	308572.16
4	12191601-AL-E03	ALCOHOL, ethyl, 68%-72%, 1 Gallon	gallon	0	0	100	100	38,792.00	0	0	100	100	38,792.00	0	0	100	100	38,792.00	0	0	100	100	38,792.00	400.00	387.92	155168.00
5	51471901-AL-I01	ALCOHOL, isopropyl, 68%- 72%, 500ml (-5ml)	bottle	0	0	200	200	8,716.00	0	0	200	200	8,716.00	0	0	200	200	8,716.00	0	0	200	200	8,716.00	800.00	43.58	34864.00
6	51471901-AL-I02	ALCOHOL, isopropyl, 68%-72%, scented, 3.785 liters	gallon	0	0	100	100	45,500.00	0	0	100	100	45,500.00	0	0	100	100	45,500.00	0	0	100	100	45,500.00	400.00	455.00	182000.00
7	51471505-PO-P01	POVIDONE IODINE, 10 % solution, 120 ml	gallon	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0.00	207.75	0.00
COLOR COMPOUNDS AND DISPERSIONS																										
8	12171703-SI-P01	INK, for stamp pad	bottle	39	4	7	50	1,576.00	16	4	2	22	693.44	29	3	7	39	1,229.28	7	2	2	11	346.72	122.00	31.52	3845.44
FILMS																										
9	13111203-AC-F01	ACETATE	roll	9	4	0	13	11,021.66	0	4	0	4	3,391.28	0	2	0	2	1,695.64	0	0	2	2	1,695.64	21.00	847.82	17804.22
10	13111201-CF-P01	CARBON FILM, A4	box	2	0	100	102	22,542.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	102.00	221.00	22542.00
11	13111201-CF-P02	CARBON FILM, legal	box	0	11	0	11	2,293.72	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	11.00	208.52	2293.72
PAPER MATERIALS AND PRODUCTS																										
12	14111525-CA-A01	CARTOLINA, assorted colors	pack	41	36	8	85	7,116.20	8	31	2	41	3,432.52	31	31	3	65	5,441.80	9	32	2	43	3,599.96	234.00	83.72	19590.48
13	14111506-CF-L11	COMPUTER CONTINUOUS FORM, 1 ply, 280 X 241mm	box	15	0	0	15	13,238.25	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	15.00	882.55	13238.25
14	14111506-CF-L12	COMPUTER CONTINUOUS FORM, 1 ply, 280 X 378mm	box	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0.00	1029.60	0.00
15	14111506-CF-L22	COMPUTER CONTINUOUS FORM, 2 ply, 280 X 378mm	box	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0.00	1528.80	0.00
16	14111506-CF-L21	COMPUTER CONTINUOUS FORM, 2 ply, 280 X 241mm	box	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0.00	906.36	0.00
17	14111506-CF-L31	COMPUTER CONTINUOUS FORM, 3 ply, 280 X 241mm	box	150	0	0	150	132,600.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	150.00	884.00	132600.00
18	14111506-CF-L32	COMPUTER CONTINUOUS FORM, 3 ply, 280 X 378mm	box	60	0	0	60	90,480.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	60.00	1508.00	90480.00
19	14111609-LL-C01	LOOSELEAF COVER, legal	bundle	26	65	3	94	74,726.24	24	50	3	77	61,211.92	58	555	5	618	491,285.28	1	52	2	55	43,722.80	844.00	794.96	670946.24
20	14111514-NP-S02	NOTE PAD, stick on, 50mm x 76mm (2" x 3") min	pad	877	285	170	1332	49,363.92	209	257	82	548	20,308.88	495	285	105	885	32,798.10	71	225	59	355	13,156.30	3,120.00	37.06	115627.20
21	14111514-NP-S04	NOTE PAD, stick on, 76mm x 100mm (3" x 4") min	pad	995	312	175	1482	87,852.96	219	278	81	578	34,263.84	633	308	110	1051	62,303.28	209	250	62	521	30,884.88	3,632.00	59.28	215304.96
22	14111514-NP-S03	NOTE PAD, stick on, 3" x 3"	pad	1028	313	1360	2701	146,070.08	217	285	82	584	31,582.72	672	305	95	1072	57,973.76	207	245	59	511	27,634.88	4,868.00	54.08	263261.44
23	14111514-NB-S01	NOTEBOOK, stenographer	piece	716	555	290	1561	18,794.44	675	665	200	1540	18,541.60	680	630	215	1525	18,361.00	525	680	170	1375	16,555.00	6,001.00	12.04	72252.04
24	14111507-PP-M01	PAPER, MULTICOPY, A4, 80 gsm	reams	5232	1832	1627	8691	#####	1527	1552	502	3581	489,379.46	2732	1732	587	5051	690,269.66	1457	1482	462	3401	464,780.66	20,724.00	136.66	2832141.84
25	14111507-PP-M02	PAPER, MULTICOPY, Legal, 80gsm	reams	1113	180	73	1366	174,451.86	184	174	13	371	47,380.41	259	173	59	491	62,705.61	56	129	3	188	24,009.48	2,416.00	127.71	308547.36
26	14111507-PP-C01	PAPER, Multi-Purpose, A4, 70 gsm	reams	1250	600	130	1980	194,554.80	30	65	35	130	12,773.80	100	350	30	480	47,164.80	20	30	35	85	8,352.10	2,675.00	98.26	262845.50

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27	14111507-PP-C02	PAPER, multi-purpose, legal, 70gsm	reams	90	5	10	105	12,438.30	15	5	5	25	2,961.50	20	10	10	40	4,738.40	10	0	0	10	1,184.60	180.00	118.46	21322.80	
28	14111531-PP-R01	PAD PAPER, ruled	pad	33	4	12	49	1,426.88	6	4	12	22	640.64	20	8	16	44	1,281.28	7	8	0	15	436.80	130.00	29.12	3785.60	
29	14111503-PA-P01	PAPER, parchment	box	123	39	126	288	28,238.40	12	41	6	59	5,784.95	22	42	8	72	7,059.60	5	35	2	42	4,118.10	461.00	98.05	45201.05	
30	14111818-TH-P02	Thermal Paper, 55GSM (-5%) ,1/2 Core, 216mm x 30m	roll	2	10	10	22	1,224.08	12	11	0	23	1,279.72	2	10	0	12	667.68	0	11	0	11	612.04	68.00	55.64	3783.52	
31	14111531-RE-B01	RECORD BOOK, 300 PAGES, size: 214mm x 278mm min	book	144	18	17	179	12,658.88	35	15	12	62	4,384.64	39	16	15	70	4,950.40	80	10	8	98	6,930.56	409.00	70.72	28924.48	
32	14111531-RE-B02	RECORD BOOK, 500 PAGES, size: 214mm x 278mm min	book	122	18	16	156	15,899.52	32	15	6	53	5,401.76	42	16	9	67	6,828.64	47	11	1	59	6,013.28	335.00	101.92	34143.20	
33	14111704-TT-P02	TOILET TISSUE PAPER, 2-ply, 100% recycled	pack	98	2	11	111	9,639.24	5	2	11	18	1,563.12	47	2	11	60	5,210.40	5	10	3	18	1,563.12	207.00	86.84	17975.88	
34	14111704-IFPT01	TISSUE, interfolded paper towel	pack	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0.00	34.84	0.00	
35	14111704-TT-P04	TOILET TISSUE PAPER, Interfolded Paper Towel	pack	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0.00	33.80	0.00	
BATTERIES AND CELLS AND ACCESSORIES																											
36	26111702-BT-A02	BATTERY, dry Cell, size AA	pack	618	102	468	1188	43,124.40	154	128	30	312	11,325.60	265	107	50	422	15,318.60	138	68	30	236	8,566.80	2,158.00	36.30	78335.40	
37	26111702-BT-A01	BATTERY, dry Cell, size AAA	pack	413	78	638	1129	22,275.17	107	89	13	209	4,123.57	173	81	28	282	5,563.86	103	49	13	165	3,255.45	1,785.00	19.73	35218.05	
38	26111702-BT-A03	BATTERY, dry Cell, size D	pack	11	0	0	11	1,058.20	0	0	0	0	0.00	5	0	0	5	481.00	0	0	0	0	0.00	16.00	96.20	1539.20	
MANUFACTURING COMPONENTS AND SUPPLIES																											
39	31201610-GL-J01	GLUE, all purpose	jar	129	35	93	257	18,375.50	11	31	4	46	3,289.00	81	30	14	125	8,937.50	5	31	2	38	2,717.00	466.00	71.50	33319.00	
40	31151804-SW-H01	STAPLE WIRE, heavy duty, binder type, 23/13	box	91	18	46	155	3,062.80	42	19	16	77	1,521.52	43	29	24	96	1,896.96	14	20	9	43	849.68	371.00	19.76	7330.96	
41	31151804-SW-S01	STAPLE WIRE, standard	box	422	125	130	677	15,171.57	127	144	79	350	7,843.50	221	125	100	446	9,994.86	98	107	66	271	6,073.11	1,744.00	22.41	39083.04	
42	31201502-TA-E01	TAPE, electrical	roll	42	10	0	52	970.84	12	3	0	15	280.05	30	0	0	30	560.10	5	0	0	5	93.35	102.00	18.67	1904.34	
43	31201503-TA-M01	TAPE, masking, 24mm	roll	381	90	61	532	29,047.20	170	79	26	275	15,015.00	342	89	31	462	25,225.20	92	77	18	187	10,210.20	1,456.00	54.60	79497.60	
44	31201503-TA-M02	TAPE, MASKING, 48mm	roll	231	94	56	381	40,614.60	110	76	31	217	23,132.20	239	85	21	345	36,777.00	57	73	18	148	15,776.80	1,091.00	106.60	116300.60	
45	31201517-TA-P01	TAPE, packaging, 48mm	roll	241	70	36	347	7,758.92	89	47	21	157	3,510.52	158	64	13	235	5,254.60	47	46	16	109	2,437.24	848.00	22.36	18961.28	
46	31201512-TA-T01	TAPE, transparent, 24mm	roll	520	107	81	708	7,143.72	147	63	24	234	2,361.06	310	74	34	418	4,217.62	59	44	21	124	1,251.16	1,484.00	10.09	14973.56	
47	31201512-TA-T02	TAPE, transparent, 48mm	roll	179	94	46	319	6,370.43	85	41	21	147	2,935.59	212	61	16	289	5,771.33	31	43	19	93	1,857.21	848.00	19.97	16934.56	
48	31151507-TW-P01	TWINE, plastic	roll	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0.00	58.24	0.00	
HEATING AND VENTILATION AND AIR CIRCULATION																											
49	40101604-EF-G01	ELECTRIC FAN, industrial, ground type	unit	0	0	5	5	5,548.40	0	3	0	3	3,329.04	0	0	0	0	0.00	0	0	0	0	0.00	8.00	1109.68	8877.44	
50	40101604-EF-C01	ELECTRIC FAN, ceiling mount, orbit type	unit	6	0	0	6	8,218.08	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	6.00	1369.68	8218.08	
51	40101604-EF-S01	ELECTRIC FAN, stand type	unit	8	0	0	8	6,854.88	0	0	0	0	0.00	0	0	0	0	0.00	2	0	0	2	1,713.72	10.00	856.86	8568.60	
52	40101604-EF-W01	ELECTRIC FAN, wall mount, plastic blade	unit	0	2	0	2	1,349.92	0	0	0	0	0.00	0	0	0	0	0.00	2	0	0	2	1,349.92	4.00	674.96	2699.84	
MEDICAL THERMOMETERS AND ACCESSORIES																											
53	41112224-TG-T02	THERMOGUN	piece	4	2	3	9	22,791.60	7	0	1	8	20,259.20	0	0	0	0	0.00	0	0	0	0	0.00	17.00	2532.40	43050.80	
LIGHTING AND FIXTURES AND ACCESSORIES																											
54	39101628-LT-L01	LINEAR TUBE, Light Emitting Diode (LED), 18 watts	piece	225	53	586	864	177,828.48	6	23	36	65	13,378.30	111	28	26	165	33,960.30	1	3	16	20	4,116.40	1,114.00	205.82	229283.48	
55	39101628-LB-L01	LIGHT BULB, Light Emitting Diode (LED)	piece	22	5	10	37	3,039.92	2	14	0	16	1,314.56	12	5	0	17	1,396.72	0	0	0	0	0.00	70.00	82.16	5751.20	
MEASURING AND OBSERVING AND TESTING EQUIPMENT																											
56	41111604-RU-P02	RULER, plastic, 450mm	piece	25	11	8	44	777.92	3	10	0	13	229.84	4	11	0	15	265.20	0	10	0	10	176.80	82.00	17.68	1449.76	
CLEANING EQUIPMENT AND SUPPLIES																											
57	47131812-AF-A01	AIR FRESHENER, aerosol type	can	15	3	16	34	3,067.48	0	3	10	13	1,172.86	0	3	16	19	1,714.18	0	3	10	13	1,172.86	79.00	90.22	7127.38	
58	47131604-BR-S01	BROOM, soft, tambo	piece	3	0	0	3	408.72	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	3.00	136.24	408.72	

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59	47131604-BR-T01	BROOM, stick, ting-ting	piece	5	0	0	5	91.00	7	0	0	7	127.40	8	0	0	8	145.60	0	0	0	0	0.00	20.00	18.20	364.00	
60	47131829-TB-C01	CLEANER, toilet and urinal	bottle	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0.00	41.60	0.00	
61	47131805-CL-P01	CLEANSER, scouring powder	can	22	0	0	22	526.24	20	0	0	20	478.40	20	0	0	20	478.40	0	0	0	0	0.00	62.00	23.92	1483.04	
62	47131811-DE-B02	DETERGENT BAR, 140g	piece	34	0	0	34	282.20	35	0	0	35	290.50	35	0	0	35	290.50	0	0	0	0	0.00	104.00	8.30	863.20	
63	47131811-DE-P03	DETERGENT POWDER, all-purpose, 1kg	pack	34	0	0	34	1,838.72	30	0	0	30	1,622.40	30	0	0	30	1,622.40	0	0	0	0	0.00	94.00	54.08	5083.52	
64	47131803-DS-A01	DISINFECTANT SPRAY, aerosol type	can	18	8	11	37	4,771.52	9	8	11	28	3,610.88	9	8	11	28	3,610.88	9	8	11	28	3,610.88	121.00	128.96	15604.16	
65	47131601-DU-P01	DUST PAN, non-rigid plastic	piece	3	0	0	3	74.49	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	3.00	24.83	74.49	
66	51241552-SH-S01	SODIUM HYPOCHLORITE, 3.785 liters	gallon	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0.00	131.25	0.00	
67	73101612-HS-L01	LIQUID HAND SOAP, 500mL	bottle	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0.00	102.96	0.00	
68	47131802-FW-P02	FLOOR WAX, paste type, red	can	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0.00	309.76	0.00	
69	47131830-FC-A01	FURNITURE CLEANER, aerosol type	can	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0.00	120.12	0.00	
70	47121804-MP-B01	MOP BUCKET, heavy duty, hard plastic	unit	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0.00	2288.00	0.00	
71	47131613-MP-H02	MOPHANDLE, heavy duty, screw type	piece	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0.00	124.80	0.00	
72	47131619-MP-R01	MOPHEAD, made of rayon	piece	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0.00	123.76	0.00	
73	47131501-RG-C01	RAGS, all cotton	bundle	177	58	54	289	15,553.98	122	10	7	139	7,480.98	155	40	12	207	11,140.74	39	10	7	56	3,013.92	691.00	53.82	37189.62	
74	47131602-SC-N01	SCOURING PAD	pack	40	0	0	40	4,492.80	42	0	0	42	4,717.44	42	0	0	42	4,717.44	2	0	0	2	224.64	126.00	112.32	14152.32	
75	47121701-TB-P04	TRASHBAG, GPP specs, black, 940mmx1016mm	pack	18	10	5	33	4,444.44	6	5	0	11	1,481.48	9	6	5	20	2,693.60	5	5	0	10	1,346.80	74.00	134.68	9966.32	
76	47121702-WB-P01	WASTEBASKET, non-rigid plastic	piece	25	25	0	50	1,398.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	50.00	27.96	1398.00	
INFORMATION AND COMMUNICATION TECHNOLOGY (ICT) EQUIPMENT AND DEVICES AND ACCESSORIES																											
77	43211507-DSK001	DESKTOP FOR BASIC USERS	unit	31	0	0	31	768,601.60	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	31.00	24,793.60	768601.60	
78	43211507-DSK002	DESKTOP FOR MID-RANGE USERS	unit	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0.00	42,390.40	0.00	
79	43211503-LAP001	LAPTOP FOR MID-RANGE USERS	unit	23	0	0	23	952,016.00	2	0	0	2	82,784.00	0	0	0	0	0.00	0	0	0	0	0.00	25.00	41,392.00	1034800.00	
80	43201827-HD-X02	EXTERNAL HARD DRIVE, 1 TB	piece	47	5	27	79	205,308.36	9	7	8	24	62,372.16	6	6	6	18	46,779.12	5	3	2	10	25,988.40	131.00	2598.84	340448.04	
81	43202010-FD-U01	FLASH DRIVE, 16 GB	piece	159	9	30	198	33,153.12	15	7	13	35	5,860.40	9	5	5	19	3,181.36	5	7	5	17	2,846.48	269.00	167.44	45041.36	
82	43211708-MO-O01	MOUSE, OPTICAL, USB connection type	unit	37	3	5	45	5,008.50	15	1	0	16	1,780.80	10	3	0	13	1,446.90	5	1	0	6	667.80	80.00	111.30	8904.00	
83	43211708-MO-O02	MOUSE, WIRELESS, USB	unit	20	5	16	41	6,314.00	25	15	10	50	7,700.00	5	10	15	30	4,620.00	15	10	5	30	4,620.00	151.00	154.00	23254.00	
84	43212102-PR-D02	PRINTER, impact, dot matrix, 24 pins, 136 columns	unit	11	0	0	11	419,110.67	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	11.00	38100.97	419110.67	
85	43212102-PR-D01	PRINTER, impact, dot matrix, 9 pins, 80 columns	unit	7	0	0	7	64,340.64	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	7.00	9191.52	64340.64	
86	43212105-PR-L01	PRINTER, laser, monochrome	unit	31	5	19	55	39,868.40	4	5	5	14	10,148.32	4	4	4	12	8,698.56	4	4	4	12	8,698.56	93.00	724.88	67413.84	
87	43212105-PR-L02	PRINTER, laser, colored	unit	30	15	15	60	473,940.00	20	15	15	50	394,950.00	15	15	15	45	355,455.00	10	10	10	30	236,970.00	185.00	7899.00	1461315.00	
OFFICE EQUIPMENT AND ACCESSORIES AND SUPPLIES																											
88	44121710-CH-W01	CHALK, white enamel	box	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0.00	29.64	0.00	
89	44122105-BF-C01	CLIP, backfold, 19mm	box	476	67	74	617	5,404.92	146	55	49	250	2,190.00	337	60	52	449	3,933.24	57	68	30	155	1,357.80	1,471.00	8.76	12885.96	
90	44122105-BF-C02	CLIP, backfold, 25mm	box	496	59	71	626	9,527.72	156	52	46	254	3,865.88	347	54	46	447	6,803.34	57	68	30	155	2,359.10	1,482.00	15.22	22556.04	
91	44122105-BF-C03	CLIP, backfold, 32mm	box	485	51	70	606	13,550.16	116	48	40	204	4,561.44	336	53	53	442	9,883.12	70	61	21	152	3,398.72	1,404.00	22.36	31393.44	
92	44122105-BF-C04	CLIP, backfold, 50mm	box	316	43	69	428	23,368.80	75	42	39	156	8,517.60	116	44	49	209	11,411.40	60	56	23	139	7,589.40	932.00	54.60	50887.20	
93	44121801-CT-R02	CORRECTION TAPE, 8m	piece	1220	247	731	2198	25,672.64	463	227	137	827	9,659.36	657	242	142	1041	12,158.88	285	208	121	614	7,171.52	4,680.00	11.68	54662.40	
94	44111515-DF-B01	DATA FILE BOX	piece	585	206	401	1192	92,022.40	245	93	33	371	28,641.20	561	82	102	745	57,514.00	130	56	20	206	15,903.20	2,514.00	77.20	194080.80	
95	44122011-DF-F01	DATA FOLDER	piece	643	274	252	1169	80,240.16	178	40	48	266	18,258.24	431	99	107	637	43,723.68	37	43	35	115	7,893.60	2,187.00	68.64	150115.68	

Item & Specifications			Unit of Measure	Monthly Quantity Requirement																		Total Quantity for the year	Price Catalogue (as of 30 April 2021)	Total Amount for the year		
				Jan	Feb	Mar	Q1	Q1 AMOUNT	April	May	June	Q2	Q2 AMOUNT	July	Aug	Sept	Q3	Q3 AMOUNT	Oct	Nov	Dec				Q4	Q4 AMOUNT
96	44121506-EN-D01	ENVELOPE, documentary, A4	box	29	5	9	43	28,942.87	5	6	8	19	12,788.71	11	5	7	23	15,481.07	4	4	7	15	10,096.35	100.00	673.09	67309.00
97	44121506-EN-D02	ENVELOPE, DOCUMENTARY, for legal size document	box	30	4	8	42	38,940.72	3	5	2	10	9,271.60	5	5	1	11	10,198.76	1	4	1	6	5,562.96	69.00	927.16	63974.04
98	44121506-EN-X01	ENVELOPE, expanding, kraft, legal	box	28	2	10	40	29,536.00	3	5	0	8	5,907.20	7	5	0	12	8,860.80	0	4	0	4	2,953.60	64.00	738.40	47257.60
99	44121506-EN-X02	ENVELOPE, expanding, plastic	piece	406	120	345	871	26,556.79	200	265	150	615	18,751.35	220	265	150	635	19,361.15	200	250	150	600	18,294.00	2,721.00	30.49	82963.29
100	44121506-EN-M02	ENVELOPE, mailing	box	27	0	2	29	10,967.80	1	4	2	7	2,647.40	7	0	1	8	3,025.60	2	0	1	3	1,134.60	47.00	378.20	17775.40
101	44121504-EN-W02	ENVELOPE, mailing, with window	box	0	5	0	5	2,168.40	0	1	0	1	433.68	0	0	0	0	0.00	0	0	0	0	0.00	6.00	433.68	2602.08
102	44111912-ER-B01	ERASER, FELT, for blackboard/whiteboard	piece	26	4	7	37	381.10	5	4	5	14	144.20	12	4	5	21	216.30	0	4	5	9	92.70	81.00	10.30	834.30
103	44122118-FA-P01	FASTENER, metal, non-sharp edges	box	430	75	52	557	46,459.37	58	62	39	159	13,262.19	140	64	41	245	20,435.45	43	63	38	144	12,011.04	1,105.00	83.41	92168.05
104	44111515-FO-X01	FILE ORGANIZER, expanding, plastic, legal	piece	149	20	38	207	17,810.28	12	20	8	40	3,441.60	37	20	89	146	12,561.84	2	28	0	30	2,581.20	423.00	86.04	36394.92
105	44122018-FT-D01	FILE TAB DIVIDER, bristol board, for A4	set	29	24	62	115	1,279.95	9	5	13	27	300.51	18	9	17	44	489.72	9	13	5	27	300.51	213.00	11.13	2370.69
106	44122018-FT-D02	FILE TAB DIVIDER, legal	set	6	0	18	24	341.52	0	0	18	18	256.14	0	0	18	18	256.14	0	8	10	18	256.14	78.00	14.23	1109.94
107	44122011-FO-F01	FOLDER, fancy, with slide, A4	bundle	36	6	6	48	12,979.20	11	5	6	22	5,948.80	14	6	6	26	7,030.40	11	6	5	22	5,948.80	118.00	270.40	31907.20
108	44122011-FO-F02	FOLDER, fancy, with slide, legal	bundle	29	6	6	41	12,787.08	7	5	6	18	5,613.84	9	6	6	21	6,549.48	7	6	5	18	5,613.84	98.00	311.88	30564.24
109	44122011-FO-L01	FOLDER, L-type, A4	pack	344	2	601	947	162,344.21	136	5	1	142	24,343.06	151	12	1	164	28,114.52	12	1	0	13	2,228.59	1,266.00	171.43	217030.38
110	44122011-FO-L02	FOLDER, L-type, legal	pack	181	2	1	184	44,756.16	9	0	1	10	2,432.40	16	1	1	18	4,378.32	6	1	0	7	1,702.68	219.00	243.24	53269.56
111	44122027-FO-P01	FOLDER, pressboard	box	28	4	9	41	39,058.24	1	3	4	8	7,621.12	8	4	4	16	15,242.24	0	4	3	7	6,668.48	72.00	952.64	68590.08
112	44122011-FO-T03	FOLDER, with tab, A4	pack	211	12	3	226	63,054.00	66	8	1	75	20,925.00	84	9	1	94	26,226.00	13	9	0	22	6,138.00	417.00	279.00	116343.00
113	44122011-FO-T04	FOLDER, with tab, legal	pack	206	8	5	219	70,377.84	34	7	3	44	14,139.84	64	8	3	75	24,102.00	27	8	2	37	11,890.32	375.00	321.36	120510.00
114	44122008-IT-T01	INDEX TAB, self-adhesive, transparent	box	260	171	234	665	37,692.20	80	74	54	208	11,789.44	111	76	59	246	13,943.28	75	69	45	189	10,712.52	1,308.00	56.68	74137.44
115	44111515-MF-B02	MAGAZINE FILE BOX, large	piece	194	10	13	217	9,027.20	17	0	13	30	1,248.00	40	0	13	53	2,204.80	0	8	5	13	540.80	313.00	41.60	13020.80
116	44121716-MA-F01	MARKER, fluorescent	set	401	59	43	503	18,439.98	110	42	23	175	6,415.50	235	65	38	338	12,391.08	64	45	15	124	4,545.84	1,140.00	36.66	41792.40
117	44121708-MW-B01	MARKER, whiteboard, black	piece	1082	1084	69	2235	29,904.30	183	1043	36	1262	16,885.56	332	1072	36	1440	19,267.20	28	1021	30	1079	14,437.02	6,016.00	13.38	80494.08
118	44121708-MW-B02	MARKER, whiteboard, blue	piece	970	1082	69	2121	28,378.98	181	1044	36	1261	16,872.18	230	1072	36	1338	17,902.44	26	1021	30	1077	14,410.26	5,797.00	13.38	77563.86
119	44121708-MW-B03	MARKER, whiteboard, red	piece	234	579	30	843	11,279.34	87	529	7	623	8,335.74	115	557	7	679	9,085.02	9	502	5	516	6,904.08	2,661.00	13.38	35604.18
120	44121708-MP-B01	MARKER, permanent, black, bullet type	piece	1391	1121	114	2626	23,581.48	511	1068	91	1670	14,996.60	627	1100	92	1819	16,334.62	197	1063	82	1342	12,051.16	7,457.00	8.98	66963.86
121	44121708-MP-B02	MARKER, permanent, blue, bullet type	piece	1224	1100	104	2428	21,803.44	393	1068	69	1530	13,739.40	469	1100	70	1639	14,718.22	469	1100	70	1639	14,718.22	7,236.00	8.98	64979.28
122	44121708-MP-B03	MARKER, permanent, red, bullet type	piece	311	521	31	863	7,749.74	126	517	8	651	5,845.98	185	520	6	711	6,384.78	16	505	8	529	4,750.42	2,754.00	8.98	24730.92
123	44122104-PC-G01	PAPER CLIP, vinyl/plastic coated, 33mm	box	767	77	86	930	7,216.80	111	63	61	235	1,823.60	205	78	74	357	2,770.32	45	58	50	153	1,187.28	1,675.00	7.76	12998.00
124	44122104-PC-J02	PAPER CLIP, vinyl/plastic coated, 50mm	box	533	77	86	696	9,590.88	145	63	61	269	3,706.82	274	78	74	426	5,870.28	44	58	50	152	2,094.56	1,543.00	13.78	21262.54
125	44121706-PE-L01	PENCIL, lead, with eraser	box	200	60	142	402	8,357.58	115	51	32	198	4,116.42	158	55	32	245	5,093.55	13	52	31	96	1,995.84	941.00	20.79	19563.39
126	44122037-RB-P10	RING BINDER, plastic, 32mm	bundle	17	11	0	28	6,714.12	11	11	1	23	5,515.17	15	11	0	26	6,234.54	5	11	0	16	3,836.64	93.00	239.79	22300.47
127	44122101-RU-B01	RUBBER BAND, No. 18	box	86	8	18	112	11,205.60	6	9	6	21	2,101.05	37	8	5	50	5,002.50	4	7	4	15	1,500.75	198.00	100.05	19809.90
128	44121905-SP-F01	STAMP PAD, felt	piece	40	2	4	46	1,607.70	9	1	3	13	454.35	12	2	3	17	594.15	3	2	2	7	244.65	83.00	34.95	2900.85
129	44121612-BL-H01	BLADE, for general purpose cutter / utility knife	piece	113	0	25	138	2,045.16	62	0	0	62	918.84	117	0	0	117	1,733.94	0	0	0	0	0.00	317.00	14.82	4697.94
130	44121612-CU-H01	CUTTER/UTILITY KNIFE, for general purpose	piece	23	1	5	29	969.47	0	0	0	0	0.00	9	0	0	9	300.87	0	0	0	0	0.00	38.00	33.43	1270.34
131	44103202-DS-M01	DATING AND STAMPING MACHINE	piece	35	2	3	40	18,158.40	1	2	1	4	1,815.84	1	3	0	4	1,815.84	0	2	0	2	907.92	50.00	453.96	22698.00
132	44121619-PS-M01	PENCIL SHARPENER, manual, single cutter head	piece	17	4	7	28	5,674.76	3	2	0	5	1,013.35	5	3	0	8	1,621.36	0	2	0	2	405.34	43.00	202.67	8714.81
133	44101602-PU-P01	PUNCHER, paper, heavy duty	piece	60	23	15	98	14,778.40	8	20	2	30	4,524.00	5	11	0	16	2,412.80	0	10	0	10	1,508.00	154.00	150.80	23223.20
134	44121618-SS-S01	SCISSORS, symmetrical	pair	106	25	31	162	6,570.72	14	26	0	40	1,622.40	5	15	0	20	811.20	0	16	0	16	648.96	238.00	40.56	9653.28

Item & Specifications			Unit of Measure	Monthly Quantity Requirement																				Total Quantity for the year	Price Catalogue (as of 30 April 2021)	Total Amount for the year	
				Jan	Feb	Mar	Q1	Q1 AMOUNT	April	May	June	Q2	Q2 AMOUNT	July	Aug	Sept	Q3	Q3 AMOUNT	Oct	Nov	Dec	Q4	Q4 AMOUNT				
135	44121615-ST-S01	STAPLER, standard type	piece	102	26	28	156	21,902.40	76	26	1	103	14,461.20	46	27	1	74	10,389.60	10	27	0	37	5,194.80	370.00	140.40	51948.00	
136	44121615-ST-B01	STAPLER, heavy duty, binder type	unit	35	2	0	37	33,826.14	5	0	10	15	13,713.30	5	0	0	5	4,571.10	0	0	0	0	0.00	57.00	914.22	52110.54	
137	44121613-SR-P01	STAPLE REMOVER, plier type	piece	79	33	21	133	3,311.70	10	31	0	41	1,020.90	5	21	0	26	647.40	0	21	0	21	522.90	221.00	24.90	5502.90	
138	44121605-TD-T01	TAPE DISPENSER, table top	piece	35	14	11	60	3,852.00	5	3	0	8	513.60	0	6	0	6	385.20	0	3	0	3	192.60	77.00	64.20	4943.40	
139	44101602-PB-M01	BINDING AND PUNCHING MACHINE, 50mm binding capacit	unit	4	1	0	5	47,673.60	0	0	0	0	0.00	0	1	0	1	9,534.72	0	0	0	0	0.00	6.00	9534.72	57208.32	
140	44101807-CA-C01	CALCULATOR, compact	unit	26	11	16	53	18,383.05	0	10	0	10	3,468.50	11	0	0	11	3,815.35	10	0	0	10	3,468.50	84.00	346.85	29135.40	
141	44101714-FX-M01	FACSIMILE MACHINE	unit	0	0	0	0	0.00	0	0	0	0	0.00	1	0	0	1	5,642.00	0	0	0	0	0.00	1.00	5642.00	5642.00	
142	44101601-PT-M01	PAPER TRIMMER / CUTTING MACHINE, table top	unit	1	0	2	3	27,892.80	0	3	0	3	27,892.80	0	0	0	0	0.00	0	2	0	2	18,595.20	8.00	9297.60	74380.80	
143	44101603-PS-M01	PAPER SHREDDER	unit	4	0	2	6	34,195.20	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	6.00	5699.20	34195.20	
PRINTER OR FACSIMILE OR PHOTOCOPIER SUPPLIES																											
144	44103109-BR-D05	DRUM CART, BROTHER DR-3455, Black	Cart	50	50	50	150	#####	50	50	50	150	1,042,080.00	50	50	50	150	#####	50	50	50	150	#####	600.00	6947.20	4168320.00	
145	44103105-BR-B04	INK CART, BROTHER LC67B, Black	Cart	10	10	10	30	27,300.00	10	10	10	30	27,300.00	10	10	10	30	27,300.00	10	10	10	30	27,300.00	120.00	910.00	109200.00	
146	44103105-BR-B05	INK CART, BROTHER LC67HYBK, Black	Cart	10	10	10	30	48,048.00	10	10	10	30	48,048.00	10	10	10	30	48,048.00	10	10	10	30	48,048.00	120.00	1601.60	192192.00	
147	44103109-BR-D06	Drum Cart, Brother DR-451CL,high yield 30000 pages	Cart	10	10	10	30	202,800.00	10	10	10	30	202,800.00	10	10	10	30	202,800.00	10	10	10	30	202,800.00	120.00	6760.00	811200.00	
148	44103103-BR-B16	Toner Cart, Brother TN-456 BLACK, high yield 6500	Cart	50	50	50	150	762,060.00	50	50	50	150	762,060.00	50	50	50	150	762,060.00	50	50	50	150	762,060.00	600.00	5080.40	3048240.00	
149	44103103-BR-C03	Toner Cart, Brother TN-456 CYAN, high yield 6500	Cart	50	50	50	150	#####	50	50	50	150	1,285,440.00	50	50	50	150	#####	50	50	50	150	#####	600.00	8569.60	5141760.00	
150	44103103-BR-M03	Toner Cart, Brother TN-456 MAGENTA, high yield	Cart	50	50	50	150	#####	50	50	50	150	1,285,440.00	50	50	50	150	#####	50	50	50	150	#####	600.00	8569.60	5141760.00	
151	44103103-BR-Y03	Toner Cart, Brother TN-456 YELLOW, high yield 6500	Cart	50	50	50	150	#####	50	50	50	150	1,285,440.00	50	50	50	150	#####	50	50	50	150	#####	600.00	8569.60	5141760.00	
152	44103103-SA-B03	TONER CART, SAMSUNG ML-D2850B, Black	Cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0.00	5116.80	0.00	
153	44103105-CA-C04	INK CART, CANON CL-741,Colored	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0.00	989.04	0.00	
154	44103105-CA-C02	INK CART, CANON CL-811, Colored	cart	10	0	0	10	10,296.00	10	0	0	10	10,296.00	10	0	0	10	10,296.00	10	0	0	10	10,296.00	40.00	1029.60	41184.00	
155	44103105-CA-B04	INK CART, CANON PG-740, Black	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0.00	754.00	0.00	
156	44103105-CA-B02	INK CART, CANON PG-810, Black	cart	20	0	0	20	15,600.00	20	0	0	20	15,600.00	20	0	0	20	15,600.00	20	0	0	20	15,600.00	80.00	780.00	62400.00	
157	44103105-EP-B17	INK CART, EPSON C13T664100 (T6641), Black	cart	0	0	5	5	1,248.00	0	0	5	5	1,248.00	0	0	5	5	1,248.00	0	0	5	5	1,248.00	20.00	249.60	4992.00	
158	44103105-EP-C17	INK CART, EPSON C13T664200 (T6642), Cyan	cart	0	0	5	5	1,248.00	0	0	5	5	1,248.00	0	0	5	5	1,248.00	0	0	5	5	1,248.00	20.00	249.60	4992.00	
159	44103105-EP-M17	INK CART, EPSON C13T664300 (T6643), Magenta	cart	0	0	5	5	1,248.00	0	0	5	5	1,248.00	0	0	5	5	1,248.00	0	0	5	5	1,248.00	20.00	249.60	4992.00	
160	44103105-EP-Y17	INK CART, EPSON C13T664400 (T6644), Yellow	cart	0	0	5	5	1,248.00	0	0	5	5	1,248.00	0	0	5	5	1,248.00	0	0	5	5	1,248.00	20.00	249.60	4992.00	
161	44103105-HP-B40	Ink Cartridge, HP C2P04AA (HP62) Black	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0.00	773.76	0.00	
162	44103105-HP-T40	Ink Cartridge, HP C2P06AA (HP62) Tri-color	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0.00	950.56	0.00	
163	44103105-HP-B09	INK CART, HP C9351AA, (HP21), Black	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0.00	795.60	0.00	
164	44103105-HP-T10	INK CART, HP C9352AA, (HP22), Tri-color	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0.00	920.40	0.00	
165	44103105-HP-P48	Ink Cartridge, HP C9397A (HP72) 69ml Photo Black	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0.00	1996.80	0.00	
166	44103105-HP-C48	Ink Cartridge, HP C9398A (HP72) 69ml Cyan	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0.00	1996.80	0.00	
167	44103105-HP-M48	Ink Cartridge, HP C9399A (HP72) 69ml Magenta	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0.00	1996.80	0.00	
168	44103105-HP-Y48	Ink Cartridge, HP C9400A (HP72) 69ml Yellow	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0.00	1996.80	0.00	
169	44103105-HP-G48	Ink Cartridge, HP C9401A (HP72) 69ml Gray	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0.00	1996.80	0.00	
170	44103105-HP-B48	Ink Cartridge, HP C9403A (HP72) 130ml Matte Black	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0.00	3016.00	0.00	
171	44103105-HP-B17	INK CART, HP CC640WA, (HP60), Black	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0.00	769.60	0.00	
172	44103105-HP-T17	INK CART, HP CC643WA, (HP60), Tri-color	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0.00	915.20	0.00	

Item & Specifications			Unit of Measure	Monthly Quantity Requirement																		Total Quantity for the year	Price Catalogue (as of 30 April 2021)	Total Amount for the year		
				Jan	Feb	Mar	Q1	Q1 AMOUNT	April	May	June	Q2	Q2 AMOUNT	July	Aug	Sept	Q3	Q3 AMOUNT	Oct	Nov	Dec				Q4	Q4 AMOUNT
173	44103105-HP-B35	INK CART, HP CD887AA, (HP703), Black	cart	6	6	6	18	6,589.44	6	6	6	18	6,589.44	6	6	6	18	6,589.44	6	6	6	18	6,589.44	72.00	366.08	26357.76
174	44103105-HP-T35	INK CART, HP CD888AA, (HP703), Tri-color	cart	6	6	6	18	6,589.44	6	6	6	18	6,589.44	6	6	6	18	6,589.44	6	6	6	18	6,589.44	72.00	366.08	26357.76
175	44103105-HX-C40	INK CART, HP CD972AA, (HP 920XL), Cyan	cart	0	50	0	50	32,084.00	0	50	0	50	32,084.00	0	50	0	50	32,084.00	0	50	0	50	32,084.00	200.00	641.68	128336.00
176	44103105-HX-M40	INK CART, HP CD973AA, (HP 920XL), Magenta	cart	0	50	0	50	32,084.00	0	50	0	50	32,084.00	0	50	0	50	32,084.00	0	50	0	50	32,084.00	200.00	641.68	128336.00
177	44103105-HX-Y40	INK CART, HP CD974AA, (HP 920XL), Yellow,	cart	0	50	0	50	32,084.00	0	50	0	50	32,084.00	0	50	0	50	32,084.00	0	50	0	50	32,084.00	200.00	641.68	128336.00
178	44103105-HX-B40	INK CART, HP CD975AA, (HP 920XL), Black	cart	0	50	0	50	67,340.00	0	50	0	50	67,340.00	0	50	0	50	67,340.00	0	50	0	50	67,340.00	200.00	1346.80	269360.00
179	44103105-HP-B20	INK CART, HP CH561WA, (HP61), Black	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0.00	756.08	0.00
180	44103105-HP-T20	INK CART, HP CH562WA, (HP61), Tricolor	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0.00	931.84	0.00
181	44103105-HP-B49	Ink Cartridge, HP CH565A (HP82) Black	cart	0	0	2	2	3,889.60	0	0	2	2	3,889.60	0	0	2	2	3,889.60	0	0	2	2	3,889.60	8.00	1944.80	15558.40
182	44103105-HP-C49	Ink Cartridge, HP CH566A (HP82) Cyan	cart	0	0	2	2	3,078.40	0	0	2	2	3,078.40	0	0	2	2	3,078.40	0	0	2	2	3,078.40	8.00	1539.20	12313.60
183	44103105-HP-M49	Ink Cartridge, HP CH567A (HP82) Magenta	cart	0	0	2	2	3,078.40	0	0	2	2	3,078.40	0	0	2	2	3,078.40	0	0	2	2	3,078.40	8.00	1539.20	12313.60
184	44103105-HP-Y49	Ink Cartridge, HP CH568A (HP82) Yellow	cart	0	0	2	2	3,078.40	0	0	2	2	3,078.40	0	0	2	2	3,078.40	0	0	2	2	3,078.40	8.00	1539.20	12313.60
185	44103105-HX-B43	INK CART, HP CN045AA, (HP950XL), Black	cart	10	15	10	35	62,535.20	10	15	10	35	62,535.20	10	15	10	35	62,535.20	10	15	10	35	62,535.20	140.00	1786.72	250140.80
186	44103105-HX-C43	INK CART, HP CN046AA, (HP951XL), Cyan	cart	10	15	10	35	46,410.00	10	15	10	35	46,410.00	10	15	10	35	46,410.00	10	15	10	35	46,410.00	140.00	1326.00	185640.00
187	44103105-HX-M43	INK CART, HP CN047AA, (HP951XL), Magenta	cart	10	15	10	35	46,410.00	10	15	10	35	46,410.00	10	15	10	35	46,410.00	10	15	10	35	46,410.00	140.00	1326.00	185640.00
188	44103105-HX-Y43	INK CART, HP CN048AA, (HP951XL). Yellow	cart	10	15	10	35	46,410.00	10	15	10	35	46,410.00	10	15	10	35	46,410.00	10	15	10	35	46,410.00	140.00	1326.00	185640.00
189	44103105-HP-B36	INK CART, HP CN692AA, (HP704), Black	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0.00	366.08	0.00
190	44103105-HP-T36	INK CART, HP CN693AA, (HP704), Tri-color	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0.00	366.08	0.00
191	44103105-HP-B33	INK CART, HP CZ107AA, (HP678), Black	cart	30	0	0	30	10,982.40	30	0	0	30	10,982.40	30	0	0	30	10,982.40	30	0	0	30	10,982.40	120.00	366.08	43929.60
192	44103105-HP-T33	INK CART, HP CZ108AA, (HP678), Tricolor	cart	30	0	0	30	10,982.40	30	0	0	30	10,982.40	30	0	0	30	10,982.40	30	0	0	30	10,982.40	120.00	366.08	43929.60
193	44103105-HP-B42	INK CART, HP CZ121A (HP685A), Black	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0.00	312.00	0.00
194	44103105-HP-C33	INK CART, HP CZ122A (HP685A), Cyan	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0.00	256.88	0.00
195	44103105-HP-M33	INK CART, HP CZ123A (HP685A), Magenta	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0.00	256.88	0.00
196	44103105-HP-Y33	INK CART, HP CZ124A (HP685A), Yellow	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0.00	256.88	0.00
197	44103105-HP-T43	Ink Cartridge, HP F6V26AA (HP680) Tri-color	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0.00	405.60	0.00
198	44103105-HP-B43	Ink Cartridge, HP F6V27AA (HP680) Black	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0.00	405.60	0.00
199	44103105-HP-C50	Ink Cartridge, HP L0S51AA (HP955) Cyan	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0.00	995.75	0.00
200	44103105-HP-M50	Ink Cartridge, HP L0S54AA (HP955) Magenta	cart	10	10	10	30	29,872.50	10	10	10	30	29,872.50	10	10	10	30	29,872.50	10	10	10	30	29,872.50	120.00	995.75	119490.00
201	44103105-HP-Y50	Ink Cartridge, HP L0S57AA (HP955) Yellow	cart	10	10	10	30	29,872.50	10	10	10	30	29,872.50	10	10	10	30	29,872.50	10	10	10	30	29,872.50	120.00	995.75	119490.00
202	44103105-HP-B50	Ink Cartridge, HP L0S60AA (HP955) Black	cart	10	10	10	30	148,698.00	10	10	10	30	148,698.00	10	10	10	30	148,698.00	10	10	10	30	148,698.00	120.00	4956.60	594792.00
203	44103105-HX-C48	Ink Cartridge, HP L0S63AA (HP955XL) Cyan	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0.00	1212.64	0.00
204	44103105-HX-M48	Ink Cartridge, HP L0S66AA (HP955XL) Magenta	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0.00	1212.64	0.00
205	44103105-HX-Y48	Ink Cartridge, HP L0S69AA (HP955XL) Yellow	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0.00	1212.64	0.00
206	44103105-HX-B48	Ink Cartridge, HP L0S72AA (HP955XL) Black	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0.00	1644.24	0.00
207	44103105-HP-C51	Ink Cartridge, HP T6L89AA (HP905) Cyan	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0.00	453.62	0.00
208	44103105-HP-M51	Ink Cartridge, HP T6L93AA (HP905) Magenta	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0.00	453.62	0.00
209	44103105-HP-Y51	Ink Cartridge, HP T6L97AA (HP905) Yellow	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0.00	453.62	0.00
210	44103105-HP-B51	Ink Cartridge, HP T6M01AA (HP905) Black	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0.00	741.28	0.00
211	44103112-EP-R05	RIBBON CART, EPSON C13S015516 (#8750), Black	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0.00	77.43	0.00

Item & Specifications			Unit of Measure	Monthly Quantity Requirement																				Total Quantity for the year	Price Catalogue (as of 30 April 2021)	Total Amount for the year
				Jan	Feb	Mar	Q1	Q1 AMOUNT	April	May	June	Q2	Q2 AMOUNT	July	Aug	Sept	Q3	Q3 AMOUNT	Oct	Nov	Dec	Q4	Q4 AMOUNT			
212	44103112-EP-R07	RIBBON CART, EPSON C13S015531 (S015086), Black	cart	170	0	0	170	125,174.40	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	170.00	736.32	125174.40
213	44103112-EP-R13	RIBBON CART, EPSON C13S015632, Black	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0.00	77.94	0.00
214	44103103-BR-B03	TONER CART, BROTHER TN-2025, Black	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0.00	2685.28	0.00
215	44103103-BR-B04	TONER CART, BROTHER TN-2130, Black	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0.00	1892.80	0.00
216	44103103-BR-B05	TONER CART, BROTHER TN-2150, Black	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0.00	2685.28	0.00
217	44103103-BR-B09	TONER CART, BROTHER TN-3320, Black	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0.00	3567.20	0.00
218	44103103-BR-B11	TONER CART, BROTHER TN-3350, Black	cart	3	0	0	3	15,007.20	3	0	0	3	15,007.20	3	0	0	3	15,007.20	3	0	0	3	15,007.20	12.00	5002.40	60028.80
219	44103103-HP-B12	TONER CART, HP CB435A, Black	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0.00	3380.00	0.00
220	44103103-HP-B14	TONER CART, HP CB540A, Black	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0.00	3337.36	0.00
221	44103103-HP-B18	TONER CART, HP CE255A, Black	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0.00	7332.00	0.00
222	44103103-HP-B21	TONER CART, HP CE278A, Black	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0.00	3952.00	0.00
223	44103103-HP-B22	TONER CART, HP CE285A (HP85A), Black	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0.00	3432.00	0.00
224	44103103-HP-B23	TONER CART, HP CE310A, Black	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0.00	2614.56	0.00
225	44103103-HP-C23	TONER CART, HP CE311A, Cyan	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0.00	2542.80	0.00
226	44103103-HP-Y23	TONER CART, HP CE312A, Yellow	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0.00	2542.80	0.00
227	44103103-HP-M23	TONER CART, HP CE313A, Magenta	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0.00	2542.80	0.00
228	44103103-HP-B24	TONER CART, HP CE320A, Black	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0.00	2916.16	0.00
229	44103103-HP-C24	TONER CART, HP CE321A, Cyan	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0.00	3072.16	0.00
230	44103103-HP-Y24	TONER CART, HP CE322A, Yellow	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0.00	3072.16	0.00
231	44103103-HP-M24	TONER CART, HP CE323A, Magenta	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0.00	3072.16	0.00
232	44103103-HP-B25	TONER CART, HP CE390A, Black	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0.00	8476.00	0.00
233	44103103-HP-B26	TONER CART, HP CE400A, Black	cart	0	0	2	2	13,800.80	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	2.00	6900.40	13800.80
234	44103103-HP-C26	TONER CART, HP CE401A, Cyan	cart	0	0	2	2	20,386.08	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	2.00	10193.04	20386.08
235	44103103-HP-Y26	TONER CART, HP CE402A, Yellow	cart	0	0	2	2	20,386.08	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	2.00	10193.04	20386.08
236	44103103-HP-M26	TONER CART, HP CE403A, Magenta	cart	0	0	2	2	20,386.08	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	2.00	10193.04	20386.08
237	44103103-HP-B27	TONER CART, HP CE410A, (HP305), Black	cart	0	0	15	15	63,024.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	15.00	4201.60	63024.00
238	44103103-HP-C27	TONER CART, HP CE411A, (HP305), Cyan	cart	0	0	15	15	90,168.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	15.00	6011.20	90168.00
239	44103103-HP-Y27	TONER CART, HP CE412A, (HP305), Yellow	cart	0	0	15	15	90,168.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	15.00	6011.20	90168.00
240	44103103-HP-M27	TONER CART, HP CE413A, (HP305), Magenta	cart	0	0	15	15	90,168.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	15.00	6011.20	90168.00
241	44103103-HP-B28	TONER CART, HP CE505A, Black	cart	0	0	2	2	8,933.60	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	2.00	4466.80	8933.60
242	44103103-HX-B28	TONER CART, HP CE505X, Black, high cap	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0.00	7332.00	0.00
243	44103103-HP-B52	Toner Cartridge, HP CF217A (HP17A) Black Laser Jet	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0.00	3044.08	0.00
244	44103103-HP-B53	Toner Cartridge, HP CF226A (HP26A) Black LaserJet	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0.00	5787.60	0.00
245	44103103-HP-B55	Toner Cartridge, HP CF280A, LaserJet Pro M401/M425	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0.00	5200.00	0.00
246	44103103-HP-B51	TONER CART, HP CF280XC, Black	cart	20	0	0	20	180,086.40	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	20.00	9004.32	180086.40
247	44103103-HP-B56	Toner Cartridge, HP CF281A (HP81A) Black LaserJet	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0.00	8606.00	0.00
248	44103103-HP-B57	Toner Cartridge, HP CF283A (HP83A) LaserJet Black	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0.00	3241.70	0.00
249	44103103-HX-B51	Toner Cartridge, HP CF283XC (HP83X) Black LJ	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0.00	4056.00	0.00
250	44103103-HP-B58	Toner Cartridge, HP CF287A (HP87) Black	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0.00	10051.00	0.00

Item & Specifications			Unit of Measure	Monthly Quantity Requirement																				Total Quantity for the year	Price Catalogue (as of 30 April 2021)	Total Amount for the year	
				Jan	Feb	Mar	Q1	Q1 AMOUNT	April	May	June	Q2	Q2 AMOUNT	July	Aug	Sept	Q3	Q3 AMOUNT	Oct	Nov	Dec	Q4	Q4 AMOUNT				
251	44103103-HX-B52	Toner Cartridge, HP CF325XC (HP25X) Black LaserJet	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0.00	13156.00	0.00	
252	44103103-HP-B60	Toner Cartridge, HP CF350A Black LJ	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0.00	2901.60	0.00	
253	44103103-HP-C60	Toner Cartridge, HP CF351A Cyan LJ	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0.00	2953.60	0.00	
254	44103103-HP-Y60	Toner Cartridge, HP CF352A Yellow LJ	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0.00	2953.60	0.00	
255	44103103-HP-M60	Toner Cartridge, HP CF353A Magenta LJ	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0.00	2953.60	0.00	
256	44103103-HP-B61	Toner Cartridge, HP CF360A (HP508A) Black LaserJet	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0.00	7056.40	0.00	
257	44103103-HP-C61	Toner Cartridge, HP CF361A (HP508A) Cyan LaserJet	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0.00	8846.24	0.00	
258	44103103-HP-Y61	Toner Cartridge, HP CF362A (HP508A) Yellow	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0.00	8846.24	0.00	
259	44103103-HP-M61	Toner Cartridge, HP CF363A (HP508A) Magenta	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0.00	8846.24	0.00	
260	44103103-HP-B62	Toner Cartridge, HP CF400A (HP201A) Black	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0.00	3429.78	0.00	
261	44103103-HP-C62	Toner Cartridge, HP CF401A (HP201A) Cyan	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0.00	4043.83	0.00	
262	44103103-HP-Y62	Toner Cartridge, HP CF402A (HP201A) Yellow	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0.00	4043.83	0.00	
263	44103103-HP-M62	Toner Cartridge, HP CF403A (HP201A) Magenta	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0.00	4043.83	0.00	
264	44103103-HP-B63	Toner Cartridge, HP CF410A (HP410A) black	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0.00	4440.80	0.00	
265	44103103-HX-B54	Toner Cartridge, HP CF410XC (HP410XC) black	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0.00	7441.20	0.00	
266	44103103-HP-C63	Toner Cartridge, HP CF411A (HP410A) cyan	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0.00	5616.00	0.00	
267	44103103-HX-C54	Toner Cartridge, HP CF411XC (HP410XC) cyan	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0.00	7472.40	0.00	
268	44103103-HP-Y63	Toner Cartridge, HP CF412A (HP410A) yellow	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0.00	5616.00	0.00	
269	44103103-HX-Y54	Toner Cartridge, HP CF412XC (HP410XC) yellow	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0.00	7472.40	0.00	
270	44103103-HP-M63	Toner Cartridge, HP CF413A (HP410A) magenta	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0.00	5616.00	0.00	
271	44103103-HX-M54	Toner Cartridge, HP CF413XC (HP410XC) magenta	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0.00	7472.40	0.00	
272	44103103-HP-B34	TONER CART, HP Q2612A, Black	cart	0	10	0	10	39,000.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	10.00	3900.00	39000.00	
273	44103103-HP-B48	TONER CART, HP Q7553A, Black	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0.00	4399.20	0.00	
274	44103103-SA-B06	TONER CART, SAMSUNG MLT-D101S, Black	cart	0	5	0	5	17,030.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	5.00	3406.00	17030.00	
275	44103103-SA-B07	TONER CART, SAMSUNG MLT-D103S, Black	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0.00	2350.40	0.00	
276	44103103-SA-B08	TONER CART, SAMSUNG MLT-D104S, Black	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0.00	2454.40	0.00	
277	44103103-SA-B09	TONER CART, SAMSUNG MLT-D105L, Black	cart	20	10	0	30	101,400.00	0	10	0	10	33,800.00	0	10	10	20	67,600.00	0	10	0	10	33,800.00	70.00	3380.00	236600.00	
278	44103103-SA-B14	TONER CART, Samsung MLT-D108S, Black	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0.00	2875.58	0.00	
279	44103103-SA-B21	TONER CART, Samsung MLT-D203E, Black	cart	22	0	0	22	159,702.40	0	0	0	0	0.00	20	0	0	20	145,184.00	0	0	0	0	0.00	42.00	7259.20	304886.40	
280	44103103-SA-B18	TONER CART, Samsung MLT-D203L, Black	cart	0	0	20	20	69,160.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	20.00	3458.00	69160.00	
281	44103103-SA-B20	TONER CART, Samsung MLT-D203U, Black	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0.00	6442.80	0.00	
282	44103103-SA-B12	TONER CART, SAMSUNG MLT-D205E, Black	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0.00	7321.14	0.00	
283	44103103-SA-B05	TONER CART, SAMSUNG MLT-D205L, Black	cart	6	0	0	6	23,773.44	2	0	0	2	7,924.48	6	0	0	6	23,773.44	2	0	0	2	7,924.48	16.00	3962.24	63395.84	
284	44103103-SA-B10	TONER CART, SAMSUNG SCX-D6555A, Black	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0.00	4066.40	0.00	
285	44103103-BR-B15	TONER CART, BROTHER TN-3478, Black	cart	70	70	70	210	#####	70	70	70	210	1,337,700.00	70	70	70	210	#####	70	70	70	210	#####	840.00	6370.00	5350800.00	
286	44103103-CA-B00	TONER CART, CANON CRG 324 II	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0.00	13399.36	0.00	
AUDIO AND VISUAL EQUIPMENT AND SUPPLIES																											
287	45121517-DO-C02	DOCUMENT CAMERA, 8 MP	unit	0	0	0	0	0.00	1	0	0	1	23,623.60	0	0	0	0	0.00	0	0	0	0	0.00	1.00	23623.60	23623.60	
288	45111609-MM-P01	MULTIMEDIA PROJECTOR	unit	0	0	0	0	0.00	6	0	2	8	139,776.00	3	0	0	3	52,416.00	0	0	0	0	0.00	11.00	17472.00	192192.00	

Item & Specifications			Unit of Measure	Monthly Quantity Requirement																				Total Quantity for the year	Price Catalogue (as of 30 April 2021)	Total Amount for the year	
				Jan	Feb	Mar	Q1	Q1 AMOUNT	April	May	June	Q2	Q2 AMOUNT	July	Aug	Sept	Q3	Q3 AMOUNT	Oct	Nov	Dec	Q4	Q4 AMOUNT				
FLAG OR ACCESSORIES																											
289	55121905-PH-F01	PHILIPPINE NATIONAL FLAG	piece	0	0	0	0	0.00	20	0	0	20	5,696.80	20	0	0	20	5,696.80	0	0	0	0	0.00	40.00	284.84	11393.60	
PRINTED PUBLICATIONS																											
290	55101524-RA-H01	HANDBOOK (RA 9184), 8th edition	book	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0.00	37.21	0.00	
FIRE FIGHTING EQUIPMENT																											
291	46191601-FE-M01	FIRE EXTINGUISHER, dry chemical	unit	0	0	0	0	0.00	0	0	1	1	1,144.00	0	0	0	0	0.00	0	0	0	0	0.00	1.00	1144.00	1144.00	
292	46191601-FE-H01	FIRE EXTINGUISHER, pure HCFC	unit	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0.00	5613.25	0.00	
CONSUMER ELECTRONICS																											
293	52161535-DV-R01	DIGITAL VOICE RECORDER	unit	10	1	12	23	147,559.72	6	2	1	9	57,740.76	1	3	2	6	38,493.84	6	5	10	21	134,728.44	59.00	6415.64	378522.76	
FURNITURE AND FURNISHINGS																											
294	56101504-CM-B01	MONOBLOC CHAIR, beige	piece	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0.00	303.68	0.00	
295	56101504-CM-W01	MONOBLOC CHAIR, white	piece	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0.00	301.60	0.00	
296	56101519-TM-S01	MONOBLOC TABLE, white	unit	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0.00	1235.52	0.00	
297	56101519-TM-S02	MONOBLOC TABLE, beige	unit	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0.00	1088.88	0.00	
ARTS AND CRAFTS EQUIPMENT AND ACCESSORIES AND SUPPLIES																											
298	60121413-CB-P01	CLEARBOOK, 20 Transparent pockets, A4	piece	182	41	205	428	15,853.12	53	33	0	86	3,185.44	56	38	5	99	3,666.96	8	33	0	41	1,518.64	654.00	37.04	24224.16	
299	60121413-CB-P02	CLEARBOOK, 20 Transparent pockets, Legal	piece	103	10	205	318	12,214.38	42	3	0	45	1,728.45	45	8	5	58	2,227.78	7	3	0	10	384.10	431.00	38.41	16554.71	
300	60121534-ER-P01	ERASER, plastic/rubber	piece	76	1	48	125	546.25	15	1	38	54	235.98	25	1	38	64	279.68	0	9	30	39	170.43	282.00	4.37	1232.34	
301	60121524-SP-G01	SIGN PEN, black	piece	1668	808	803	3279	66,432.54	597	773	202	1572	31,848.72	1017	804	220	2041	41,350.66	368	780	159	1307	26,479.82	8,199.00	20.26	166111.74	
302	60121524-SP-G02	SIGN PEN, blue	piece	1758	828	794	3380	68,478.80	647	776	195	1618	32,780.68	1054	818	205	2077	42,080.02	406	781	150	1337	27,087.62	8,412.00	20.26	170427.12	
303	60121524-SP-G03	SIGN PEN, red	piece	256	116	53	425	8,610.50	102	121	23	246	4,983.96	127	121	28	276	5,591.76	65	124	10	199	4,031.74	1,146.00	20.26	23217.96	
304	60121124-WR-P01	WRAPPING PAPER, kraft	pack	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0.00	154.84	0.00	
FACE MASK																											
305	46182008-KN-M01	KN95 FACE MASK	piece	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0.00	104.00	0.00	
306	42131713-SM-M06	SURGICAL MASK, 3 ply	piece	25000	25000	25000	75000	116,250.00	25000	25000	25000	75000	116,250.00	25000	25000	25000	75000	116,250.00	25000	25000	25000	75000	116,250.00	300,000.00	1.55	465000.00	
SOFTWARE																											
1	43231513-SFT-001	Business function specific software	license	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0.00	0.00	0.00	
2	43231602-SFT-002	Finance accounting and enterprise resource planning ERP software	license	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0.00	0.00	0.00	
3	43232004-SFT-003	Computer game or entertainment software	license	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0.00	0.00	0.00	
4	43232107-SFT-004	Content authoring and editing software	license	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0.00	0.00	0.00	
5	43232202-SFT-005	Content management software	license	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0.00	0.00	0.00	
6	43232304-SFT-006	Data management and query software	license	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0.00	0.00	0.00	
7	43232402-SFT-007	Development software	license	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0.00	0.00	0.00	
8	43232505-SFT-008	Educational or reference software	license	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0.00	0.00	0.00	
9	43232603-SFT-009	Industry specific software	license	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0.00	0.00	0.00	
10	43232701-SFT-010	Network applications software	license	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0.00	0.00	0.00	
11	43232802-SFT-011	Network management software	license	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0.00	0.00	0.00	
12	43232905-SFT-012	Networking software	license	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0.00	0.00	0.00	

Item & Specifications			Unit of Measure	Monthly Quantity Requirement																				Total Quantity for the year	Price Catalogue (as of 30 April 2021)	Total Amount for the year	
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13	43233004-SFT-013	Operating environment software	license	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0.00	0.00		0.00
14	43233205-SFT-014	Security and protection software	license	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0.00	0.00		0.00
15	43233405-SFT-015	Utility and device driver software	license	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0.00	0.00		0.00
16	43233501-SFT-016	Information exchange software	license	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0.00	0.00		0.00
PART II. OTHER ITEMS NOT AVAILABLE AT PS-DBM BUT ARE REGULARLY PURCHASED FROM OTHER SOURCES (Note: Please indicate price of items)																											
1	40101701-AC-W01	Air Conditioning Unit, Window Inverter Type					0	0.00				0	0.00				0	0.00				0	0.00	0.00	0.00		0.00
2	40101701-AC-S01	Air Conditioning Unit, Split Type					0	0.00				0	0.00				0	0.00				0	0.00	0.00	0.00		0.00
3	44111905-WB-N01	White Board					0	0.00				0	0.00				0	0.00				0	0.00	0.00	0.00		0.00
4	44111911-WB-D01	White Board, Digital					0	0.00				0	0.00				0	0.00				0	0.00	0.00	0.00		0.00
5	52161505-TV-S01	SMART Television					0	0.00				0	0.00				0	0.00				0	0.00	0.00	0.00		0.00
6	52161520-MC-M01	Microphone					0	0.00				0	0.00				0	0.00				0	0.00	0.00	0.00		0.00
7	52161512-SP-K01	Speakers					0	0.00				0	0.00				0	0.00				0	0.00	0.00	0.00		0.00
8	32101514-AM-P01	Amplifier					0	0.00				0	0.00				0	0.00				0	0.00	0.00	0.00		0.00
9	52161517-EQ-E01	Equalizer					0	0.00				0	0.00				0	0.00				0	0.00	0.00	0.00		0.00
10	46171615-HD-C01	HD Camera					0	0.00				0	0.00				0	0.00				0	0.00	0.00	0.00		0.00
11	45121504-DS-C01	DSLR Camera					0	0.00				0	0.00				0	0.00				0	0.00	0.00	0.00		0.00
12	45121516-VH-C01	HD Video Camera					0	0.00				0	0.00				0	0.00				0	0.00	0.00	0.00		0.00
13	45121506-VC-C01	Video Conference Equipment					0	0.00				0	0.00				0	0.00				0	0.00	0.00	0.00		0.00
14	39112102-LB-B01	LED bulb					0	0.00				0	0.00				0	0.00				0	0.00	0.00	0.00		0.00
15	43212104-PI-M01	PRINTER, Inkjet, Monochrome					0	0.00				0	0.00				0	0.00				0	0.00	0.00	0.00		0.00
16	43212104-PI-C01	PRINTER, Inkjet, Color					0	0.00				0	0.00				0	0.00				0	0.00	0.00	0.00		0.00
17	43212105-PP-001	Portable Printer					0	0.00				0	0.00				0	0.00				0	0.00	0.00	0.00		0.00
18	43211509-AT-001	Android Tablet					0	0.00				0	0.00				0	0.00				0	0.00	0.00	0.00		0.00
19	43222610-HS-001	Hub/Switches					0	0.00				0	0.00				0	0.00				0	0.00	0.00	0.00		0.00
20	43222609-NR-001	Network Routers					0	0.00				0	0.00				0	0.00				0	0.00	0.00	0.00		0.00
21	43222640-WA-P01	Wireless Access Point					0	0.00				0	0.00				0	0.00				0	0.00	0.00	0.00		0.00
22	43211711-SF-001	Scanner, Flatbed					0	0.00				0	0.00				0	0.00				0	0.00	0.00	0.00		0.00
23	45111601-WP-P01	Wireless Pointing Device / Laser Pointer					0	0.00				0	0.00				0	0.00				0	0.00	0.00	0.00		0.00
24	81112306-MF-P01	Multi Function PRINTER					0	0.00				0	0.00				0	0.00				0	0.00	0.00	0.00		0.00
25	39121011-UP-S01	UNINTERRUPTIBLE POWER SUPPLY (UPS)					0	0.00				0	0.00				0	0.00				0	0.00	0.00	0.00		0.00
26	43191501-MP-001	Mobile Phone					0	0.00				0	0.00				0	0.00				0	0.00	0.00	0.00		0.00
27	43211711-SC-D01	Scanner, Colored, Double sided, feeder type					0	0.00				0	0.00				0	0.00				0	0.00	0.00	0.00		0.00
28	53121601-GB-001	GO BAG, for disaster relief, rescue operations					0	0.00				0	0.00				0	0.00				0	0.00	0.00	0.00		0.00
29	60104701-SP-001	Solar Panel					0	0.00				0	0.00				0	0.00				0	0.00	0.00	0.00		0.00
30	46161604-LV-L01	Life Vest / Life Jacket (for emergency purposes / emergency preparedness / for disaster relief / rescue operations)					0	0.00				0	0.00				0	0.00				0	0.00	0.00	0.00		0.00
31	26111607-CC-S01	Charge Controller and DC Inverter for Solar Panel					0	0.00				0	0.00				0	0.00				0	0.00	0.00	0.00		0.00
32	46181502-BF-V01	Bullet proof vest					0	0.00				0	0.00				0	0.00				0	0.00	0.00	0.00		0.00

Item & Specifications			Unit of Measure	Monthly Quantity Requirement																				Total Quantity for the year	Price Catalogue <i>(as of 30 April 2021)</i>	Total Amount for the year
				Jan	Feb	Mar	Q1	Q1 AMOUNT	April	May	June	Q2	Q2 AMOUNT	July	Aug	Sept	Q3	Q3 AMOUNT	Oct	Nov	Dec	Q4	Q4 AMOUNT			
33	25172502-WW-001	Wheels, _____ (type of vehicle)					0	0.00				0	0.00				0	0.00				0	0.00	0.00	0.00	0.00
34	40161513-FF-001	Fuel Filters					0	0.00				0	0.00				0	0.00				0	0.00	0.00	0.00	0.00
35	48101710-DW-F01	Drinking Water/ Fountain					0	0.00				0	0.00				0	0.00				0	0.00	0.00	0.00	0.00
36	26111729-AB-001	Auto Battery					0	0.00				0	0.00				0	0.00				0	0.00	0.00	0.00	0.00
		Starter FS-4	piece	20			20	1,000.00				0	0.00	20			20	1,000.00				0	0.00	40.00	50.00	2000.00
		Ballast 36-40 watts, T8	piece	20			20	3,700.00				0	0.00	20			20	3,700.00				0	0.00	40.00	185.00	7400.00
		Extension Wires	piece	6			6	9,000.00				0	0.00				0	0.00				0	0.00	6.00	1,500.00	9000.00
		Surge Protector, 6 outlet, 3 meters length, lighted switch	unit/s	5			5	3,555.00				0	0.00				0	0.00				0	0.00	5.00	711.00	3555.00
		Cable Molding (10 meters)	piece				0	0.00	5			5	2,500.00				0	0.00				0	0.00	5.00	500.00	2500.00
		Cable Tie (Twist and Tie)	pack				0	0.00	10			10	2,000.00				0	0.00				0	0.00	10.00	200.00	2000.00
		Cable Zip Tie	pack				0	0.00	2			2	400.00				0	0.00				0	0.00	2.00	200.00	400.00
		Extension Cord	Piece			5	5	5,000.00				0	0.00				0	0.00				0	0.00	5.00	1,000.00	5000.00
		HDMI Cable	Piece			2	2	2,000.00				0	0.00				0	0.00				0	0.00	2.00	1,000.00	2000.00
		Presentation Clicker pointer	unit	2			2	4,000.00				0	0.00				0	0.00				0	0.00	2.00	2,000.00	4000.00
		Document Scanner	unit	4			4	59,996.00				0	0.00				0	0.00				0	0.00	4.00	14,999.00	59996.00
		PAPER, A4 with DSWD logo	ream	7	7	7	21	6,825.00	7	7	7	21	6,825.00	14	14	14	42	13,650.00				0	0.00	84.00	325.00	27300.00
		PAPER, Legal with DSWD logo	ream	5	5	5	15	6,450.00	5	5	5	15	6,450.00	10	10	10	30	12,900.00				0	0.00	60.00	430.00	25800.00
		PAPER, A3	ream	3			3	1,665.00				0	0.00				0	0.00				0	0.00	3.00	555.00	1665.00
		OFFICE PAPER TRAYS, stacked, black	piece	12			12	9,984.00				0	0.00				0	0.00				0	0.00	12.00	832.00	9984.00
		Laminating Machine	Unit	2			2	20,000.00				0	0.00				0	0.00				0	0.00	2.00	10,000.00	20000.00
		ID HOLDER WITH LACE	PCS	500			500	6,000.00				0	0.00				0	0.00				0	0.00	500.00	12.00	6000.00
		Ballpen	box	100			100	2,568.00				0	0.00	100			100	2,568.00				0	0.00	200.00	25.68	5136.00
		PAPER, Multi-Purpose, A3, 80 gsm	Ream		1		1	550.00				0	0.00		1		1	550.00				0	0.00	2.00	550.00	1100.00
		FOLDER, TAGBOARD, for A4 size document	pack			6	6	1,304.16	6			6	1,304.16	6			6	1,304.16	6			6	1,304.16	24.00	217.36	5216.64
		FOLDER, TAGBOARD, for A4 size document	pack			6	6	1,677.84	6			6	1,677.84	6			6	1,677.84	6			6	1,677.84	24.00	279.64	6711.36
		VINYL FOLDER, for A4 size document	piece				0	0.00	10			10	500.00	10			10	500.00	10			10	500.00	30.00	50.00	1500.00
		BALLPEN_BLACK	piece				0	0.00	50			50	1,000.00	50			50	1,000.00	50			50	1,000.00	150.00	20.00	3000.00
		INDICATOR TAG/FLAGLETS, WITH SIGN HERE TEXT, 50S SET	piece				0	0.00	24			24	1,296.00	24			24	1,296.00	24			24	1,296.00	72.00	54.00	3888.00
		STICKER PAPER, MATTE, A4 SIZE (20 SHEETS/PACK)	pack				0	0.00	4			4	260.00	4			4	260.00				0	0.00	8.00	65.00	520.00
		TAPE, CLOTH BOOK, 2", 6 METERS LENGTH	piece				0	0.00	5			5	800.00	5			5	800.00				0	0.00	10.00	160.00	1600.00
		TAPE, CLOTH BOOK, 3", 6 METERS LENGTH	piece				0	0.00	5			5	1,200.00	5			5	1,200.00				0	0.00	10.00	240.00	2400.00
		TAPE, DOUBLE-EDGED, 1" WITH CUSHION, 6 METERS LENTGH	piece				0	0.00	5			5	175.00	5			5	175.00				0	0.00	10.00	35.00	350.00
		TAPE, DOUBLE-EDGED, 1" WITHOUT CUSHION, 6 METERS LENTGH	piece				0	0.00	5			5	475.00	5			5	475.00				0	0.00	10.00	95.00	950.00
		TRANSPARENCY FILM, PLAIN, A4 SIZE 100 PCS/PACK	pack				0	0.00	2			2	500.00	2			2	500.00				0	0.00	4.00	250.00	1000.00

Item & Specifications			Unit of Measure	Monthly Quantity Requirement																			Total Quantity for the year	Price Catalogue (as of 30 April 2021)	Total Amount for the year	
				Jan	Feb	Mar	Q1	Q1 AMOUNT	April	May	June	Q2	Q2 AMOUNT	July	Aug	Sept	Q3	Q3 AMOUNT	Oct	Nov	Dec	Q4				Q4 AMOUNT
		I.D. Jacket with String 3x4, 50 pcs/box	pcs	75	75	50	200	3,000.00	133	133	134	400	6,000.00	150	150	150	450	6,750.00	150	150	150	450	6,750.00	1,500.00	15.00	22500.00
		Indicator Tag/Flaglets, Plain Assorted color, 50s/set	set	2	2	2	6	270.00	2	2	2	6	270.00	2	2	2	6	270.00	2	2	2	6	270.00	24.00	45.00	1080.00
		Indicator Tag/Flaglets, with sign here text 50s/set	set	9	9	9	27	1,485.00	9	9	9	27	1,485.00	9	9	9	27	1,485.00	9	9	9	27	1,485.00	108.00	55.00	5940.00
		Box, Corrugated with String 29"x15"10"	pcs	5	5	5	15	1,425.00	5	5	5	15	1,425.00	5	5	5	15	1,425.00	5	5	5	15	1,425.00	60.00	95.00	5700.00
		Ballpoint Pen, Fine Point, Black/Blue/Red	pcs	150	250	150	550	5,500.00	250	300	250	800	8,000.00	250	300	250	800	8,000.00	250	300	250	800	8,000.00	2,950.00	10.00	29500.00
		BRISTOL BOARD, A4 SIZE, ASSORTED COLOR (BLUE, GREEN, YELLOW, ORANGE, PINK, WHITE)	pack	18	19	18	55	15,400.00	18	19	18	55	15,400.00	18	19	18	55	15,400.00	18	19	18	55	15,400.00	220.00	280.00	61600.00
		Data File folder (with two hole)	pcs	15	15	15	45	3,375.00	15	15	15	45	3,375.00	15	15	15	45	3,375.00	15	15	15	45	3,375.00	180.00	75.00	13500.00
		Pin, Map pin, Round/Flat head 100/case	case	1	1	1	3	135.00	1	1	1	3	135.00	1	1	1	3	135.00	1	1	1	3	135.00	12.00	45.00	540.00
		Staple remover, twin jaw	pcs	12	14	12	38	950.00	3	4	3	10	250.00	3	4	3	10	250.00	3	4	3	10	250.00	68.00	25.00	1700.00
		Certificate Frame, A4 size	pcs	10	10	10	30	8,400.00	10	15	10	35	9,800.00	10	15	10	35	9,800.00	10	15	10	35	9,800.00	135.00	280.00	37800.00
		Certificate Holder, A4 size	pcs	10	5	10	25	7,000.00	10	5	10	25	7,000.00	10	5	10	25	7,000.00	10	5	10	25	7,000.00	100.00	280.00	28000.00
		Laminating Film	pack	1	1	1	3	4,500.00	1	1	1	3	4,500.00	1	1	1	3	4,500.00	1	1	1	3	4,500.00	12.00	1,500.00	18000.00
		Folder, Vinyl, Expanding, Legal Size, Assorted color	pcs	5	5	5	15	1,200.00	5	5	5	15	1,200.00	5	5	5	15	1,200.00	5	5	5	15	1,200.00	60.00	80.00	4800.00
		Rocord Book, No 424 Ruled	pcs	12	12	12	36	3,780.00	12	12	12	36	3,780.00	10	10	10	30	3,150.00	10	10	10	30	3,150.00	132.00	105.00	13860.00
		Glue, All purpose, Gross weight: 200 grams min, non-toxic	bot	2	1	2	5	250.00	2	1	2	5	250.00	2	1	2	5	250.00	2	1	2	5	250.00	20.00	50.00	1000.00
		Tape, Double-Edge, 1" with Cushion, 6 meters Lenght	roll		2		2	200.00		2		2	200.00		2		2	200.00		2		2	200.00	8.00	100.00	800.00
		Tape, Cloth Book, 1 1/2", 6 meters lenght	roll	1	2	1	4	600.00	1	2	1	4	600.00	1	2	1	4	600.00	1	2	1	4	600.00	16.00	150.00	2400.00
		Tape, Cloth Book, 1", 6 meters lenght	roll	1	1	1	3	300.00	1	1	1	3	300.00	1	1	1	3	300.00	1	1	1	3	300.00	12.00	100.00	1200.00
		Tape, Cloth Book, 3" meters lenght	roll	1	1	1	3	750.00	1	1	1	3	750.00	1	1	1	3	750.00	1	1	1	3	750.00	12.00	250.00	3000.00
		Stapler, Standard # 35, heavy duty	pcs	15	15	15	45	15,750.00	5	5	5	15	5,250.00	5	5	5	15	5,250.00	5	5	5	15	5,250.00	90.00	350.00	31500.00
		Ink Cart, Epson (664) Black (for Epson L360 all in 1 printer	cart	2	2	2	6	4,950.00	2	2	2	6	4,950.00	2	2	2	6	4,950.00	2	2	2	6	4,950.00	24.00	825.00	19800.00
		Ink Cart, Epson (664) Cyan(for Epson L360 all in 1 printer	cart	1	2	1	4	3,300.00	1	2	1	4	3,300.00	1	2	1	4	3,300.00	1	2	1	4	3,300.00	16.00	825.00	13200.00
		Ink Cart, Epson (664) Magenta (for Epson L360 all in 1 printer	cart	1	2	1	4	3,300.00	1	2	1	4	3,300.00	1	2	1	4	3,300.00	1	2	1	4	3,300.00	16.00	825.00	13200.00
		Ink Cart, Epson (664) yellow (for Epson L360 all in 1 printer	cart	1	2	1	4	3,300.00	1	2	1	4	3,300.00	1	2	1	4	3,300.00	1	2	1	4	3,300.00	16.00	825.00	13200.00
		INK CART, HP CN054AA, (HP 933XL), Cyan	cart	1	2	1	4	5,000.00	1	2	1	4	5,000.00	1	2	1	4	5,000.00	1	2	1	4	5,000.00	16.00	1,250.00	20000.00
		INK CART, HP CN055AA, (HP 933XL), Magenta	cart	1	2	1	4	5,000.00	1	2	1	4	5,000.00	1	2	1	4	5,000.00	1	2	1	4	5,000.00	16.00	1,250.00	20000.00
		INK CART, HP CN056AA, (HP 933XL), Yellow	cart	1	2	1	4	5,000.00	1	2	1	4	5,000.00	1	2	1	4	5,000.00	1	2	1	4	5,000.00	16.00	1,250.00	20000.00
		INK CART, HP CN053AA, (HP 932XL), Black	cart	2	2	2	6	7,500.00	2	2	2	6	7,500.00	2	2	2	6	7,500.00	2	2	2	6	7,500.00	24.00	1,250.00	30000.00
		Ink CART, hp c8766wa (hp95) Black	cart		2		2	690.00		2		2	690.00		2		2	690.00		2		2	690.00	8.00	345.00	2760.00
		Ink CART, hp c8766wa (hp98) Tri-color	cart		2		2	690.00		2		2	690.00		2		2	690.00		2		2	690.00	8.00	345.00	2760.00
		Toner Cart, Develop, TN-311 (for Ineo 362 copier)	toner		1		1	5,500.00		1		1	5,500.00		1		1	5,500.00		1		1	5,500.00	4.00	5,500.00	22000.00
		Toner Cart. Brother TN-3448, Black	toner	6	8	6	20	140,000.00	8	6	8	22	154,000.00	8	6	8	22	154,000.00	8	6	8	22	154,000.00	86.00	7,000.00	602000.00
		Toner Cart, HP CF400A (HP201A) Black Laserjet	toner	3	3	3	9	36,000.00	3	3	3	9	36,000.00	3	3	3	9	36,000.00	3	3	3	9	36,000.00	36.00	4,000.00	144000.00
		Toner Cart, HP CF401A (HP201A) Cyan Laserjet	toner	2	3	2	7	25,900.00	2	3	2	7	25,900.00	2	3	2	7	25,900.00	2	3	2	7	25,900.00	28.00	3,700.00	103600.00

Item & Specifications			Unit of Measure	Monthly Quantity Requirement																		Total Quantity for the year	Price Catalogue (as of 30 April 2021)	Total Amount for the year		
				Jan	Feb	Mar	Q1	Q1 AMOUNT	April	May	June	Q2	Q2 AMOUNT	July	Aug	Sept	Q3	Q3 AMOUNT	Oct	Nov	Dec				Q4	Q4 AMOUNT
		Toner Cart, HP CF402A (HP201A) Yellow Laserjet	toner	2	3	2	7	25,900.00	2	3	2	7	25,900.00	2	3	2	7	25,900.00	2	3	2	7	25,900.00	28.00	3,700.00	103600.00
		Toner Cart, HP CF403A (HP201A) Magenta Laserjet	toner	2	3	2	7	25,900.00	2	3	2	7	25,900.00	2	3	2	7	25,900.00	2	3	2	7	25,900.00	28.00	3,700.00	103600.00
		Toner Cart, Kyocera Taskalfa, KM-6309	toner	2	1	2	5	75,000.00	2	1	2	5	75,000.00	2	1	2	5	75,000.00	2	1	2	5	75,000.00	20.00	15,000.00	300000.00
		Waste Toner box, Kyocera WT0860 (for Taskalfa 5501i copier)	toner		1		1	1,500.00		1		1	1,500.00		1		1	1,500.00		1		1	1,500.00	4.00	1,500.00	6000.00
		Waste Toner box, Kyocera WT0860 (for Taskalfa 4501i copier)	toner		1		1	1,500.00		1		1	1,500.00		1		1	1,500.00		1		1	1,500.00	4.00	1,500.00	6000.00
		Waste Toner box, Sharp (for MX-M453n copier)	toner		1		1	1,500.00		1		1	1,500.00		1		1	1,500.00		1		1	1,500.00	4.00	1,500.00	6000.00
		Toner Cart, Sharp MX-500FT	toner		2		2	22,000.00		3		3	33,000.00		2		2	22,000.00		3		3	33,000.00	10.00	11,000.00	110000.00
		Drum unit, for Canon LBP6680X Printer	toner		1		1	6,500.00		2		2	13,000.00		1		1	6,500.00		1		1	6,500.00	5.00	6,500.00	32500.00
		Toner Cart, Canon 319 printer	toner		5		5	30,000.00		8		8	48,000.00		8		8	48,000.00		8		8	48,000.00	29.00	6,000.00	174000.00
		Toner TN324Y (A8DA2D0) Yellow (for Developpe Ineao + 368/308/258 copier	toner	1	1	1	3	33,000.00	1	1	1	3	33,000.00	1	1	1	3	33,000.00	1	1	1	3	33,000.00	12.00	11,000.00	132000.00
		Toner TN324C (A8DA4D0) Cyan (for Developpe Ineao + 368/308/258 copier	toner	1	1	1	3	33,000.00	1	1	1	3	33,000.00	1	1	1	3	33,000.00	1	1	1	3	33,000.00	12.00	11,000.00	132000.00
		Toner TN324M (A8DA3D0) Magenta (for Developpe Ineao + 368/308/258 copier	toner	1	1	1	3	33,000.00	1	1	1	3	33,000.00	1	1	1	3	33,000.00	1	1	1	3	33,000.00	12.00	11,000.00	132000.00
		Toner TN324K (A8DA1D0) Black (for Developpe Ineao + 368/308/258 copier	toner	1	2	1	4	44,000.00	1	2	1	4	44,000.00	1	2	1	4	44,000.00	1	2	1	4	44,000.00	16.00	11,000.00	176000.00
		Developpe Drum unit DR313K (for Developpe Ineao + 368/308/258 copier	unit				0	0.00		1		1	10,000.00				0	0.00		1		1	10,000.00	2.00	10,000.00	20000.00
		Waste Toner box, Developpe WX-103 (for Developpe Ineao + 368/308/258 copier)	box		1		1	2,500.00		1		1	2,500.00		1		1	2,500.00		1		1	2,500.00	4.00	2,500.00	10000.00
		Toner Ink, Duplo 514 Black	toner		1		1	3,500.00				0	0.00		1		1	3,500.00				0	0.00	2.00	3,500.00	7000.00
		Duplo, Roll Master DR 875	roll		1		1	3,500.00				0	0.00		1		1	3,500.00				0	0.00	2.00	3,500.00	7000.00
		Toner Cart. Ineo 513k (for Ineo 554e copier)	toner		50		50	275,000.00		50		50	275,000.00		50		50	275,000.00		50		50	275,000.00	200.00	5,500.00	1100000.00
		FAX FILM, BROTHER PC-402RF Refill Rolls	roll				0	0.00		1		1	570.00				0	0.00				0	0.00	1.00	570.00	570.00
		TONER CART, KYOCERA TASKALFA 3051 CL, TK 8309, BLACK	cart		2		2	19,400.00		1		1	9,700.00		1		1	9,700.00		2		2	19,400.00	6.00	9,700.00	58200.00
		TONER CART, KYOCERA TASKALFA 3051 CL, TK 8309, CYAN	cart		1		1	16,450.00		1		1	16,450.00		1		1	16,450.00		1		1	16,450.00	4.00	16,450.00	65800.00
		TONER CART, KYOCERA TASKALFA 3051 CL, TK 8309, MAGENTA	cart		1		1	16,450.00		1		1	16,450.00		1		1	16,450.00		1		1	16,450.00	4.00	16,450.00	65800.00
		TONER CART, KYOCERA TASKALFA 3051 CL, TK 8309, YELLOW	cart		1		1	16,450.00		1		1	16,450.00		1		1	16,450.00		1		1	16,450.00	4.00	16,450.00	65800.00
		BALLPOINT PEN, FINE POINT, BLACK/BLUE/RED	pieces		15	60	75	675.00			60	60	540.00		15		15	135.00				0	0.00	150.00	9.00	1350.00
		BOX, CORRUGATED, WITH STRING, 24"X15"X10"	piece		5		5	750.00				0	0.00		5		5	750.00				0	0.00	10.00	150.00	1500.00
		BOX, FILE STORAGE, 39cmx31cmx27cm	piece		3		3	452.40		3		3	452.40		3		3	452.40		3		3	452.40	12.00	150.80	1809.60
		BRISTOL BOARD, A4 SIZE, ASSTD. COLOR (BLUE, GREEN, YELLOW, ORANGE), 100PCS/PACK, 220GSM	pack	1	1	1	3	1,140.00		1		1	380.00		2		2	760.00		1		1	380.00	7.00	380.00	2660.00
		INDICATOR TAG/FLAGLETS, PLAIN, ASST. COLORS, 50s/set	set	3	3		6	360.00		5		5	300.00		3		3	180.00		3		3	180.00	17.00	60.00	1020.00
		INDICATOR TAG/FLAGLETS, WITH SIGN HERE TEXT, 50s/set	set		3		3	450.00		3		3	450.00		3		3	450.00		3		3	450.00	12.00	150.00	1800.00
		MAP PIN, ROUND HEAD, 100s/CASE	case				0	0.00		1		1	41.60				0	0.00				0	0.00	1.00	41.60	41.60
		NOTE PAD, (2"X2"), 100 SHEETS/PAD	pad		2		2	197.56		2		2	197.56		2		2	197.56		2		2	197.56	8.00	98.78	790.24
		PAPER, PHOTO, GLOSSY, A4, 10 PCS/PACK	pack				0	0.00				0	0.00		1		1	120.00				0	0.00	1.00	120.00	120.00
		TAPE, DOUBLED-EDGED, 1" WITHOUT CUSHION, 6 METERS LENGTH	roll		1		1	95.00				0	0.00		1		1	95.00				0	0.00	2.00	95.00	190.00
		CART, RIBBON, DOT MATRIX FOR ETP 20 TIME/DATE STAMP	unit		1		1	2,300.00		1		1	2,300.00		1		1	2,300.00		1		1	2,300.00	4.00	2,300.00	9200.00

Item & Specifications			Unit of Measure	Monthly Quantity Requirement																			Total Quantity for the year	Price Catalogue (as of 30 April 2021)	Total Amount for the year	
				Jan	Feb	Mar	Q1	Q1 AMOUNT	April	May	June	Q2	Q2 AMOUNT	July	Aug	Sept	Q3	Q3 AMOUNT	Oct	Nov	Dec	Q4				Q4 AMOUNT
		HP GT 5810 Print Head (M0H51A) BLACK INK	pcs	1			1	1,500.00				0	0.00	1			1	1,500.00				0	0.00	2.00	1,500.00	3000.00
		HP GT 5810 Print Head (M0H50A) TRI-COLOR	pcs	1			1	2,000.00				0	0.00	1			1	2,000.00				0	0.00	2.00	2,000.00	4000.00
		HP GT 5810 BLACK INK Bottle (GT52) 90ml	bottle	3			3	1,500.00	3			3	1,500.00	6			6	3,000.00				0	0.00	12.00	500.00	6000.00
		HP GT 5810 CYAN INK Bottle (GT52) 70ml	bottle	2			2	1,000.00				0	0.00	2			2	1,000.00				0	0.00	4.00	500.00	2000.00
		HP GT 5810 MAGENTA INK Bottle (GT52) 70ml	bottle	2			2	1,000.00				0	0.00	2			2	1,000.00				0	0.00	4.00	500.00	2000.00
		HP GT 5810 YELLOW INK Bottle (GT52) 70ml	bottle	2			2	1,000.00				0	0.00	2			2	1,000.00				0	0.00	4.00	500.00	2000.00
		KYOCERA (Waste Toner Box)	piece	1			1	1,500.00				0	0.00				0	0.00				0	0.00	1.00	1,500.00	1500.00
		Toner Cart, KYOCERA TASKalfa 3051 Ci, TK 8309, BLACK	cart	3			3	29,100.00	3			3	29,100.00	5			5	48,500.00				0	0.00	11.00	9,700.00	106700.00
		Toner Cart, KYOCERA TASKalfa 3051 Ci, TK 8309, CYAN	cart	2			2	32,900.00	2			2	32,900.00	2			2	32,900.00				0	0.00	6.00	16,450.00	98700.00
		Toner Cart, KYOCERA TASKalfa 3051 Ci, TK 8309, MAGENTA	cart	2			2	32,900.00	2			2	32,900.00	2			2	32,900.00				0	0.00	6.00	16,450.00	98700.00
		Toner Cart, KYOCERA TASKalfa 3051 Ci, TK 8309, YELLOW	cart	2			2	32,900.00	2			2	32,900.00	2			2	32,900.00				0	0.00	6.00	16,450.00	98700.00
		FILE TAB DIVIDER, bristol board, for A4 (assorted color)	set	40			40	4,800.00	30			30	3,600.00	50			50	6,000.00				0	0.00	120.00	120.00	14400.00
		FILE TAB DIVIDER, bristol board, for legal (assorted color)	set	40			40	6,000.00	30			30	4,500.00	50			50	7,500.00				0	0.00	120.00	150.00	18000.00
		Adhesive Tape,Clothbook,1" width	roll	4			4	320.00	4			4	320.00	4			4	320.00				0	0.00	12.00	80.00	960.00
		Adhesive Tape,Clothbook,1-½" width	roll	4			4	480.00	4			4	480.00	4			4	480.00				0	0.00	12.00	120.00	1440.00
		Adhesive Tape,clothbook 2" width	roll	4			4	640.00	2			2	320.00	2			2	320.00				0	0.00	8.00	160.00	1280.00
		Adhesive Tape, clothbook, 3" width	roll	5			5	1,200.00	3			3	720.00				0	0.00				0	0.00	8.00	240.00	1920.00
		Adhesive tape double edge 1" with w/ cushion	roll	5			5	1,865.00	2			2	746.00				0	0.00				0	0.00	7.00	373.00	2611.00
		Adhesive Tape,double edge; 1" w/out cushion, 6 meters length	roll	5			5	1,030.00	2			2	412.00				0	0.00				0	0.00	7.00	206.00	1442.00
		Ballpoint Pen, fine point, Black	piece	100			100	1,200.00	100			100	1,200.00	100			100	1,200.00	100			100	1,200.00	400.00	12.00	4800.00
		Ballpoint Pen, fine point,Blue	piece	100			100	1,200.00	100			100	1,200.00	100			100	1,200.00	100			100	1,200.00	400.00	12.00	4800.00
		Ballpoint Pen, fine point,Red/green	piece	10			10	120.00	10			10	120.00	10			10	120.00	10			10	120.00	40.00	12.00	480.00
		FILE FOLDER, A4 size Color Brown	pack/s	2			2	500.00				0	0.00	2			2	500.00				0	0.00	4.00	250.00	1000.00
		BALLPOINT PEN, FINE POINT, BLACK/BLUE/RED	piece	36			36	324.00				0	0.00	36			36	324.00				0	0.00	72.00	9.00	648.00
		Hi- techpoint, SIGN PEN, HIGH TECH PEN, ROLLERBALL PEN, 1.0MM, BLUE, 12S/BOX; 1.00mm	box		2		2	1,520.00		3		3	2,280.00				0	0.00				0	0.00	5.00	760.00	3800.00
		Multi copy, A3, 80 gsm, 500 sheets/pack	ream		5		5	3,800.00				0	0.00		5		5	3,800.00				0	0.00	10.00	760.00	7600.00
		Ballpoint Pen, Fine Point, Black	piece	425			425	6,375.00				0	0.00	150			150	2,250.00				0	0.00	575.00	15.00	8625.00
		Envelope, Brown, Legal size	box	2			2	1,800.00				0	0.00				0	0.00				0	0.00	2.00	900.00	1800.00
		Envelope, Brown, A4 size	box	3			3	2,700.00				0	0.00				0	0.00				0	0.00	3.00	900.00	2700.00
		Indicator Tag/Flaglets, Plain	set	249			249	29,880.00				0	0.00	40			40	4,800.00				0	0.00	289.00	120.00	34680.00
		Indicator Tag/Flaglets, Sign Here	set	189			189	22,680.00				0	0.00	30			30	3,600.00				0	0.00	219.00	120.00	26280.00
		Ink, Self Inking stamp, red, black, violet	bottle	5			5	1,000.00				0	0.00	3			3	600.00				0	0.00	8.00	200.00	1600.00
		Storage File Box, 12"x10"x15"	piece	35			35	4,200.00				0	0.00	10			10	1,200.00				0	0.00	45.00	120.00	5400.00
		Automatic Self Inking Numbering Machine 10-12 digits	unit	2			2	7,000.00				0	0.00				0	0.00				0	0.00	2.00	3,500.00	7000.00

Item & Specifications			Unit of Measure	Monthly Quantity Requirement																				Total Quantity for the year	Price Catalogue (as of 30 April 2021)	Total Amount for the year
				Jan	Feb	Mar	Q1	Q1 AMOUNT	April	May	June	Q2	Q2 AMOUNT	July	Aug	Sept	Q3	Q3 AMOUNT	Oct	Nov	Dec	Q4	Q4 AMOUNT			
		Glue, Multipurpose, 240g	bottle	30			30	3,600.00				0	0.00				0	0.00				0	0.00	30.00	120.00	3600.00
		Staple Wire, Standard #35	box	50			50	1,500.00				0	0.00	20			20	600.00				0	0.00	70.00	30.00	2100.00
		Staple Wire, Heavy Duty 23/10	box	30			30	750.00				0	0.00				0	0.00				0	0.00	30.00	25.00	750.00
		Staple Wire, HD3LS10, 10mm	box	36			36	900.00				0	0.00	6			6	150.00				0	0.00	42.00	25.00	1050.00
		Staple Wire, HD3LS13, 13mm	box	36			36	900.00				0	0.00	6			6	150.00				0	0.00	42.00	25.00	1050.00
		Staple Wire, HD3LS8, 8mm	box	36			36	900.00				0	0.00	6			6	150.00				0	0.00	42.00	25.00	1050.00
		Paper, Bond, A4 size with logo	reams	7			7	6,860.00				0	0.00	4			4	3,920.00				0	0.00	11.00	980.00	10780.00
		Ring Binder, Plastic 25mm, 10 pieces per bundle	bundle	13			13	12,740.00				0	0.00	4			4	3,920.00				0	0.00	17.00	980.00	16660.00
		Bristol Board, A4 size, assorted colors	pack	1			1	980.00				0	0.00	1			1	980.00				0	0.00	2.00	980.00	1960.00
		Cutting Mat, 30cm x 45cm x 3mm	piece	4			4	828.00				0	0.00				0	0.00				0	0.00	4.00	207.00	828.00
		Desk Tray, Wire Mesh	piece	15			15	5,250.00				0	0.00				0	0.00				0	0.00	15.00	350.00	5250.00
		Ink, automatic stamping machine, Trodat	bottle	2			2	56.00				0	0.00	2			2	56.00				0	0.00	4.00	28.00	112.00
		Ink, stamp pad with applicator, 50 ml. violet	bottle	1			1	27.04				0	0.00	1			1	27.04				0	0.00	2.00	27.04	54.08
		Transparency Film, plain a4 size	pack	1			1	250.00				0	0.00	1			1	250.00				0	0.00	2.00	250.00	500.00
		Glass Dry Erase Board	set	2			2	40,000.00				0	0.00				0	0.00				0	0.00	2.00	20,000.00	40000.00
		Surge Protector, 6 outlet, 3m length, lighted switch	unit	2			2	1,422.80				0	0.00				0	0.00				0	0.00	2.00	711.40	1422.80
		ID Holder	piece	300			300	9,000.00				0	0.00				0	0.00				0	0.00	300.00	30.00	9000.00
		Certificate Holder, Plastic	piece	50			50	2,500.00				0	0.00				0	0.00				0	0.00	50.00	50.00	2500.00
		BALLPOINT PEN, fine point, black	piece	200			200	2,000.00	100			100	1,000.00	200			200	2,000.00	100			100	1,000.00	600.00	10.00	6000.00
		EXCEL LAMINATING FILM, A4, 250 microns	sheets	100			100	50,000.00	50			50	25,000.00	50			50	25,000.00	50			50	25,000.00	250.00	500.00	125000.00
		BRISTOL BOARD, A4 size, light yellow, 100pcs/pack	pack	2			2	500.00	2			2	500.00	2			2	500.00	2			2	500.00	8.00	250.00	2000.00
		BRISTOL BOARD, A4 size, light pink, 100pcs/pack	pack	2			2	500.00	2			2	500.00	2			2	500.00	2			2	500.00	8.00	250.00	2000.00
		BRISTOL BOARD, A4 size, light green, 100pcs/pack	pack	2			2	500.00	2			2	500.00	2			2	500.00	2			2	500.00	8.00	250.00	2000.00
		BRISTOL BOARD, A4 size, light blue, 100pcs/pack	pack	2			2	500.00	2			2	500.00	2			2	500.00	2			2	500.00	8.00	250.00	2000.00
		BRISTOL BOARD, A4 size, light orange, 100pcs/pack	pack	2			2	500.00	2			2	500.00	2			2	500.00	2			2	500.00	8.00	250.00	2000.00
		BRISTOL BOARD, A4 size, white, 100pcs/pack	pack	2			2	500.00	2			2	500.00	2			2	500.00	2			2	500.00	8.00	250.00	2000.00
		MEGABOX, storage box, 70L, white	piece	1			1	700.00				0	0.00				0	0.00				0	0.00	1.00	700.00	700.00
		FOLDER, Certificate Holder (w/ logo A4s size, kidskin finish standard texture with two (2) pockets	pack			300	300	52,500.00				0	0.00				0	0.00				0	0.00	300.00	175.00	52500.00
		Sign Here Vinyl	pack			500	500	50,000.00				0	0.00				0	0.00				0	0.00	500.00	100.00	50000.00
		BALLPPOINT PEN, fine point, black	piece			50	50	500.00			50	50	500.00			50	50	500.00		50		50	500.00	200.00	10.00	2000.00
		FOLDER, TAGBOARD, for legal size documents - BROWN	pack				0	0.00				0	0.00	4			4	1,118.56				0	0.00	4.00	279.64	1118.56
		INDICATOR TAG/FLAGLETS, WITH SIGN HERE TEXT, 50s/set	set	10	10	10	30	4,500.00				0	0.00	10	10	10	30	4,500.00				0	0.00	60.00	150.00	9000.00
		SHEET DIVIDER, PLASTIC, A4 size, 10 pcs/pack	pack	5			5	325.00	5			5	325.00	5			5	325.00	5			5	325.00	20.00	65.00	1300.00
		INK CART, CANON, CLI-36 Tri-Color	cart	10			10	10,000.00	10			10	10,000.00	10			10	10,000.00	10			10	10,000.00	40.00	1,000.00	40000.00

Item & Specifications			Unit of Measure	Monthly Quantity Requirement																			Total Quantity for the year	Price Catalogue (as of 30 April 2021)	Total Amount for the year	
				Jan	Feb	Mar	Q1	Q1 AMOUNT	April	May	June	Q2	Q2 AMOUNT	July	Aug	Sept	Q3	Q3 AMOUNT	Oct	Nov	Dec	Q4				Q4 AMOUNT
		INK CART, CANON, PGI-35, Black	cart	15			15	9,000.00	15			15	9,000.00	15			15	9,000.00	15			15	9,000.00	60.00	600.00	36000.00
		INK CART, GT52, cyan, for HP Deskjet GP5810	cart	3			3	1,800.00	3			3	1,800.00	3			3	1,800.00	3			3	1,800.00	12.00	600.00	7200.00
		INK CART, GT52, yellow, for HP Deskjet GP5810	cart	3			3	1,800.00	3			3	1,800.00	3			3	1,800.00	3			3	1,800.00	12.00	600.00	7200.00
		INK CART, GT52, magenta, for HP Deskjet GP5810	cart	3			3	1,800.00	3			3	1,800.00	3			3	1,800.00	3			3	1,800.00	12.00	600.00	7200.00
		INK CART, GT51, black, for HP Deskjet GP5810	cart	9			9	5,400.00	9			9	5,400.00	9			9	5,400.00	9			9	5,400.00	36.00	600.00	21600.00
		INK CART, HP932xl (CNO53AA), black	cart	5			5	8,500.00	5			5	8,500.00	5			5	8,500.00	5			5	8,500.00	20.00	1,700.00	34000.00
		INK CART, HP933xl (CNO54AA), cyan	cart	5			5	4,250.00	5			5	4,250.00	5			5	4,250.00	5			5	4,250.00	20.00	850.00	17000.00
		INK CART, HP933xl (CNO54AA), magenta	cart	5			5	4,250.00	5			5	4,250.00	5			5	4,250.00	5			5	4,250.00	20.00	850.00	17000.00
		INK CART, HP933xl (CNO54AA), yellow	cart	5			5	4,250.00	5			5	4,250.00	5			5	4,250.00	5			5	4,250.00	20.00	850.00	17000.00
		LAMINATING FILM, A4 size, 100pcs/pack, 250 microns	pack				0	0.00				0	0.00	1			1	1,200.00				0	0.00	1.00	1,200.00	1200.00
		BALLPOINT PEN, fine point, black/blue/red	piece	80			80	720.00	80			80	720.00	100			100	900.00	100			100	900.00	360.00	9.00	3240.00
		BATTERY, AA size, Alkaline, 2pcs/pack	pack	10			10	500.00	10			10	500.00	10			10	500.00	10			10	500.00	40.00	50.00	2000.00
		BATTERY, AAA size, Alkaline, 2pcs/pack	pack	8			8	320.00	8			8	320.00	8			8	320.00	8			8	320.00	32.00	40.00	1280.00
		CLEAR BOOK, A4 size, 100-120 sheets, refillable	piece	2			2	400.00	2			2	400.00	2			2	400.00	2			2	400.00	8.00	200.00	1600.00
		CLEAR BOOK, Legal size, 100-120 sheets, refillable	piece	2			2	500.00	2			2	500.00	2			2	500.00	2			2	500.00	8.00	250.00	2000.00
		EXTENSION CORD, 6 multi-socket, with switch every outlet, HD, 5 meters	piece				0	0.00				0	0.00	1			1	1,000.00				0	0.00	1.00	1,000.00	1000.00
		EXTENSION CORD, 6 multi-socket, with switch every outlet, HD, 10 meters	piece				0	0.00				0	0.00	2			2	3,000.00				0	0.00	2.00	1,500.00	3000.00
		EXTENSION CORD, 5 gang, with switch every outlet, with 2 - 3 USB slots, HD, 3-5 meters	box				0	0.00				0	0.00	1			1	2,500.00				0	0.00	1.00	2,500.00	2500.00
		FOLDER, Arch File, A4, 2"	piece	10			10	1,500.00	10			10	1,500.00	10			10	1,500.00	10			10	1,500.00	40.00	150.00	6000.00
		FOLDER CLEAR, presentation, A4, blue	piece	15			15	525.00	15			15	525.00	15			15	525.00	15			15	525.00	60.00	35.00	2100.00
		FOLDER CLEAR, presentation, Legal, blue	piece	2			2	90.00	2			2	90.00	2			2	90.00	2			2	90.00	8.00	45.00	360.00
		FOLDER, Vinyl, expanding, Legal size	piece	2			2	160.00				0	0.00	2			2	160.00				0	0.00	4.00	80.00	320.00
		INDICATOR TAG/FLAGLETS, plain, size: 48mm x 25mm, 50 sheets/pad	pad	30			30	1,500.00	30			30	1,500.00	40			40	2,000.00	30			30	1,500.00	130.00	50.00	6500.00
		INDICATOR TAG/FLAGLETS, with sign here text, 50s/set	set	10			10	550.00	10			10	550.00	10			10	550.00	10			10	550.00	40.00	55.00	2200.00
		MARKING PEN, transparency film, fine point, 6 colors/set	set	1			1	230.00	1			1	230.00	1			1	230.00	1			1	230.00	4.00	230.00	920.00
		NOTE PAD, 2"x2", 100 sheets/pad	pad	30			30	3,000.00	30			30	3,000.00	30			30	3,000.00	30			30	3,000.00	120.00	100.00	12000.00
		NUMBERING MACHINE, 9-10 digits with control	piece	1			1	3,000.00				0	0.00				0	0.00				0	0.00	1.00	3,000.00	3000.00
		OIL, for general purpose, 120 ml	bottle	1			1	40.00	1			1	40.00	1			1	40.00	1			1	40.00	4.00	40.00	160.00
		PHOTO PAPER, glossy, A4, 10 pcs/pack	pack				0	0.00				0	0.00	2			2	300.00				0	0.00	2.00	150.00	300.00
		PAPER STICKER, High Quality Label/Adhesive, 10-15 pcs/pack	pack				0	0.00	25			25	2,500.00				0	0.00	15			15	1,500.00	40.00	100.00	4000.00
		RIBBON, for barcode printer	roll				0	0.00				0	0.00		150		150	150,000.00				0	0.00	150.00	1,000.00	150000.00
		STICKER, for barcode printer	roll				0	0.00				0	0.00		150		150	300,000.00				0	0.00	150.00	2,000.00	300000.00
		RUBBER STAMP, self inking	piece				0	0.00	5			5	7,500.00				0	0.00				0	0.00	5.00	1,500.00	7500.00
		STAPLE REMOVER, twin jaws	piece	20			20	800.00				0	0.00				0	0.00				0	0.00	20.00	40.00	800.00

Item & Specifications			Unit of Measure	Monthly Quantity Requirement																				Total Quantity for the year	Price Catalogue (as of 30 April 2021)	Total Amount for the year
				Jan	Feb	Mar	Q1	Q1 AMOUNT	April	May	June	Q2	Q2 AMOUNT	July	Aug	Sept	Q3	Q3 AMOUNT	Oct	Nov	Dec	Q4	Q4 AMOUNT			
		STAPLE WIRE, HD3LS8, 8mm	box	1			1	30.00	1			1	30.00	1			1	30.00	1			1	30.00	4.00	30.00	120.00
		TAPE, CLOTH BOOK, 1 1/2", 6 meters length	roll	2			2	240.00	2			2	240.00	2			2	240.00	2			2	240.00	8.00	120.00	960.00
		TAPE, CLOTH BOOK, 1", 6 meters length	roll	2			2	160.00	2			2	160.00	2			2	160.00	2			2	160.00	8.00	80.00	640.00
		TAPE, CLOTH BOOK, 2", 6 meters length	roll	2			2	320.00	2			2	320.00	2			2	320.00	2			2	320.00	8.00	160.00	1280.00
		TAPE, CLOTH BOOK, 3", 6 meters length	roll	2			2	480.00	2			2	480.00	2			2	480.00	2			2	480.00	8.00	240.00	1920.00
		TRANSPARENCY FILM, plain, A4 size, 100 pcs/pack	pack	1			1	250.00				0	0.00				0	0.00	1			1	250.00	2.00	250.00	500.00
		Wipe Out, dirt and stain remover, 250 grams	can	5			5	500.00	5			5	500.00	5			5	500.00	5			5	500.00	20.00	100.00	2000.00
		Wireless Presenter Clicker, for power point presentation	piece	2			2	6,000.00				0	0.00				0	0.00				0	0.00	2.00	3,000.00	6000.00
		BALLPOINT PEN, Black, Fine point	piece				0	0.00	50			50	3,500.00				0	0.00				0	0.00	50.00	70.00	3500.00
		BALLPOINT PEN, Blue, Fine point	piece				0	0.00	50			50	3,500.00				0	0.00				0	0.00	50.00	70.00	3500.00
		SIGN PEN, BLACK, liquid/gel ink, 0.7mm needle tip	piece				0	0.00	50			50	2,500.00				0	0.00				0	0.00	50.00	50.00	2500.00
		SIGN PEN, BLUE, liquid/gel ink, 0.7mm needle tip	piece				0	0.00	50			50	2,500.00				0	0.00				0	0.00	50.00	50.00	2500.00
		SIGN PEN, BLACK, liquid/gel ink, 0.3mm needle tip	piece				0	0.00	200			200	3,000.00				0	0.00				0	0.00	200.00	15.00	3000.00
		SIGN PEN, BLUE, liquid/gel ink, 0.3mm needle tip	piece				0	0.00	200			200	3,000.00				0	0.00				0	0.00	200.00	15.00	3000.00
		MARKER, Ultra-Fine Point, Black	piece				0	0.00	20			20	1,200.00				0	0.00				0	0.00	20.00	60.00	1200.00
		RECORD BOOK, 150 PAGES, size: 214mm x 278mm min	book				0	0.00	2			2	120.00				0	0.00				0	0.00	2.00	60.00	120.00
		ID JACKET WITH STRING, 3 X 4, 50 pcs./box	piece				0	0.00	200			200	3,000.00				0	0.00				0	0.00	200.00	15.00	3000.00
		PUNCHER, paper, heavy duty, with three hole guide	piece				0	0.00	1			1	200.00				0	0.00				0	0.00	1.00	200.00	200.00
		Double-sided tape tissue, 18mmx9m	piece				0	0.00	20			20	1,400.00				0	0.00				0	0.00	20.00	70.00	1400.00
		DESK TRAY, 3-Layer, Wire Mesh	piece				0	0.00	5			5	2,500.00				0	0.00				0	0.00	5.00	500.00	2500.00
		FOLDER, PRESENTATION, CLEAR, A4 SIZE	piece				0	0.00	50			50	1,500.00				0	0.00				0	0.00	50.00	30.00	1500.00
		FOLDER, PRESENTATION, BLUE, A4 SIZE	piece				0	0.00	50			50	1,500.00				0	0.00				0	0.00	50.00	30.00	1500.00
		CERTIFICATE FRAME, A4 Size, with glass	piece				0	0.00	10			10	2,700.00				0	0.00				0	0.00	10.00	270.00	2700.00
		CERTIFICATE FRAME, A4 Size, plastic	piece				0	0.00	20			20	1,200.00				0	0.00				0	0.00	20.00	60.00	1200.00
		NOTE PAD, stick on, 127mm x 203mm	piece				0	0.00	20			20	1,000.00				0	0.00				0	0.00	20.00	50.00	1000.00
		SIGN HERE POST IT , Yellow 25 x43mm	box				0	0.00	3			3	540.00				0	0.00				0	0.00	3.00	180.00	540.00
		STAMP, For Action	piece				0	0.00	1			1	200.00				0	0.00				0	0.00	1.00	200.00	200.00
		STAMP, For Signature	piece				0	0.00	1			1	200.00				0	0.00				0	0.00	1.00	200.00	200.00
		STAMP, For Information	piece				0	0.00	1			1	200.00				0	0.00				0	0.00	1.00	200.00	200.00
		STAMP, For file	piece				0	0.00	1			1	200.00				0	0.00				0	0.00	1.00	200.00	200.00
		STAMP, Rush	piece				0	0.00	1			1	200.00				0	0.00				0	0.00	1.00	200.00	200.00
		PUSH PINS, assorted colors, 100 pieces per box	box	1			1	50.00	1			1	50.00	1			1	50.00	1			1	50.00	4.00	50.00	200.00
		ADHESIVE TAPE, cloth book, 2" width	piece	6			6	1,080.00	6			6	1,080.00	6			6	1,080.00	6			6	1,080.00	24.00	180.00	4320.00
		NOTE PAD, 4" x 6"	pad	6			6	720.00	6			6	720.00	6			6	720.00	6			6	720.00	24.00	120.00	2880.00

Item & Specifications			Unit of Measure	Monthly Quantity Requirement																				Total Quantity for the year	Price Catalogue (as of 30 April 2021)	Total Amount for the year
				Jan	Feb	Mar	Q1	Q1 AMOUNT	April	May	June	Q2	Q2 AMOUNT	July	Aug	Sept	Q3	Q3 AMOUNT	Oct	Nov	Dec	Q4	Q4 AMOUNT			
		PAPER, bond, A4 size, with logo	ream	1			1	500.00				0	0.00	1			1	500.00				0	0.00	2.00	500.00	1000.00
		PAPER, bond, Legal size, with logo	ream	1			1	1,000.00				0	0.00				0	0.00	1			1	1,000.00	2.00	1,000.00	2000.00
		SPECIALTY BOARD, A4 size (10s/pack)	pack	3			3	180.00				0	0.00	3			3	180.00				0	0.00	6.00	60.00	360.00
		INDICATOR TAG/FLAGLETS, plain, plastic, assorted colors	piece	20			20	1,600.00	20			20	1,600.00	20			20	1,600.00	20			20	1,600.00	80.00	80.00	6400.00
		INDICATOR TAG/FLAGLETS, with sign here text	piece	20			20	2,000.00	20			20	2,000.00	20			20	2,000.00	20			20	2,000.00	80.00	100.00	8000.00
		STICKER PAPER (matte)	pack	2			2	120.00	2			2	120.00	2			2	120.00	2			2	120.00	8.00	60.00	480.00
		SIGN PEN, HIGH TECH PEN, ROLLERBALL PEN, 1.0MM, BLUE, 12S/BOX	piece		36		36	2,880.00				0	0.00		36		36	2,880.00				0	0.00	72.00	80.00	5760.00
		SIGN PEN, HIGHTECH PEN, 0.7MM, BLACK	piece		12		12	840.00				0	0.00		1		1	70.00				0	0.00	13.00	70.00	910.00
		SIGN PEN, HIGHTECH PEN, 0.5 MM, BLACK	piece				0	0.00		12		12	840.00				0	0.00				0	0.00	12.00	70.00	840.00
		SIGN PEN, HIGHTECH PEN, 0.5 MM, BLUE	piece				0	0.00		12		12	840.00				0	0.00				0	0.00	12.00	70.00	840.00
		SIGN PEN, HIGHTECH PEN, 0.7MM, BLUE	piece		12		12	840.00				0	0.00				0	0.00				0	0.00	12.00	70.00	840.00
		Ballpoint pen, fine point (blue/black)	pcs			20	20	220.00				0	0.00			20	20	220.00				0	0.00	40.00	11.00	440.00
		Transparency film plain (A4) size	pack			2	2	550.00				0	0.00				0	0.00				0	0.00	2.00	275.00	550.00
		BOX, CORRUGATED, WITH STRING, 29" X 15" X 10"	pcs	300			300	30,000.00				0	0.00	100			100	10,000.00				0	0.00	400.00	100.00	40000.00
		Box, File Storage, 39cmx31cmx27cm	pcs	100			100	16,000.00				0	0.00	100			100	16,000.00				0	0.00	200.00	160.00	32000.00
		ID JACKET WITH STRING, 3 X 4, 50 pcs./box	pcs	500			500	15,000.00				0	0.00	200			200	6,000.00				0	0.00	700.00	30.00	21000.00
		INDICATOR TAG/FLAGLETS, PLAIN, ASST. COLORS, 50s/set	set	500			500	25,000.00				0	0.00	200			200	10,000.00				0	0.00	700.00	50.00	35000.00
		INDICATOR TAG/FLAGLETS, WITH SIGN HERE TEXT, 50s/set	set	100			100	6,000.00				0	0.00	100			100	6,000.00				0	0.00	200.00	60.00	12000.00
		DOCUMENT HOLDER, canvass cloth w/ zipper, Legal size with DSWD and SLP Logo	pcs	1,000			1000	150,000.00				0	0.00	200			200	30,000.00				0	0.00	1,200.00	150.00	180000.00
		NOTE PAD, 4" x 6"	pad	500			500	75,000.00				0	0.00	300			300	45,000.00				0	0.00	800.00	150.00	120000.00
		ENVELOPE, MAILING, with DSWD Logo white, 70 gsm	box	20			20	11,000.00				0	0.00	10			10	5,500.00				0	0.00	30.00	550.00	16500.00
		Tape, Permanent, Outdoor, Rubberized double sided 7/8" x 100"	roll	20			20	24,000.00				0	0.00	20			20	24,000.00				0	0.00	40.00	1,200.00	48000.00
		NOTE PAD, 4" X 6", RULED	pad			50	50	6,000.00				0	0.00				0	0.00				0	0.00	50.00	120.00	6000.00
		INDICATOR TAG, NOTE PAD, SIGN HERE	pad			100	100	5,000.00				0	0.00				0	0.00				0	0.00	100.00	50.00	5000.00
		PEN, BALLPOINT, COLOR BLACK	piece			50	50	500.00				0	0.00				0	0.00				0	0.00	50.00	10.00	500.00
		PEN, BALLPOINT, COLOR BLUE	piece			50	50	500.00				0	0.00				0	0.00				0	0.00	50.00	10.00	500.00
		PAPER, MULTICOPY, 80GSM, A3 SIZE	ream			5	5	2,750.00				0	0.00				0	0.00				0	0.00	5.00	550.00	2750.00
		BALLPOINT PEN, fine point, black/blue/red	piece	120			120	2,400.00	140			140	2,800.00	160			160	3,200.00				0	0.00	420.00	20.00	8400.00
		TAPE, Cloth Book, 3", 6 meters length	roll	20			20	6,000.00	20			20	6,000.00	40			40	12,000.00				0	0.00	80.00	300.00	24000.00
		TAPE, Cloth Book, 2", 6 meters length	roll	40			40	10,000.00	40			40	10,000.00	60			60	15,000.00				0	0.00	140.00	250.00	35000.00
		TAPE, Cloth Book, 1", 6 meters length	roll	40			40	8,000.00	60			60	12,000.00	80			80	16,000.00				0	0.00	180.00	200.00	36000.00
		TAPE, Double-Edged, 1" with cushion, 6 meters length	roll	100			100	35,000.00	100			100	35,000.00	140			140	49,000.00				0	0.00	340.00	350.00	119000.00
		TAPE, Double-Edged, 1" without cushion, 6 meters length	roll	10			10	2,800.00	20			20	5,600.00	40			40	11,200.00				0	0.00	70.00	280.00	19600.00
		DUCT TAPE, 2", 25 meters length	roll	30			30	24,000.00	40			40	32,000.00	60			60	48,000.00				0	0.00	130.00	800.00	104000.00

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				Jan	Feb	Mar	Q1	Q1 AMOUNT	April	May	June	Q2	Q2 AMOUNT	July	Aug	Sept	Q3	Q3 AMOUNT	Oct	Nov	Dec				Q4	Q4 AMOUNT
		RUBBER STAMP, Self Inking, "ATTY. AIMEE S. TORREFRANCA-NERI Undersecretary for Operations"	piece	1			1	1,200.00				0	0.00				0	0.00				0	0.00	1.00	1,200.00	1200.00
		ADHESIVE TAPE, cloth book, 1" width	roll/s		2		2	200.00				0	0.00	1			1	100.00				0	0.00	3.00	100.00	300.00
		ADHESIVE TAPE, cloth book, 1-1/2" width	roll/s		2		2	340.00				0	0.00	1			1	170.00				0	0.00	3.00	170.00	510.00
		ADHESIVE TAPE, cloth book, 2" width	roll/s		1		1	255.44				0	0.00	1			1	255.44				0	0.00	2.00	255.44	510.88
		ADHESIVE TAPE, cloth book, 3"	roll/s		2		2	520.00				0	0.00	1			1	260.00				0	0.00	3.00	260.00	780.00
		ADHESIVE TAPE, double edge, 1" width, with cushion	roll/s		2		2	800.00				0	0.00	1			1	400.00				0	0.00	3.00	400.00	1200.00
		ADHESIVE TAPE, double edge, 1" width, without cushion	roll/s				0	0.00	2			2	420.00				0	0.00				0	0.00	2.00	210.00	420.00
		SIGN PEN, green	piece		100		100	5,000.00				0	0.00	100			100	5,000.00				0	0.00	200.00	50.00	10000.00
		BALLPOINT PEN, fine point, black	pc/s		75		75	750.00				0	0.00	75			75	750.00				0	0.00	150.00	10.00	1500.00
		BALLPOINT PEN, fine point, blue	pc/s		20		20	200.00				0	0.00	20			20	200.00				0	0.00	40.00	10.00	400.00
		BALLPOINT PEN, fine point, green	pc/s		150		150	1,500.00				0	0.00	150			150	1,500.00				0	0.00	300.00	10.00	3000.00
		BOX, file storage 15"x12"x10" with cover	pc/s		100		100	25,000.00				0	0.00	100			100	25,000.00				0	0.00	200.00	250.00	50000.00
		BRISTOL BOARD, A4 size, assorted colors	pack/s		3		3	1,200.00				0	0.00	5			5	2,000.00				0	0.00	8.00	400.00	3200.00
		BRISTOL BOARD, A4 size, yellow	pack/s		3		3	1,200.00				0	0.00				0	0.00				0	0.00	3.00	400.00	1200.00
		FOLDER, clear, presentation, A4 size	pc/s		20		20	1,200.00				0	0.00	20			20	1,200.00				0	0.00	40.00	60.00	2400.00
		FOLDER, vinyl, expanding, legal size, assorted colors	pc/s				0	0.00				0	0.00		10		10	800.00				0	0.00	10.00	80.00	800.00
		NOTE PAD, 4" x 6"	pad/s		10		10	1,800.00				0	0.00	10			10	1,800.00				0	0.00	20.00	180.00	3600.00
		NOTE PAD, stick-on, (51x51MM), 400 sheets per cube	pad				0	0.00				0	0.00	15			15	2,250.00				0	0.00	15.00	150.00	2250.00
		Indicator Tag/Flaglets, plain, plastic, assorted colors	set		10		10	1,500.00				0	0.00	10			10	1,500.00	10			10	1,500.00	30.00	150.00	4500.00
		PAPER, bond, A4 size, with logo	ream/s		2		2	1,400.00				0	0.00	1			1	700.00				0	0.00	3.00	700.00	2100.00
		Colored PAPER, yellow, A4 size, 80 gsm	ream		100		100	50,000.00		50		50	25,000.00	50			50	25,000.00	50			50	25,000.00	250.00	500.00	125000.00
		PAPER, Photo, high gloss, 4" x 6"	pack/s		5		5	2,500.00				0	0.00				0	0.00				0	0.00	5.00	500.00	2500.00
		TONER CARTRIDGE, Brother, TN-3250	cart/s		20		20	80,000.00				0	0.00	10			10	40,000.00				0	0.00	30.00	4,000.00	120000.00
		DRUM, Brother, DR-3215	set/s		4		4	31,200.00				0	0.00	2			2	15,600.00				0	0.00	6.00	7,800.00	46800.00
		TONER CARTRIDGE, Fuji Xerox, CWAA0763, Phaser 3435dn	cart/s		5		5	70,000.00				0	0.00	2			2	28,000.00				0	0.00	7.00	14,000.00	98000.00
		TONER CARTRIDGE, Kyocera, TK-6309, TASKalfa 4500i/4501i	cart/s		4		4	60,000.00				0	0.00	2			2	30,000.00				0	0.00	6.00	15,000.00	90000.00
		TONER CARTRIDGE, Sharp, MX-500FT-5-A	cart/s		2		2	23,000.00				0	0.00	1			1	11,500.00				0	0.00	3.00	11,500.00	34500.00
		HP 932/XL Black Officejet Ink Cartridges	cart/s		5		5	7,500.00				0	0.00	6			6	9,000.00				0	0.00	11.00	1,500.00	16500.00
		HP 933/XL Cyan Officejet Ink Cartridges	cart/s		3		3	3,600.00				0	0.00	2			2	2,400.00				0	0.00	5.00	1,200.00	6000.00
		HP 933/XL Magenta Officejet Ink Cartridges	cart/s		3		3	3,600.00				0	0.00	2			2	2,400.00				0	0.00	5.00	1,200.00	6000.00
		HP 933/XL Yellow Officejet Ink Cartridges	cart/s		3		3	3,600.00				0	0.00	2			2	2,400.00				0	0.00	5.00	1,200.00	6000.00
		TONER CART, SAMSUNG PROXPRESS M3820ND, Black	cart		10		10	60,000.00				0	0.00	10			10	60,000.00				0	0.00	20.00	6,000.00	120000.00
		Mobile Pedestal Filing Cabinet	pc/s		5		5	15,000.00				0	0.00				0	0.00				0	0.00	5.00	3,000.00	15000.00
		Office Chair with Mid Back	pc/s		8		8	20,000.00				0	0.00				0	0.00				0	0.00	8.00	2,500.00	20000.00

Item & Specifications			Unit of Measure	Monthly Quantity Requirement																		Total Quantity for the year	Price Catalogue (as of 30 April 2021)	Total Amount for the year		
				Jan	Feb	Mar	Q1	Q1 AMOUNT	April	May	June	Q2	Q2 AMOUNT	July	Aug	Sept	Q3	Q3 AMOUNT	Oct	Nov	Dec				Q4	Q4 AMOUNT
		Wall Clock Round Big	pc/s		1		1	1,000.00				0	0.00				0	0.00				0	0.00	1.00	1,000.00	1000.00
		Trash bin Plastik Pedal	pc/s		6		6	7,200.00				0	0.00				0	0.00				0	0.00	6.00	1,200.00	7200.00
		ADHESIVE TAPE, cloth book, 3"	roll/s	2			2	500.00	1			1	250.00	2			2	500.00				0	0.00	5.00	250.00	1250.00
		BALLPOINT PEN, fine point, black	pc/s	30			30	360.00	30			30	360.00	60			60	720.00				0	0.00	120.00	12.00	1440.00
		BALLPOINT PEN, fine point, blue	pc/s	30			30	360.00	30			30	360.00	60			60	720.00				0	0.00	120.00	12.00	1440.00
		FOLDER, vinyl, expanding, legal size, assorted colors	pc/s	15			15	1,275.00	15			15	1,275.00	20			20	1,700.00				0	0.00	50.00	85.00	4250.00
		STAMP (Received with date)	pc/s	1			1	3,500.00				0	0.00				0	0.00				0	0.00	1.00	3,500.00	3500.00
		FORM, Accountable Form, No. 51-C	booklet/s				0	0.00	100			100	12,000.00				0	0.00				0	0.00	100.00	120.00	12000.00
		BALLPOINT PEN, BLACK, 0.5mm tip	box	6			6	420.00				0	0.00	6			6	420.00				0	0.00	12.00	70.00	840.00
		BALLPOINT PEN, BLUE, 0.5mm tip	box	6			6	420.00				0	0.00	6			6	420.00				0	0.00	12.00	70.00	840.00
		TAPE FLAG/INDICATOR TAG w/ SIGN HERE TEXT	piece	25			25	2,625.00				0	0.00	25			25	2,625.00				0	0.00	50.00	105.00	5250.00
		TAPE FLAG/INDICATOR TAG, assorted color	piece	25			25	1,250.00				0	0.00	25			25	1,250.00				0	0.00	50.00	50.00	2500.00
		PAPER, 80gsm, size: 210mm x 297mm with DSWD LETTERHEAD	ream	10			10	1,400.00				0	0.00	10			10	1,400.00				0	0.00	20.00	140.00	2800.00
		ADHESIVE TAPE, CLOTH BOOK, 2"	roll		1		1	160.00				0	0.00	1			1	160.00				0	0.00	2.00	160.00	320.00
		ADHESIVE TAPE, CLOTH BOOK, 3"	piece		1		1	200.00				0	0.00	1			1	200.00				0	0.00	2.00	200.00	400.00
		BALLPOINT, FINE POINT, gel black	piece		20		20	400.00	20			20	400.00	20			20	400.00	20			20	400.00	80.00	20.00	1600.00
		BALLPOINT, FINE POINT, gel, blue	piece		20		20	400.00	20			20	400.00	20			20	400.00	20			20	400.00	80.00	20.00	1600.00
		CORRUGATED BOX with string, 29" x 15" x10"	piece		5		5	475.00	3			3	285.00	5			5	475.00	3			3	285.00	16.00	95.00	1520.00
		BOX, FILE STORAGE, 39cmX31cmX27cm	piece		3		3	900.00	2			2	600.00	2			2	600.00	2			2	600.00	9.00	300.00	2700.00
		FOLDER, CLEAR, PRESENTATION, A4 size, 10 pcs/pack	pack		5		5	240.00	5			5	240.00	5			5	240.00	5			5	240.00	20.00	48.00	960.00
		FOLDER, CLEAR, PRESENTATION, legal size, 10 pcs/pack	pack		2		2	100.00	2			2	100.00	2			2	100.00	2			2	100.00	8.00	50.00	400.00
		FOLDER, VINYL, Expanding, legal size	piece		5		5	300.00	5			5	300.00	5			5	300.00	5			5	300.00	20.00	60.00	1200.00
		GLUE, MULTI PURPOSE, 130g	bottle		1		1	120.00				0	0.00	1			1	120.00				0	0.00	2.00	120.00	240.00
		INDICATOR TAG, FLAGLETS, with sign here text, 50s/set	set		10		10	540.00	10			10	540.00	10			10	540.00	10			10	540.00	40.00	54.00	2160.00
		INDICATOR TAG, FLAGLETS, plain, 50s/set	set		10		10	450.00	10			10	450.00	10			10	450.00	10			10	450.00	40.00	45.00	1800.00
		NOTE PAD, stick on,50mm x 76mm (2" x 2") min., 100 sheet/pad	pad		5		5	493.90	5			5	493.90	5			5	493.90	5			5	493.90	20.00	98.78	1975.60
		NOTE PAD, stick on, 152mm x 101mm (4' x 6") min., 100 sheet/pad	pad		10		10	1,000.00	10			10	1,000.00	10			10	1,000.00	10			10	1,000.00	40.00	100.00	4000.00
		Ballpen, Black, Blue	box	30			30	300.00				0	0.00				0	0.00				0	0.00	30.00	10.00	300.00
		Notepad, 2" x 2",100 shts/pad,Asstd colors	pad	50			50	2,000.00				0	0.00				0	0.00				0	0.00	50.00	40.00	2000.00
		Notepad, 3" x 3",100 shts/pad,asstd colors	pad	50			50	2,250.00				0	0.00				0	0.00				0	0.00	50.00	45.00	2250.00
		Notepad, 3" x 4",100 shts/pad, asstd. Colors	pad	50			50	2,500.00				0	0.00				0	0.00				0	0.00	50.00	50.00	2500.00
		Notepad, 4" x 4",100 shts/pad,Asstd colors	pad	50			50	3,000.00				0	0.00				0	0.00				0	0.00	50.00	60.00	3000.00
		Notepad, 4" x 6",100 shts/pad, asstd. Colors	pad	20			20	2,400.00				0	0.00				0	0.00				0	0.00	20.00	120.00	2400.00
		Color Pens , 8 colors	pack	20			20	4,000.00				0	0.00				0	0.00				0	0.00	20.00	200.00	4000.00

Item & Specifications			Unit of Measure	Monthly Quantity Requirement																			Total Quantity for the year	Price Catalogue (as of 30 April 2021)	Total Amount for the year	
				Jan	Feb	Mar	Q1	Q1 AMOUNT	April	May	June	Q2	Q2 AMOUNT	July	Aug	Sept	Q3	Q3 AMOUNT	Oct	Nov	Dec	Q4				Q4 AMOUNT
		ID Jacket w/ string, 3 x 4, 50 pcs./box	box	50			50	35,000.00				0	0.00				0	0.00				0	0.00	50.00	700.00	35000.00
		Plastic Invelope w/holder, A4	pc	120			120	24,000.00				0	0.00				0	0.00				0	0.00	120.00	200.00	24000.00
		Sticker Paper, A4 Matte (20 shts.per pack)	shts	50			50	3,400.00				0	0.00				0	0.00				0	0.00	50.00	68.00	3400.00
		Crayons, 24 colors	pack	50			50	7,500.00				0	0.00				0	0.00				0	0.00	50.00	150.00	7500.00
		Tobleron, table top pcc	pc	50			50	5,000.00				0	0.00				0	0.00				0	0.00	50.00	100.00	5000.00
		Plastic Trays, asst. colors	pc	50			50	1,250.00				0	0.00				0	0.00				0	0.00	50.00	25.00	1250.00
		Magazine box	pc	20			20	4,000.00				0	0.00				0	0.00				0	0.00	20.00	200.00	4000.00
		Scissors, 7" metal	pc.	25			25	500.00				0	0.00				0	0.00				0	0.00	25.00	20.00	500.00
		Sticker Dot, assorted colors	shts.	30			30	750.00				0	0.00				0	0.00				0	0.00	30.00	25.00	750.00
		Document Holder	pc.	1,000			1000	300,000.00				0	0.00				0	0.00				0	0.00	1,000.00	300.00	300000.00
		Fashener, Metal, 70mm	box	25			25	2,000.00				0	0.00				0	0.00				0	0.00	25.00	80.00	2000.00
		Bean bags	piece	3			3	4,500.00				0	0.00				0	0.00				0	0.00	3.00	1,500.00	4500.00
		Presentation Folder, A4 (asstd. Colors)	pieces	200			200	20,000.00				0	0.00				0	0.00				0	0.00	200.00	100.00	20000.00
		Plastic envelope 5.5" x 8.5"	piece	350			350	17,500.00				0	0.00				0	0.00				0	0.00	350.00	50.00	17500.00
		Ordinary lace Plain (blue)	piece	350			350	3,500.00				0	0.00				0	0.00				0	0.00	350.00	10.00	3500.00
		Knowledge Fair- Token for resource person-jacket (January, May, October 2020)	piece	30			30	30,000.00				0	0.00				0	0.00				0	0.00	30.00	1,000.00	30000.00
		Acrylic Paint- 15ml (red, blue, yellow, green, violet, orange, pink, black, white, silver, gold)January, May, October 2020)	set	3			3	600.00				0	0.00				0	0.00				0	0.00	3.00	200.00	600.00
		Glue stick - 1 pack with 10 pcs (large) January, May, October 2020)	set	5			5	250.00				0	0.00				0	0.00				0	0.00	5.00	50.00	250.00
		Crepe Paper (red, blue, yellow,white, pink, orange violet, black) 5 sets each 12 pcs. in 1 pack (January, May, October 2020)	set	5			5	250.00				0	0.00				0	0.00				0	0.00	5.00	50.00	250.00
		Customize glass plaque, clear crystal printed with full colors sublimation print process Measurement: 15cm diameter round x	piece	18			18	36,000.00				0	0.00				0	0.00				0	0.00	18.00	2,000.00	36000.00
		Solid Wood certificate holder A4 (21*29.7) Hang hem Dual Use	piece	9			9	4,500.00				0	0.00				0	0.00				0	0.00	9.00	500.00	4500.00
		Laminating sheet for ID	piece	600			600	30,000.00				0	0.00				0	0.00				0	0.00	600.00	50.00	30000.00
		Linen Paper 500 sheets per box	piece	10			10	15,000.00				0	0.00				0	0.00				0	0.00	10.00	1,500.00	15000.00
		Acrylic Paint- 15ml (red, blue, yellow, green, violet, orange, pink, black, white, silver, gold)	piece	22			22	5,500.00				0	0.00				0	0.00				0	0.00	22.00	250.00	5500.00
		Acrylic Clear Frame	piece	30			30	6,000.00				0	0.00				0	0.00				0	0.00	30.00	200.00	6000.00
		Ring Binder, (1/2" x 44") plastic 10pcs/bdl	bdl		5		5	1,500.00		5		5	1,500.00		5		5	1,500.00		5		5	1,500.00	20.00	300.00	6000.00
		Ring Binder, (3/4" x 44") plastic 10pcs/bdl	bdl		5		5	1,500.00		5		5	1,500.00		5		5	1,500.00		5		5	1,500.00	20.00	300.00	6000.00
		Ring Binder, (1" x 44") plastic 10pcs/bdl	bdl		5		5	1,500.00		5		5	1,500.00		5		5	1,500.00		5		5	1,500.00	20.00	300.00	6000.00
		Ring Binder, (2" x 44") plastic 10pcs/bdl	bdl		5		5	1,750.00		5		5	1,750.00		5		5	1,750.00		5		5	1,750.00	20.00	350.00	7000.00
		Transparency film, plain, A4 size 100pcs/pack	pack		15		15	6,000.00		15		15	6,000.00		15		15	6,000.00		15		15	6,000.00	60.00	400.00	24000.00
		Indicator tag w/sign here txt 50s/set	set		600		600	210,000.00		600		600	210,000.00		600		600	210,000.00		600		600	210,000.00	2,400.00	350.00	840000.00
		Corrugated box with string 29"x15"x10	piece		100		100	15,000.00		100		100	15,000.00		100		100	15,000.00		100		100	15,000.00	400.00	150.00	60000.00
		Ballpoint pen, fine point blue	piece		500		500	10,000.00		500		500	10,000.00		500		500	10,000.00		500		500	10,000.00	2,000.00	20.00	40000.00
		Ballpoint pen, fine point black	piece		500		500	10,000.00		500		500	10,000.00		500		500	10,000.00		500		500	10,000.00	2,000.00	20.00	40000.00

Item & Specifications			Unit of Measure	Monthly Quantity Requirement																				Total Quantity for the year	Price Catalogue <i>(as of 30 April 2021)</i>	Total Amount for the year
				Jan	Feb	Mar	Q1	Q1 AMOUNT	April	May	June	Q2	Q2 AMOUNT	July	Aug	Sept	Q3	Q3 AMOUNT	Oct	Nov	Dec	Q4	Q4 AMOUNT			
		Bristol board, A4, 220gsm white	pack		30		30	12,000.00		30		30	12,000.00		30		30	12,000.00		30		30	12,000.00	120.00	400.00	48000.00
		Bathsoap,25 grams (guest size)	piece	20			20	280.00	20			20	280.00	20			20	280.00				0	0.00	60.00	14.00	840.00
		Box,corrugated with string, 24" x 15" x 10"	piece	20			20	4,560.00	20			20	4,560.00	20			20	4,560.00	10			10	2,280.00	70.00	228.00	15960.00
		ID Holder with Metal clip(Heavy Duty) use for DSWD Client and Visitor's	piece	541			541	13,525.00	40			40	1,000.00	540			540	13,500.00				0	0.00	1,121.00	25.00	28025.00
		Clip Board Folder Black with cover, size: 313mm x 226mm	piece	103			103	19,570.00	2			2	380.00	43			43	8,170.00				0	0.00	148.00	190.00	28120.00
		Clip Board with out cover,Transparent plastic, size: 313mm x 226mm	piece	11			11	1,650.00				0	0.00	1			1	150.00				0	0.00	12.00	150.00	1800.00
		Plastic Push pin,assorted colors standard size 100pcs/pack	pack/s	11			11	1,100.00				0	0.00	11			11	1,100.00				0	0.00	22.00	100.00	2200.00
		INDEX TAB, self-adhesive, green, yellow, red	box	1		30	31	2,170.00				0	0.00	1			1	70.00				0	0.00	32.00	70.00	2240.00
		FASTENER, PLASTIC, 70mm between prongs	box	1		10	11	990.00				0	0.00				0	0.00				0	0.00	11.00	90.00	990.00
		TAPE, double sided, width: 24mm (±1mm)	piece	1		5	6	300.00				0	0.00				0	0.00				0	0.00	6.00	50.00	300.00
		BALLPOINT PEN, FINE POINT, Black	piece	83			83	830.00	80			80	800.00	80			80	800.00	80			80	800.00	323.00	10.00	3230.00
		BALLPOINT PEN, FINE POINT, Blue	piece	81			81	810.00	80			80	800.00	80			80	800.00	80			80	800.00	321.00	10.00	3210.00
		BALLPOINT PEN, FINE POINT, Red	piece	41			41	410.00	40			40	400.00	40			40	400.00	40			40	400.00	161.00	10.00	1610.00
		BOX, CORRUGATED WITH STRING, 29"x15"x10"	piece	11			11	1,045.00	10			10	950.00	10			10	950.00	10			10	950.00	41.00	95.00	3895.00
		BOX, FILE STORAGE, 39cmx31cmx27cm	piece	15			15	2,475.00				0	0.00	15			15	2,475.00				0	0.00	30.00	165.00	4950.00
		FOLDER, 3-HOLE RING BINDER, A4 SIZE, 2" CAPACITY	piece	10			10	1,600.00				0	0.00	10			10	1,600.00				0	0.00	20.00	160.00	3200.00
		FOLDER, 3-HOLE RING BINDER, A4 SIZE, 3" CAPACITY	piece	15			15	3,750.00				0	0.00	15			15	3,750.00				0	0.00	30.00	250.00	7500.00
		FOLDER, Archfile, A4 1"	piece	5			5	1,000.00				0	0.00	5			5	1,000.00				0	0.00	10.00	200.00	2000.00
		FOLDER, Archfile, A4 2"	piece	15			15	3,825.00				0	0.00	15			15	3,825.00				0	0.00	30.00	255.00	7650.00
		FOLDER, Archfile, A4 3"	piece	10			10	3,350.00				0	0.00	10			10	3,350.00				0	0.00	20.00	335.00	6700.00
		INDICATOR TAG/FLAGLETS, PLAIN, Assorted Colors, 50s/set	set	10			10	600.00	5			5	300.00	5			5	300.00	10			10	600.00	30.00	60.00	1800.00
		INDICATOR TAG/FLAGLETS, WITH SIGN HERE TEXT, 50s/set	set	15			15	2,250.00	10			10	1,500.00	10			10	1,500.00	15			15	2,250.00	50.00	150.00	7500.00
		RING BINDER, plastic, 12.7mm x 1.12m (1/2"X44"), 10PCS./bundle	bundle	2			2	450.00				0	0.00	2			2	450.00				0	0.00	4.00	225.00	900.00
		RING BINDER, plastic, 19mm x 1.12m (3/4"X44"), 10PCS./bundle	bundle	2			2	500.00				0	0.00	2			2	500.00				0	0.00	4.00	250.00	1000.00
		RING BINDER, plastic, 25mm x 1.12m (1"X44"), 10PCS./bundle	bundle	2			2	540.00				0	0.00	2			2	540.00				0	0.00	4.00	270.00	1080.00
		RING BINDER, plastic,32mm x 1.12m (1-1/4"X44"), 10PCS./bundle	bundle	2			2	600.00				0	0.00	2			2	600.00				0	0.00	4.00	300.00	1200.00
		TAPE, CLOTH BOOK, 1 1/2", 6meters length	roll	3			3	360.00	3			3	360.00	3			3	360.00	3			3	360.00	12.00	120.00	1440.00
		TAPE, CLOTH BOOK, 2", 6meters length	roll	3			3	480.00	3			3	480.00	3			3	480.00	3			3	480.00	12.00	160.00	1920.00
		TAPE, DOUBLE EDGED, 1", WITHOUT CUSHION, 6meters length	roll	5			5	475.00				0	0.00	5			5	475.00				0	0.00	10.00	95.00	950.00
		DRUM (B/C/M/Y), MX-3114N-45072014	piece				0	0.00				0	0.00		4		4	13,320.00				0	0.00	4.00	3,330.00	13320.00
		DEVELOPER BLACK, MX-3114N-45072014	piece				0	0.00				0	0.00		1		1	2,245.00				0	0.00	1.00	2,245.00	2245.00
		DEVELOPER (C/M/Y), MX-3114N-45072014	piece				0	0.00				0	0.00		1		1	39,429.00				0	0.00	1.00	39,429.00	39429.00
		MC KIT (B/C/M/Y), MX-3114N-45072014	piece				0	0.00				0	0.00		1		1	2,285.00				0	0.00	1.00	2,285.00	2285.00
		INK CART,HP CN053W (HP932XL) BLACK	cart	6	6	6	18	29,700.00	5	5	5	15	24,750.00	6	6	6	18	29,700.00	5	5	5	15	24,750.00	66.00	1,650.00	108900.00

Item & Specifications			Unit of Measure	Monthly Quantity Requirement																		Total Quantity for the year	Price Catalogue (as of 30 April 2021)	Total Amount for the year		
				Jan	Feb	Mar	Q1	Q1 AMOUNT	April	May	June	Q2	Q2 AMOUNT	July	Aug	Sept	Q3	Q3 AMOUNT	Oct	Nov	Dec				Q4	Q4 AMOUNT
		INK CART,HP CN054W (HP932XL) CYAN	cart	6	6	6	18	15,300.00	5	5	5	15	12,750.00	6	6	6	18	15,300.00	5	5	5	15	12,750.00	66.00	850.00	56100.00
		INK CART,HP CN055W (HP932XL) MAGENTA	cart	6	6	6	18	15,300.00	5	5	5	15	12,750.00	6	6	6	18	15,300.00	5	5	5	15	12,750.00	66.00	850.00	56100.00
		INK CART,HP CN056W (HP932XL) YELLOW	cart	6	6	6	18	15,300.00	5	5	5	15	12,750.00	6	6	6	18	15,300.00	5	5	5	15	12,750.00	66.00	850.00	56100.00
		TONER CART, BROTHER TN-3250 BLACK	cart	2	2	1	5	19,000.00	2	2	1	5	19,000.00	2	2	1	5	19,000.00	2	2	1	5	19,000.00	20.00	3,800.00	76000.00
		TONER CART, HP CF226A	cart				0	0.00	2	2	4	8	44,000.00				0	0.00	2	2	4	8	44,000.00	16.00	5,500.00	88000.00
		TONER CART, SHARP AR-310FT BLACK	cart				0	0.00				0	0.00	1			1	8,280.32				0	0.00	1.00	8,280.32	8280.32
		TONER CART, BROTHER TN-2260 FOR 2840 BLACK	cart	1			1	2,700.00	1			1	2,700.00	1			1	2,700.00	1			1	2,700.00	4.00	2,700.00	10800.00
		PANASONIC CART, DP-MB250, DQ-TCC008ED	cart	1	1		2	10,000.00	1	1		2	10,000.00	1	1		2	10,000.00	1	1		2	10,000.00	8.00	5,000.00	40000.00
		Data folder, with lock finger ringand clear plastic pockets for labels	piece			25	25	5,625.00				0	0.00				0	0.00				0	0.00	25.00	225.00	5625.00
		Archfile, 7cm Cp350 side (A4)	piece			25	25	6,250.00				0	0.00				0	0.00				0	0.00	25.00	250.00	6250.00
		Certificate Frame (A4)	piece			10	10	1,750.00				0	0.00				0	0.00				0	0.00	10.00	175.00	1750.00
		Post-it tape flag (assorted color)	piece			10	10	1,050.00				0	0.00				0	0.00				0	0.00	10.00	105.00	1050.00
		Ink Cart Brother LC73BK (black)	piece				0	0.00				0	0.00			5	5	7,925.00				0	0.00	5.00	1,585.00	7925.00
		Ink Cart Brother LC7Y (yellow)	piece				0	0.00				0	0.00			5	5	4,900.00				0	0.00	5.00	980.00	4900.00
		Ink Cart Brother LC7CY (cyan)	piece				0	0.00				0	0.00			5	5	4,900.00				0	0.00	5.00	980.00	4900.00
		Ink Cart Brother LC7M (magenta)	piece				0	0.00				0	0.00			5	5	4,900.00				0	0.00	5.00	980.00	4900.00
		Toner Sharp-MX500FT	piece				0	0.00				0	0.00			5	5	31,950.00				0	0.00	5.00	6,390.00	31950.00
		Toner CART, Brother TN-3478 Black	cart	5			5	31,950.00				0	0.00			5	5	31,950.00				0	0.00	10.00	6,390.00	63900.00
		DRUM Cart, Brother DR-3455	cart	2			2	13,940.00				0	0.00			2	2	13,940.00				0	0.00	4.00	6,970.00	27880.00
		SIGN PEN, HIGH TECH, 0.7mm, black	piece		10		10	650.00	10			10	650.00	10			10	650.00	10			10	650.00	40.00	65.00	2600.00
		SIGN PEN, HIGH TECH, 0.7mm, black	piece		10		10	650.00	10			10	650.00	10			10	650.00	10			10	650.00	40.00	65.00	2600.00
		Ballpoint, fine Point, black	piece			100	100	900.00			100	100	900.00			100	100	900.00			100	100	900.00	400.00	9.00	3600.00
		Ballpoint, fine Point, blue	piece			50	50	450.00			50	50	450.00			50	50	450.00			50	50	450.00	200.00	9.00	1800.00
		Ballpoint, fine Point, red	piece			10	10	90.00			10	10	90.00			10	10	90.00			10	10	90.00	40.00	9.00	360.00
		Folder, Clear, Presentation, A4 size	piece			50	50	2,400.00			50	50	2,400.00			50	50	2,400.00			50	50	2,400.00	200.00	48.00	9600.00
		Folder, Clear, Presentation, Legal size	piece			10	10	500.00			10	10	500.00			10	10	500.00			10	10	500.00	40.00	50.00	2000.00
		Glue, Multi purpose.,130g	bottle			10	10	750.00				0	0.00				0	0.00				0	0.00	10.00	75.00	750.00
		Indicator Tag/Flaglets, plain 50s/set	set			30	30	1,260.00			30	30	1,260.00			30	30	1,260.00			30	30	1,260.00	120.00	42.00	5040.00
		Indicator Tag/Flaglets, with sign here text, 50s/set	set			30	30	1,620.00			30	30	1,620.00			30	30	1,620.00			30	30	1,620.00	120.00	54.00	6480.00
		NOTE PAD, stick on, 50mm x 76mm (2" x 2") min, 400 sheets/pad	pad			20	20	1,975.60			20	20	1,975.60			20	20	1,975.60			20	20	1,975.60	80.00	98.78	7902.40
		NOTE PAD, stick on, 152mm x 101mm (4" x 6") min, 100 sheet/pad	pad			5	5	500.00			5	5	500.00			5	5	500.00			5	5	500.00	20.00	100.00	2000.00
		Paper, photo, glossy, A4 size, 10 pcs/pack	pack			5	5	1,400.00			5	5	1,400.00			5	5	1,400.00			5	5	1,400.00	20.00	280.00	5600.00
		Sign Pen, High Tech, 0.7mm, black	piece			30	30	1,950.00			30	30	1,950.00			30	30	1,950.00			30	30	1,950.00	120.00	65.00	7800.00
		Sign Pen, High Tech, 0.7mm, blue	piece			10	10	650.00			10	10	650.00			10	10	650.00			10	10	650.00	40.00	65.00	2600.00

Item & Specifications			Unit of Measure	Monthly Quantity Requirement																			Total Quantity for the year	Price Catalogue <i>(as of 30 April 2021)</i>	Total Amount for the year	
				Jan	Feb	Mar	Q1	Q1 AMOUNT	April	May	June	Q2	Q2 AMOUNT	July	Aug	Sept	Q3	Q3 AMOUNT	Oct	Nov	Dec	Q4				Q4 AMOUNT
		Specialty board, A4 size, 20 pcs/pack	pack			5	5	3,800.00			5	5	3,800.00			5	5	3,800.00			5	5	3,800.00	20.00	760.00	15200.00
		Uninterrupted Power Supply	unit			11	11	44,000.00				0	0.00				0	0.00				0	0.00	11.00	4,000.00	44000.00
		Bristol Board legal size 220 gsm white	pack/s	23			23	5,750.00	32			32	8,000.00	50			50	12,500.00				0	0.00	105.00	250.00	26250.00
		Bristol Board legal size assorted colors	pack/s	8			8	2,160.00	5			5	1,350.00	8			8	2,160.00				0	0.00	21.00	270.00	5670.00
		Certificate Holder, A4 size(color blue)	pack/s	53			53	2,650.00	28			28	1,400.00	31			31	1,550.00				0	0.00	112.00	50.00	5600.00
		Indicator Tag/flaglets Plain asstd. Colors 50s/set	set/s	25			25	700.00	25			25	700.00	30			30	840.00				0	0.00	80.00	28.00	2240.00
		Peper Photo, Gloosy, A4 10 pcs/pack	pack/s	20			20	2,400.00	15			15	1,800.00	5			5	600.00				0	0.00	40.00	120.00	4800.00
		Peper Photo, Gloosy, high gloos, 4" x 6" 20 pcs/pack	pack/s	10			10	800.00	5			5	400.00				0	0.00				0	0.00	15.00	80.00	1200.00
		Laminating Film,A4 size: 250 x 2 x 125 micron, 216 x 303mm, 100 pcs/pack	pack/s	5			5	6,000.00				0	0.00	5			5	6,000.00				0	0.00	10.00	1,200.00	12000.00
		Paper Bond with DSWD logo A4 size	ream	2			2	820.00				0	0.00				0	0.00				0	0.00	2.00	410.00	820.00
		Sign here sticker	set	1	1	1	3	499.50	1	1	1	3	499.50	1	1	1	3	499.50	1	1	1	3	499.50	12.00	166.50	1998.00
		INDICATOR TAG/FLAGLETS PLAIN, ASST. COLOR, 50S/SET	set	1	1	1	3	360.00	1	1	1	3	360.00	1	1	1	3	360.00	1	1	1	3	360.00	12.00	120.00	1440.00
		INDICATOR TAG/FLAGLETS WITH,SIGN HERE TEXT, 50S/SET	set	1	1	1	3	360.00	1	1	1	3	360.00	1	1	1	3	360.00	1	1	1	3	360.00	12.00	120.00	1440.00
		BRISTOL BOARD, A4 S, WHITE 100 PCS/PACK, 220GSM	pack				0	0.00	1			1	200.00				0	0.00				0	0.00	1.00	200.00	200.00
		BOX/ CORRUGATED, WITH STRING 29" X 15" X 10'	piece				0	0.00	10	10	10	30	2,850.00				0	0.00	5	5	7	17	1,615.00	47.00	95.00	4465.00
		BOX, FILE STORAGE, 39CM X 31CM X 27CM	piece				0	0.00	10	10	10	30	4,524.00				0	0.00	5	5	5	15	2,262.00	45.00	150.80	6786.00
		BALLPOINT PEN, FINE POINT, RED	piece	10	10	11	31	279.00	10	10	10	30	270.00	10	10	10	30	270.00	10	10	10	30	270.00	121.00	9.00	1089.00
		BALLPOINT PEN, FINE POINT, BLUE	piece	10	10	11	31	279.00	10	10	10	30	270.00	10	10	10	30	270.00	10	10	10	30	270.00	121.00	9.00	1089.00
		BALLPOINT PEN, FINE POINT, BLACK	piece	10	10	12	32	288.00	10	10	10	30	270.00	10	10	10	30	270.00	10	10	10	30	270.00	122.00	9.00	1098.00
		DESKTOP NAME PLATE, Toblerone, plastic, re-usable	piece				0	0.00	30			30	3,000.00				0	0.00				0	0.00	30.00	100.00	3000.00
		BOX, FILE STORAGE 39cmx31cmx27cm	piece				0	0.00	2			2	600.00				0	0.00				0	0.00	2.00	300.00	600.00
		BOX, CORRUGATED, WITH STRING, 24" X 15" X 10"	box				0	0.00	20			20	2,400.00				0	0.00				0	0.00	20.00	120.00	2400.00
		OFFICE SUPPLIES RACK	piece				0	0.00	2			2	3,000.00				0	0.00				0	0.00	2.00	1,500.00	3000.00
		BALLPOINT PEN, fine point, black	piece	50			50	450.00				0	0.00				0	0.00				0	0.00	50.00	9.00	450.00
		BALLPOINT PEN, fine point, blue	piece	50			50	450.00				0	0.00				0	0.00				0	0.00	50.00	9.00	450.00
		ENVELOPE, mailing w/ DSWD logo, 500pcs/box	l	2			2	1,500.00				0	0.00				0	0.00				0	0.00	2.00	750.00	1500.00
		INDICATOR TAG/FLAGLETS, with sign here text, 50s/set	set	50			50	2,700.00				0	0.00				0	0.00				0	0.00	50.00	54.00	2700.00
		PAPER, bond, A4 size with logo, 500pcs/ream	ream	10			10	11,000.00				0	0.00				0	0.00				0	0.00	10.00	1,100.00	11000.00
		TAPE, cloth book, 1" 6 meters length	roll	10			10	800.00				0	0.00	5			5	400.00				0	0.00	15.00	80.00	1200.00
		TAPE, cloth book, 2" 6 meters length	roll	15			15	2,400.00				0	0.00	5			5	800.00				0	0.00	20.00	160.00	3200.00
		TAPE, cloth book, 3" 6 meters length	roll	15			15	3,600.00				0	0.00	5			5	1,200.00				0	0.00	20.00	240.00	4800.00
		VELCRO TAPE, 25 meters, 2 rolls/set	set	5			5	1,875.00				0	0.00				0	0.00				0	0.00	5.00	375.00	1875.00
		TAPE, DUCT, 48MM X 54.8M, COLOR GRAY	roll			5	5	5,000.00				0	0.00				0	0.00				0	0.00	5.00	1,000.00	5000.00
		TAPE, DUCT, 48MM X 54.8M, COLOR RED	roll			5	5	5,000.00				0	0.00				0	0.00				0	0.00	5.00	1,000.00	5000.00

Item & Specifications			Unit of Measure	Monthly Quantity Requirement																				Total Quantity for the year	Price Catalogue (as of 30 April 2021)	Total Amount for the year
				Jan	Feb	Mar	Q1	Q1 AMOUNT	April	May	June	Q2	Q2 AMOUNT	July	Aug	Sept	Q3	Q3 AMOUNT	Oct	Nov	Dec	Q4	Q4 AMOUNT			
		TAPE, DUCT, 48MM X 54.8M, COLOR BLACK	roll			5	5	5,000.00				0	0.00				0	0.00				0	0.00	5.00	1,000.00	5000.00
		TAPE, PERMANENT, OUTDOOR, DOUBLE-ADHISIVE, RUBBERIZED, 7/8" X 180"	roll			17	17	20,400.00				0	0.00				0	0.00				0	0.00	17.00	1,200.00	20400.00
		DVD, RECORDABLE, WITH CASING, 4.7GB, 120 MIN.	piece			50	50	3,000.00				0	0.00				0	0.00				0	0.00	50.00	60.00	3000.00
		TONER CARTRIDGE, BROTHER TN-3448, Black	cart	2			2	12,000.00				0	0.00	2			2	12,000.00				0	0.00	4.00	6,000.00	24000.00
		Bristol board, A4, 220gsm blue	pack		30		30	12,000.00		30		30	12,000.00		30		30	12,000.00		30		30	12,000.00	120.00	400.00	48000.00
		Bristol board, A4, 220gsm yellow	pack		30		30	12,000.00		30		30	12,000.00		30		30	12,000.00		30		30	12,000.00	120.00	400.00	48000.00
		Bristol board, A4, 220gsm green	pack		30		30	12,000.00		30		30	12,000.00		30		30	12,000.00		30		30	12,000.00	120.00	400.00	48000.00
		Bristol board, A4, 220gsm orange	pack		30		30	12,000.00		30		30	12,000.00		30		30	12,000.00		30		30	12,000.00	120.00	400.00	48000.00
		Tape, double-edged, 1" with cushion 6meters length	roll		30		30	9,000.00		30		30	9,000.00		30		30	9,000.00		30		30	9,000.00	120.00	300.00	36000.00
		Tape, double-edged, 1" w/o cushion 6meters length	roll		30		30	9,000.00		30		30	9,000.00		30		30	9,000.00		30		30	9,000.00	120.00	300.00	36000.00
		Certificate Holder w/DSWD logo	piece		30		30	4,500.00		30		30	4,500.00		30		30	4,500.00		30		30	4,500.00	120.00	150.00	18000.00
		Parchment Paper, A4 100pcs/pack	pack		30		30	4,500.00		30		30	4,500.00		30		30	4,500.00		30		30	4,500.00	120.00	150.00	18000.00
		Glue, all purpose, 200 grams	jar		25		25	1,250.00		25		25	1,250.00		25		25	1,250.00		25		25	1,250.00	100.00	50.00	5000.00
		NOTE PAD, stick on, 2x2	pad		50		50	10,000.00		50		50	10,000.00		50		50	10,000.00		50		50	10,000.00	200.00	200.00	40000.00
		PUSH BRUSH, made of durable plastic, with steel handle	piece	5			5	6,000.00				0	0.00	5			5	6,000.00				0	0.00	10.00	1,200.00	12000.00
		PLASTIC UTILITY PAIL,(18-24 Liter capacity), with cover and comfort grip handle	piece	5			5	2,500.00				0	0.00	5			5	2,500.00				0	0.00	10.00	500.00	5000.00
		Gloves, Latex Disposable Examination Glove (100 pcs per box) S,M,L	box			10	10	5,000.00				0	0.00				0	0.00				0	0.00	10.00	500.00	5000.00
		Envelope, Mailing with DSWD Logo, 500pcs/box		20	20	20	60	48,000.00	20	20	20	60	48,000.00	20	20	20	60	48,000.00	20	20	20	60	48,000.00	240.00	800.00	192000.00
		Bond paper, A-4 size, with DSWD letterhead		3	2	3	8	11,200.00	3	2	3	8	11,200.00	3	2	3	8	11,200.00	3	2	3	8	11,200.00	32.00	1,400.00	44800.00
		BRISTOL BOARD, A4 SIZE, WHITE, 100pieces/pack, 220gsm	pack	5			5	1,900.00				0	0.00	5			5	1,900.00				0	0.00	10.00	380.00	3800.00
		BRISTOL BOARD, A4 SIZE, LIGHT GREEN, 100pieces/pack, 220gsm	pack	15			15	5,700.00				0	0.00	10			10	3,800.00				0	0.00	25.00	380.00	9500.00
		BRISTOL BOARD, A4 SIZE, LIGHT BLUE, 100pieces/pack, 220gsm	pack	15			15	5,700.00				0	0.00	10			10	3,800.00				0	0.00	25.00	380.00	9500.00
		BRISTOL BOARD, A4 SIZE, YELLOW, 100pieces/pack, 220gsm	pack	15			15	5,700.00				0	0.00	10			10	3,800.00				0	0.00	25.00	380.00	9500.00
		BRISTOL BOARD, A4 SIZE, ORANGE, 100pieces/pack, 220gsm	pack	25			25	9,500.00				0	0.00	25			25	9,500.00				0	0.00	50.00	380.00	19000.00
		BRISTOL BOARD, A4 SIZE, PINK, 100pcs./pack, 220gsm	pack	10			10	3,800.00				0	0.00	10			10	3,800.00				0	0.00	20.00	380.00	7600.00
		LAMINATING POUCHES, A4 size, 100pcs./pack, 125micron, gloss	pack	2			2	1,400.00				0	0.00	2			2	1,400.00				0	0.00	4.00	700.00	2800.00
		NOTE PAD, stick on, 100sheets/pad, (2" x 2") min	pad	5			5	493.90				0	0.00	5			5	493.90				0	0.00	10.00	98.78	987.80
		PAPER, MULTICOPY, 80gsm, size: 250mm x 353mm	ream	15			15	3,750.00				0	0.00	10			10	2,500.00				0	0.00	25.00	250.00	6250.00
		PAPER BOND, A4 SIZE, WITH LOGO, 500pcs./ream	ream	4			4	3,920.00				0	0.00				0	0.00				0	0.00	4.00	980.00	3920.00
		PAPER CONQUEROR, Ivory, texture: LAID, size: A4 (210x297mm), 90g, 500sheets per ream	ream	2			2	5,000.00				0	0.00				0	0.00				0	0.00	2.00	2,500.00	5000.00
		PAPER FOR PPC, TABLOID, 11"x17", 80gsm	ream	2			2	580.00				0	0.00	2			2	580.00				0	0.00	4.00	290.00	1160.00
		TRANSPARENCY/SENSITIZED FILM, size: A4 210mm x 297mm, thickness: 0.1mm,	ream	8			8	1,480.00				0	0.00	5			5	925.00				0	0.00	13.00	185.00	2405.00
		Sticker Paper (210mm x 297mm) 80 gsm, 20 pcs/pack	pack	50			50	1,750.00				0	0.00				0	0.00				0	0.00	50.00	35.00	1750.00
		Note Pad (4 inches x 6 inches, 10.16 x 15.24cm)	pad	35			35	4,200.00				0	0.00	35			35	4,200.00				0	0.00	70.00	120.00	8400.00

Item & Specifications			Unit of Measure	Monthly Quantity Requirement																			Total Quantity for the year	Price Catalogue (as of 30 April 2021)	Total Amount for the year	
				Jan	Feb	Mar	Q1	Q1 AMOUNT	April	May	June	Q2	Q2 AMOUNT	July	Aug	Sept	Q3	Q3 AMOUNT	Oct	Nov	Dec	Q4				Q4 AMOUNT
		Note Pad (3 inches x 5 inches, 10.16 x 15.24cm)	pad	35			35	2,450.00				0	0.00	35			35	2,450.00				0	0.00	70.00	70.00	4900.00
		Flaglets with sign here text (1in x 1.7 in 50 pcs /pack	pack	25			25	2,000.00				0	0.00	25			25	2,000.00				0	0.00	50.00	80.00	4000.00
		Manila Paper	pcs	250			250	25,000.00	50			50	5,000.00	50			50	5,000.00	50			50	5,000.00	400.00	100.00	40000.00
		COLORLED PAPER, green, pink, orange, red and yellow, A4 SIZE - 100 sheets per pack , 2 pack each colors	pack			10	10	5,000.00				0	0.00				0	0.00				0	0.00	10.00	500.00	5000.00
		STICKER PAPER, MATTE, A4 SIZE (20 SHEETS/PACK)	pack			50	50	10,000.00				0	0.00				0	0.00				0	0.00	50.00	200.00	10000.00
		PAPER, BOND, A4 SIZE, WITH LOGO, 500 pcs./ream	ream			5	5	4,900.00				0	0.00				0	0.00				0	0.00	5.00	980.00	4900.00
		PAPER, Multicopy, 70gsm, size: 297x420mm	ream	1			1	600.00				0	0.00				0	0.00				0	0.00	1.00	600.00	600.00
		PAPER, BOND, A4 SIZE, WITH LOGO, 500 pcs./ream	ream	2			2	2,400.00				0	0.00				0	0.00				0	0.00	2.00	1,200.00	2400.00
		ENVELOPE, MAILING,white, 70 gsm (with updated DSWD Logo)	box				0	0.00	1			1	500.00				0	0.00				0	0.00	1.00	500.00	500.00
		BRISTOL BOARD, A4 SIZE, ASSTD. COLOR (BLUE, GREEN, YELLOW, ORANGE), 100 PCS./PACK, 220GSM	pack				0	0.00	2			2	1,000.00				0	0.00				0	0.00	2.00	500.00	1000.00
		BRISTOL BOARD, A4 SIZE, WHITE, 100 PCS./PACK, 220GSM	pack				0	0.00	1			1	500.00				0	0.00				0	0.00	1.00	500.00	500.00
		CALLING CARD PAPER, 14pt card stock, 10pcs/pack	pack				0	0.00	3			3	600.00				0	0.00				0	0.00	3.00	200.00	600.00
		PAPER, MULTICOPY, 80GSM, SIZE: A3	reams				0	0.00	2			2	1,200.00				0	0.00				0	0.00	2.00	600.00	1200.00
		NOTE PAD, (2"x2"), 100 SHEETS/PAD	pad				0	0.00	10			10	2,000.00				0	0.00				0	0.00	10.00	200.00	2000.00
		INDICATOR TAG/FLAGLETS, WITH SIGN HERE TEXT, 50s/set	set		10		10	600.00				0	0.00		10		10	600.00				0	0.00	20.00	60.00	1200.00
		NOTE PAD, (3 7/8" X 5 7/8"), 100 SHEETS/PAD/ with lines (4 x 6)	pad		16		16	3,200.00				0	0.00		20		20	4,000.00				0	0.00	36.00	200.00	7200.00
		BRISTOL BOARD, A4 size, white	pack/s		3		3	630.00				0	0.00		3		3	630.00				0	0.00	6.00	210.00	1260.00
		Bristol Board A4 (white)	pack			3	3	630.00				0	0.00				0	0.00				0	0.00	3.00	210.00	630.00
		Bristol Board A4 (green)	pack			3	3	690.00				0	0.00				0	0.00				0	0.00	3.00	230.00	690.00
		Bristol Board A4 (orange)	pack			3	3	690.00				0	0.00				0	0.00				0	0.00	3.00	230.00	690.00
		Bristol Board A4 (blue)	pack			3	3	690.00				0	0.00				0	0.00				0	0.00	3.00	230.00	690.00
		Bristol Board A4 (yellow)	pack			3	3	690.00				0	0.00				0	0.00				0	0.00	3.00	230.00	690.00
		PAPER MULTICOPY with DSWD Logo, 80gsm, size 210mm x 297mm	ream			2	2	1,000.00				0	0.00				0	0.00				0	0.00	2.00	500.00	1000.00
		Bristol Board A4 (pink)	ream			3	3	690.00				0	0.00				0	0.00				0	0.00	3.00	230.00	690.00
		BRISTOL BOARD, A4 size, white	pack/s	1			1	250.00	1			1	250.00	1			1	250.00				0	0.00	3.00	250.00	750.00
		BRISTOL BOARD, A4 size, orange	pack/s	4			4	1,600.00	3			3	1,200.00	6			6	2,400.00				0	0.00	13.00	400.00	5200.00
		BRISTOL BOARD, A4 size, Asstd. Color, (Blue, Green, Yellow, Orange) 100 pcs/pack, 220gsm	pack		1		1	270.00	1			1	270.00	1			1	270.00	1			1	270.00	4.00	270.00	1080.00
		BRISTOL BOARD, legal size, Asstd. Color, (Blue, Green, Yellow, Orange) 100	pack		1		1	270.00	1			1	270.00	1			1	270.00	1			1	270.00	4.00	270.00	1080.00
		BRISTOL BOARD, A4 size, (White) 100 pcs/pack,	pack		2		2	540.00	2			2	540.00	2			2	540.00	2			2	540.00	8.00	270.00	2160.00
		FOLDER, PRESSBOARD, 240mm x 370mm, (-5mm)	piece		15		15	600.00	15			15	600.00	15			15	600.00	15			15	600.00	60.00	40.00	2400.00
		NOTE PAD, stick on,50mm x 76mm (2" x 2") min., 100 sheet/pad	pad		5		5	493.90	5			5	493.90	5			5	493.90	5			5	493.90	20.00	98.78	1975.60
		NOTE PAD, stick on, 152mm x 101mm (4' x 6") min., 100 sheet/pad	pad		15		15	1,500.00	15			15	1,500.00	15			15	1,500.00	15			15	1,500.00	60.00	100.00	6000.00
		PAPER, BOND, with DSWD logo, A4 size, 500 pcs/ream	ream		1		1	48.00	1			1	48.00	1			1	48.00	1			1	48.00	4.00	48.00	192.00
		PAPER, BOND, with DSWD logo, legal size, 500 pcs/ream	ream		1		1	280.00				0	0.00	1			1	280.00				0	0.00	2.00	280.00	560.00

Item & Specifications			Unit of Measure	Monthly Quantity Requirement																			Total Quantity for the year	Price Catalogue (as of 30 April 2021)	Total Amount for the year	
				Jan	Feb	Mar	Q1	Q1 AMOUNT	April	May	June	Q2	Q2 AMOUNT	July	Aug	Sept	Q3	Q3 AMOUNT	Oct	Nov	Dec	Q4				Q4 AMOUNT
		PAPER, PHOTO, glossy, A4 size, 10 pcs/pack	pack		1		1	1,100.00	1			1	1,100.00	1			1	1,100.00	1			1	1,100.00	4.00	1,100.00	4400.00
		Fluorescent Light, T5, FS28/T5DL, 180-240V, Daylight	piece	30	3		33	9,900.00		3		3	900.00	30	3		33	9,900.00		3		3	900.00	72.00	300.00	21600.00
		Electronic Ballast, 220-240V, 50/60/0Hz, Digital Ballast Non Dimmable	piece		1		1	500.00		1		1	500.00		1		1	500.00		1		1	500.00	4.00	500.00	2000.00
		FLOURESCENT LAMP, 28watts, linear tubular (T5)	piece	15			15	5,250.00				0	0.00	15			15	5,250.00				0	0.00	30.00	350.00	10500.00
		LED BULB, DAYLIGHT, 11w	piece	10			10	7,860.00				0	0.00	10			10	7,860.00				0	0.00	20.00	786.00	15720.00
		103 Ecotank Black Ink Bottle For Epson L3150 65ml	bot.	10			10	15,000.00				0	0.00	10			10	15,000.00				0	0.00	20.00	1,500.00	30000.00
		103 Ecotank Cyan Ink Bottle For Epson L3150 65ml	bot.	8			8	12,000.00				0	0.00	8			8	12,000.00				0	0.00	16.00	1,500.00	24000.00
		103 Ecotank Magenta Ink Bottle For Epson L3150 65ml	bot.	8			8	12,000.00				0	0.00	8			8	12,000.00				0	0.00	16.00	1,500.00	24000.00
		103 Ecotank Yellow Ink Bottle For Epson L3150 65ml	bot.	8			8	12,000.00				0	0.00	8			8	12,000.00				0	0.00	16.00	1,500.00	24000.00
		INK CART, HP, CN053A (932XL) BLACK FOR HP OFFICEJET HP7610/7612	cart.	15			15	28,500.00				0	0.00	15			15	28,500.00				0	0.00	30.00	1,900.00	57000.00
		INK CART, HP, CN054A (933XL) CYAN FOR HP OFFICEJET HP7610/7612	cart.	10			10	19,000.00				0	0.00	10			10	19,000.00				0	0.00	20.00	1,900.00	38000.00
		INK CART, HP, CN055A (933XL) MAGENTA FOR HP OFFICEJET HP7610/7612	cart.	10			10	19,000.00				0	0.00	10			10	19,000.00				0	0.00	20.00	1,900.00	38000.00
		INK CART, HP, CN056A (933XL) YELLOW FOR HP OFFICEJET HP7610/7612	cart.	10			10	19,000.00				0	0.00	10			10	19,000.00				0	0.00	20.00	1,900.00	38000.00
		INK, FOR DUPLO 514, BLACK	tube	4			4	4,000.00				0	0.00	4			4	4,000.00				0	0.00	8.00	1,000.00	8000.00
		MASTEROLL FOR DUPLO, BLACK	roll	4			4	20,000.00				0	0.00	4			4	20,000.00				0	0.00	8.00	5,000.00	40000.00
		TONER CART, BROTHER, TN-2260, FOR FAX 2840	cart.	10			10	30,000.00				0	0.00	10			10	30,000.00				0	0.00	20.00	3,000.00	60000.00
		TONER CART, BROTHER, TN-2380 , FOR HL-L2365DW PRINTER	cart.	30			30	114,000.00				0	0.00	30			30	114,000.00				0	0.00	60.00	3,800.00	228000.00
		TONER CART, BROTHER, TN-3250, FOR BROTHER HL5350DN	cart.	20			20	76,000.00				0	0.00	20			20	76,000.00				0	0.00	40.00	3,800.00	152000.00
		DRUM 3215 FOR BROTHER HL5350DN	cart.	2			2	7,600.00				0	0.00	2			2	7,600.00				0	0.00	4.00	3,800.00	15200.00
		DRUM 2355 FOR HL-L2365DW PRINTER	cart.	2			2	7,600.00				0	0.00	2			2	7,600.00				0	0.00	4.00	3,800.00	15200.00
		DRUM 2255 FOR FAX 2840	cart.	3			3	11,400.00				0	0.00	3			3	11,400.00				0	0.00	6.00	3,800.00	22800.00
		INK CART, BROTHER LC73 (BLACK)	cart.	20			20	24,000.00				0	0.00	20			20	24,000.00				0	0.00	40.00	1,200.00	48000.00
		INK CART, BROTHER LC73 (CYAN)	cart.	15			15	10,500.00				0	0.00	15			15	10,500.00				0	0.00	30.00	700.00	21000.00
		INK CART, BROTHER LC73 (MAGENTA)	cart.	15			15	10,500.00				0	0.00	15			15	10,500.00				0	0.00	30.00	700.00	21000.00
		INK CART, BROTHER LC73 (YELLOW)	cart.	15			15	10,500.00				0	0.00	15			15	10,500.00				0	0.00	30.00	700.00	21000.00
		TONER CART, KYOCERA MITA TK-410	cart.	8			8	48,800.00				0	0.00	8			8	48,800.00				0	0.00	16.00	6,100.00	97600.00
		TONER, HP Laserjet Pro MFP M426fdn	cart	1			1	2,500.00				0	0.00	1			1	2,500.00				0	0.00	2.00	2,500.00	5000.00
		INK CART, HP, CN053AA (932XL) BLACK FOR HP OFFICEJET HP7610/7612	cart/s				0	0.00	3			3	5,700.00	6			6	11,400.00				0	0.00	9.00	1,900.00	17100.00
		INK CARTRIDGE, HP, CN054AA (933XL) cyan	cart/s				0	0.00	3			3	3,300.00	6			6	6,600.00				0	0.00	9.00	1,100.00	9900.00
		INK CARTRIDGE, HP, CN055AA (933XL) magenta	cart/s				0	0.00	3			3	3,000.00	6			6	6,000.00				0	0.00	9.00	1,000.00	9000.00
		INK CART, HP, CN056AA (933XL) YELLOW FOR HP OFFICEJET HP7610/7612	cart/s				0	0.00	3			3	3,000.00	6			6	6,000.00				0	0.00	9.00	1,000.00	9000.00
		RIBBON, Compuprint SP40Plus	pc/s	2			2	1,000.00	2			2	1,000.00	2			2	1,000.00				0	0.00	6.00	500.00	3000.00
		RAM	unit	28			28	84,000.00				0	0.00				0	0.00				0	0.00	28.00	3,000.00	84000.00
		COLORED PRINTER	unit			1	1	30,000.00	1			1	30,000.00				0	0.00				0	0.00	2.00	30,000.00	60000.00

Item & Specifications			Unit of Measure	Monthly Quantity Requirement																				Total Quantity for the year	Price Catalogue (as of 30 April 2021)	Total Amount for the year
				Jan	Feb	Mar	Q1	Q1 AMOUNT	April	May	June	Q2	Q2 AMOUNT	July	Aug	Sept	Q3	Q3 AMOUNT	Oct	Nov	Dec	Q4	Q4 AMOUNT			
		Printer, Laser color	unit	4	4	5	13	194,987.00	4	4	4	12	179,988.00	4	4	4	12	179,988.00	4	4	4	12	179,988.00	49.00	14,999.00	734951.00
		Printer, Monochrome	unit	2	2	3	7	104,993.00	2	2	2	6	89,994.00	2	2	2	6	89,994.00	2	2	2	6	89,994.00	25.00	14,999.00	374975.00
		Printer, Inkjet color	unit	1	1	3	5	74,995.00	1	1	1	3	44,997.00	1	1	1	3	44,997.00	1	1	1	3	44,997.00	14.00	14,999.00	209986.00
		WIRELESS MOUSE , Heavy Duty, Optical Sensor, Three (3) Buttons, Nano USB Receiver, 1-AA or 1-AAA Alkaline Battery power source,	piece	15		2	17	13,600.00				0	0.00				0	0.00				0	0.00	17.00	800.00	13600.00
		Drum Unit DR 512K(for copylandia Ineo454e)	unit	1			1	18,500.00				0	0.00				0	0.00				0	0.00	1.00	18,500.00	18500.00
		waste toner box A-NN-WY1(for copy Landia Ineo 454e)	piece	1		2	3	9,600.00				0	0.00				0	0.00				0	0.00	3.00	3,200.00	9600.00
		Ink Cartridge,HP GT52, Original ink bottle (MOH55AA) CYAN	cart/s	2		1	3	1,650.00	2			2	1,100.00	2			2	1,100.00				0	0.00	7.00	550.00	3850.00
		Ink Cartridge,HP GT52, Original ink bottle (MOH55AA) Yellow	cart/s	2		1	3	1,650.00	2			2	1,100.00	2			2	1,100.00				0	0.00	7.00	550.00	3850.00
		Ink Cartridge,HP GT52, Original ink bottle (MOH55AA) Magenta	cart/s	2		1	3	1,650.00	2			2	1,100.00	2			2	1,100.00				0	0.00	7.00	550.00	3850.00
		Ink Cartridge,HP GT51, Original ink bottle (MOH57AA) Black	cart/s	2			2	1,100.00	2			2	1,100.00	2			2	1,100.00				0	0.00	6.00	550.00	3300.00
		DEVELOP INEO,454e (Toner-TN-513)	cart/s	2			2	9,200.00	2			2	9,200.00	2			2	9,200.00				0	0.00	6.00	4,600.00	27600.00
		TONER CARTRIDGE, Fuji XEROX, CT201937 Black Docuprint, M355df	cart/s	2			2	15,000.00				0	0.00	2			2	15,000.00				0	0.00	4.00	7,500.00	30000.00
		TONER CARTRIDGE, KYOCERA TASKALFA,TK-6309,3051i	cart/s	2			2	32,000.00	2			2	32,000.00	2			2	32,000.00				0	0.00	6.00	16,000.00	96000.00
		Toner Cart, Brother TN- 3448	Cart	4			4	21,560.00				0	0.00				0	0.00				0	0.00	4.00	5,390.00	21560.00
		Drum Cart, Brother DR - 3455	Cart	2			2	14,980.00				0	0.00				0	0.00				0	0.00	2.00	7,490.00	14980.00
		Neo Develop 454e; TN513	tub	2	2		4	18,000.00	2	2		4	18,000.00				0	0.00				0	0.00	8.00	4,500.00	36000.00
		HP GT51 Ink; Black, 90 ml	bottle	2	2		4	1,200.00		1		1	300.00				0	0.00				0	0.00	5.00	300.00	1500.00
		HP GT52 Ink; Cyan, 70 ml	bottle	1	1		2	600.00		1		1	300.00				0	0.00				0	0.00	3.00	300.00	900.00
		HP GT52 Ink; Magenta, 70 ml	bottle	1	1		2	600.00		1		1	300.00				0	0.00				0	0.00	3.00	300.00	900.00
		HP GT52 Ink; Yellow, 70 ml	bottle	1	1		2	600.00		1		1	300.00				0	0.00				0	0.00	3.00	300.00	900.00
							0	0.00				0	0.00				0	0.00				0	0.00	0.00		0.00
		Tape Cloth Book, 1 1/2", 6 meters	roll	1	1		2	240.00				0	0.00				0	0.00				0	0.00	2.00	120.00	240.00
		Tape Cloth Book, 2", 6 meters	roll	1	1		2	320.00				0	0.00				0	0.00				0	0.00	2.00	160.00	320.00
		Tape Cloth Book, 3", 6 meters	roll	1	1		2	480.00				0	0.00				0	0.00				0	0.00	2.00	240.00	480.00
		FLASH DRIVE, 32 GB capacity	piece				0	0.00	3			3	3,000.00				0	0.00				0	0.00	3.00	1,000.00	3000.00
		OTG FLASH DRIVE, 32 GB capacity	piece				0	0.00	1			1	1,000.00				0	0.00				0	0.00	1.00	1,000.00	1000.00
		Portable Hard Drive 2TB	unit			4	4	32,000.00				0	0.00				0	0.00				0	0.00	4.00	8,000.00	32000.00
		Internal Hard Drive 4TB	unit			2	2	20,000.00				0	0.00				0	0.00				0	0.00	2.00	10,000.00	20000.00
		Printer CISS Colored	unit	2			2	30,000.00				0	0.00				0	0.00				0	0.00	2.00	15,000.00	30000.00
		Document Scanner	unit			2	2	100,000.00				0	0.00				0	0.00				0	0.00	2.00	50,000.00	100000.00
		PANASONIC KM2030 PRINTER DRUM	piece	8	8	8	24	158,400.00	2			2	13,200.00				0	0.00				0	0.00	26.00	6,600.00	171600.00
		TONER CARTRIDGE, TN513, FOR DEVELOPMENT 544e	cart				0	0.00	2			2	9,600.00				0	0.00				0	0.00	2.00	4,800.00	9600.00
		DV12K DEVELOPING UNIT	piece				0	0.00	2			2	62,000.00				0	0.00				0	0.00	2.00	31,000.00	62000.00
		DV12K DRUM UNIT	piece				0	0.00	2			2	42,000.00				0	0.00				0	0.00	2.00	21,000.00	42000.00

Item & Specifications			Unit of Measure	Monthly Quantity Requirement																			Total Quantity for the year	Price Catalogue (as of 30 April 2021)	Total Amount for the year	
				Jan	Feb	Mar	Q1	Q1 AMOUNT	April	May	June	Q2	Q2 AMOUNT	July	Aug	Sept	Q3	Q3 AMOUNT	Oct	Nov	Dec	Q4				Q4 AMOUNT
		WASTE TONER BOX, DEVELOP WX-103, FOR DEVELOP INEO	piece				0	0.00	2			2	11,000.00				0	0.00				0	0.00	2.00	5,500.00	11000.00
		Kyocera TK-479 Toner Kit	Catridge		2		2	18,000.00		2		2	18,000.00		2		2	18,000.00		2		2	18,000.00	8.00	9,000.00	72000.00
		High Capacity Black Brother TN-3480 Toner Cartridge (TN3480 Laser Printer Cartridge)	Catridge		2		2	14,000.00		2		2	14,000.00		2		2	14,000.00		2		2	14,000.00	8.00	7,000.00	56000.00
		HP 955XL Black , N9H85A	Catridge		5		5	50,000.00		5		5	50,000.00		5		5	50,000.00		5		5	50,000.00	20.00	10,000.00	200000.00
		HP 955XL Yellow, N9H81A	Catridge		4		4	38,000.00		4		4	38,000.00		4		4	38,000.00		4		4	38,000.00	16.00	9,500.00	152000.00
		HP 955XL Cyan, N9H73A	Catridge		4		4	38,000.00		4		4	38,000.00		4		4	38,000.00		4		4	38,000.00	16.00	9,500.00	152000.00
		HP 955XL Magenta, N9H77A	Catridge		4		4	38,000.00		4		4	38,000.00		4		4	38,000.00		4		4	38,000.00	16.00	9,500.00	152000.00
		TONER CART, Brother, TN 2260	cart	8			8	21,600.00				0	0.00	5			5	13,500.00				0	0.00	13.00	2,700.00	35100.00
		DRUM Unit, Brother, DR-2255	unit	3			3	9,600.00				0	0.00	1			1	3,200.00				0	0.00	4.00	3,200.00	12800.00
		TONER CART, Brother, TN 3448	cart	18			18	102,600.00				0	0.00	5			5	28,500.00				0	0.00	23.00	5,700.00	131100.00
		KYOCERA Mita Toner TK 715	cart	7			7	105,000.00				0	0.00	5			5	75,000.00				0	0.00	12.00	15,000.00	180000.00
		HP 678 Black, CZ108A (HP Deskjet Ink Advantage 4645)	cart	4			4	1,800.00				0	0.00				0	0.00				0	0.00	4.00	450.00	1800.00
		HP 678 Tri-Color, CZ107A (HP Deskjet Ink Advantage 4645)	cart	4			4	1,800.00				0	0.00				0	0.00				0	0.00	4.00	450.00	1800.00
		SAMSUNG MLT-D203E/SEE (Samsung 3820ND)	cart	2			2	8,000.00				0	0.00	2			2	8,000.00				0	0.00	4.00	4,000.00	16000.00
		TK-6309 (Taskalfa 450i)	cart	5			5	80,000.00				0	0.00				0	0.00				0	0.00	5.00	16,000.00	80000.00
		MX-500FT (M503N)	cart	4			4	43,200.00				0	0.00				0	0.00				0	0.00	4.00	10,800.00	43200.00
		TONER CART, Brother TN-2280	cart	6			6	18,181.80				0	0.00	4			4	12,121.20				0	0.00	10.00	3,030.30	30303.00
		TONER CART, Develop Ineo 367, TN323	cart	6			6	48,000.00				0	0.00	2			2	16,000.00				0	0.00	8.00	8,000.00	64000.00
		INK/TONER HP OFFICEJET PRO 6960 (905XL MAGENTA)	cart	20			20	36,000.00				0	0.00	10			10	18,000.00				0	0.00	30.00	1,800.00	54000.00
		INK/TONER HP OFFICEJET PRO 6960 (905XL CYAN)	cart	20			20	24,000.00				0	0.00	10			10	12,000.00				0	0.00	30.00	1,200.00	36000.00
		INK/TONER HP OFFICEJET PRO 6960 (905XL YELLOW)	cart	20			20	24,000.00				0	0.00	10			10	12,000.00				0	0.00	30.00	1,200.00	36000.00
		INK/TONER HP OFFICEJET PRO 6960 (905XL/ 909XL BLACK)	cart	20			20	24,000.00				0	0.00	10			10	12,000.00				0	0.00	30.00	1,200.00	36000.00
		INK/TONER BROTHER HL-5100DN (TN3448)	cart	20			20	146,000.00				0	0.00	20			20	146,000.00				0	0.00	40.00	7,300.00	292000.00
		INK/TONER EPSON M100DN (BLACK T7741)	cart	25			25	37,500.00				0	0.00	25			25	37,500.00				0	0.00	50.00	1,500.00	75000.00
		INK/TONER HP DESKJET INK ADVANTAGE 2135 ALL IN ONE PRINTER (BLACK)	cart	20			20	20,000.00				0	0.00	20			20	20,000.00				0	0.00	40.00	1,000.00	40000.00
		INK/TONER HP DESKJET INK ADVANTAGE 2135 ALL IN ONE PRINTER (TRI-COLOR)	cart	20			20	20,000.00				0	0.00	20			20	20,000.00				0	0.00	40.00	1,000.00	40000.00
		INK/CARTRIDGE KYOCERA TASKALFA 3010i TK7109	cart	5			5	60,000.00				0	0.00				0	0.00				0	0.00	5.00	12,000.00	60000.00
		TONER	cart	2			2	16,000.00				0	0.00				0	0.00				0	0.00	2.00	8,000.00	16000.00
		TONER CART, HP CF400A (HP201A) Black LaserJet	cart		3		3	11,100.00		3		3	11,100.00				0	0.00				0	0.00	6.00	3,700.00	22200.00
		TONER CART, HP CF401A (HP201A) Cyan LaserJet	cart		2		2	8,200.00		2		2	8,200.00				0	0.00				0	0.00	4.00	4,100.00	16400.00
		TONER CART, HP CF402A (HP201A) Yellow LaserJet	cart		2		2	8,200.00		2		2	8,200.00				0	0.00				0	0.00	4.00	4,100.00	16400.00
		TONER CART, HP CF403A (HP201A) Magenta LaserJet	cart		2		2	8,200.00		2		2	8,200.00				0	0.00				0	0.00	4.00	4,100.00	16400.00
		TONER CARTRIDGE, TN 323, for Develop, Ineo 367	cart	4			4	37,952.00				0	0.00				0	0.00				0	0.00	4.00	9,488.00	37952.00
		Sharp Digital MultiFunctional Copier MX-M465 - Toner (MX-560FT)	pcs	10			10	70,000.00				0	0.00	10			10	70,000.00				0	0.00	20.00	7,000.00	140000.00

Item & Specifications			Unit of Measure	Monthly Quantity Requirement																			Total Quantity for the year	Price Catalogue (as of 30 April 2021)	Total Amount for the year	
				Jan	Feb	Mar	Q1	Q1 AMOUNT	April	May	June	Q2	Q2 AMOUNT	July	Aug	Sept	Q3	Q3 AMOUNT	Oct	Nov	Dec	Q4				Q4 AMOUNT
		Toner Cartridge Samsung Xpress M2020W (MLT-D111S/XAA) Black	pcs	30			30	180,000.00				0	0.00	20			20	120,000.00				0	0.00	50.00	6,000.00	300000.00
		Toner Cartridge Samsung SL-M3832ND (MLT-D2038, MLT-D203L) Black	pcs	20			20	240,000.00				0	0.00	20			20	240,000.00				0	0.00	40.00	12,000.00	480000.00
		Toner Brother DCP-T500W (BT6000) Blank	btl	20			20	12,000.00				0	0.00	10			10	6,000.00				0	0.00	30.00	600.00	18000.00
		Toner Brother DCP-T500W (BT5000) Colored - Magenta, Cyan , Yellow	btl	20			20	30,000.00				0	0.00	10			10	15,000.00				0	0.00	30.00	1,500.00	45000.00
		HP Laserjet CF226A (Laserjet 26A)	cart	20			20	170,000.00				0	0.00				0	0.00				0	0.00	20.00	8,500.00	170000.00
		TONER CART, BROTHER TN-3280, BLACK, for Brother HL-5350DN printer				3	3	9,000.00				0	0.00				0	0.00				0	0.00	3.00	3,000.00	9000.00
		TONER KIT, TK6309K, BLACK, KYOCERA TASKALFA 4501i				3	3	45,000.00				0	0.00				0	0.00				0	0.00	3.00	15,000.00	45000.00
		TONER CART, KYOCERAMITA TASKALFA 3051CI, TK8309K, CYAN				1	1	16,500.00				0	0.00				0	0.00				0	0.00	1.00	16,500.00	16500.00
		TONER CART, KYOCERAMITA TASKALFA 3051CI, TK8309K, MAGENTA				1	1	16,500.00				0	0.00				0	0.00				0	0.00	1.00	16,500.00	16500.00
		TONER CART, KYOCERAMITA TASKALFA 3051CI, TK8309K, YELLOW				1	1	16,500.00				0	0.00				0	0.00				0	0.00	1.00	16,500.00	16500.00
		TONER CART, KYOCERAMITA TASKALFA 3051CI, TK8309K, BLACK				1	1	16,500.00				0	0.00				0	0.00				0	0.00	1.00	16,500.00	16500.00
		TONER CART, Fuji Xerox, CT201370, black	cart		2		2	16,600.00				0	0.00	2			2	16,600.00	1			1	8,300.00	5.00	8,300.00	41500.00
		TONER CART, Fuji Xerox, CT201371, cyan	cart		1		1	13,130.00				0	0.00	1			1	13,130.00				0	0.00	2.00	13,130.00	26260.00
		TONER CART, Fuji Xerox, CT201372, magenta	cart		1		1	13,130.00				0	0.00	1			1	13,130.00				0	0.00	2.00	13,130.00	26260.00
		TONER CART, Fuji Xerox, CT201373, yellow	cart		1		1	13,130.00				0	0.00	1			1	13,130.00				0	0.00	2.00	13,130.00	26260.00
		TONER CART, HP CF400A, black Laserjet	cart		2		2	8,000.00				0	0.00	2			2	8,000.00				0	0.00	4.00	4,000.00	16000.00
		TONER CART, HP CF401A, cyan, Laserjet	cart		1		1	4,500.00				0	0.00	1			1	4,500.00				0	0.00	2.00	4,500.00	9000.00
		TONER CART, HP CF402A, yellow, Laserjet	cart		1		1	4,500.00				0	0.00	1			1	4,500.00				0	0.00	2.00	4,500.00	9000.00
		TONER CART, HP CF403A, magenta, Laserjet	cart		1		1	4,500.00				0	0.00	1			1	4,500.00				0	0.00	2.00	4,500.00	9000.00
		TONER CART, Ineo454e, Develop	cart		1		1	6,000.00				0	0.00	1			1	6,000.00				0	0.00	2.00	6,000.00	12000.00
		WASTE TONER BOTTLE, (R5) Fuji Xerox, CWA0751	bottle		2		2	4,000.00	1			1	2,000.00	1			1	2,000.00	1			1	2,000.00	5.00	2,000.00	10000.00
		Toner Cart Kyocera Taskalfa 4501i		6			6	72,000.00				0	0.00	3			3	36,000.00				0	0.00	9.00	12,000.00	108000.00
		Toner Cart Develop Ineo 554e		6			6	48,000.00				0	0.00	3			3	24,000.00				0	0.00	9.00	8,000.00	72000.00
		Toner Cart Panasonic 8060		3			3	36,000.00				0	0.00				0	0.00				0	0.00	3.00	12,000.00	36000.00
		Toner Cart Brother HL-1110		6			6	6,000.00				0	0.00				0	0.00				0	0.00	6.00	1,000.00	6000.00
		Toner Cart HP LaserJet Pro M102a		6			6	21,000.00				0	0.00				0	0.00				0	0.00	6.00	3,500.00	21000.00
		Drum Kit Kyocera Taskalfa 4501i		1			1	12,000.00				0	0.00				0	0.00				0	0.00	1.00	12,000.00	12000.00
		Drum Kit Develop Ineo 554e		1			1	12,000.00				0	0.00				0	0.00				0	0.00	1.00	12,000.00	12000.00
		Drum Kit Panasonic 8060		1			1	10,000.00				0	0.00				0	0.00				0	0.00	1.00	10,000.00	10000.00
		Drum Kit Brother HL-1110		1			1	3,000.00				0	0.00				0	0.00				0	0.00	1.00	3,000.00	3000.00
		Toner, Develop Ineo 454e, (TN513)	cart		6		6	30,000.00		6		6	30,000.00		6		6	30,000.00		6		6	30,000.00	24.00	5,000.00	120000.00
		Toner, Sharp (MX-500FT)	cart		6		6	64,200.00		6		6	64,200.00		6		6	64,200.00		6		6	64,200.00	24.00	10,700.00	256800.00
		Toner, Lexmark (X860H21G)	cart		6		6	55,800.00		6		6	55,800.00		6		6	55,800.00		6		6	55,800.00	24.00	9,300.00	223200.00
		Toner, Canon 331 black	cart		10		10	40,000.00		10		10	40,000.00		10		10	40,000.00		10		10	40,000.00	40.00	4,000.00	160000.00

Item & Specifications			Unit of Measure	Monthly Quantity Requirement																		Total Quantity for the year	Price Catalogue (as of 30 April 2021)	Total Amount for the year			
				Jan	Feb	Mar	Q1	Q1 AMOUNT	April	May	June	Q2	Q2 AMOUNT	July	Aug	Sept	Q3	Q3 AMOUNT	Oct	Nov	Dec				Q4	Q4 AMOUNT	
		Toner, Canon 331 cyan	cart		6		6	24,000.00		6		6	24,000.00		6		6	24,000.00		6		6	24,000.00	24.00	4,000.00	96000.00	
		Toner, Canon 331 magenta	cart		6		6	24,000.00		6		6	24,000.00		6		6	24,000.00		6		6	24,000.00	24.00	4,000.00	96000.00	
		Toner, Canon 331 yellow	cart		6		6	24,000.00		6		6	24,000.00		6		6	24,000.00		6		6	24,000.00	24.00	4,000.00	96000.00	
		Ink, HP98 (C9364W)	cart		10		10	14,000.00		10		10	14,000.00		10		10	14,000.00		10		10	14,000.00	40.00	1,400.00	56000.00	
		Ink, HP95 (C8766W) tri-color	cart		10		10	23,000.00		10		10	23,000.00		10		10	23,000.00		10		10	23,000.00	40.00	2,300.00	92000.00	
		Ink, bottle, 003 (Epson L3110 A10 printer) black	cart		15		15	9,000.00		15		15	9,000.00		15		15	9,000.00		15		15	9,000.00	60.00	600.00	36000.00	
		Ink, bottle, 003 (Epson L3110 A10 printer) cyan	cart		15		15	9,000.00		15		15	9,000.00		15		15	9,000.00		15		15	9,000.00	60.00	600.00	36000.00	
		Ink, bottle, 003 (Epson L3110 A10 printer) magenta	cart		15		15	9,000.00		15		15	9,000.00		15		15	9,000.00		15		15	9,000.00	60.00	600.00	36000.00	
		Ink, bottle, 003 (Epson L3110 A10 printer) yellow	cart		15		15	9,000.00		15		15	9,000.00		15		15	9,000.00		15		15	9,000.00	60.00	600.00	36000.00	
		Toner, Sharp (AR-455FT)	cart		6		6	63,600.00		6		6	63,600.00		6		6	63,600.00		6		6	63,600.00	24.00	10,600.00	254400.00	
		Toner, Brother (TN-2260) for Fax	cart		6		6	36,000.00		6		6	36,000.00		6		6	36,000.00		6		6	36,000.00	24.00	6,000.00	144000.00	
		Toner, Kyocera 8309 black	cart		6		6	102,000.00		6		6	102,000.00		6		6	102,000.00		6		6	102,000.00	24.00	17,000.00	408000.00	
		Toner, Kyocera 8309 cyan	cart		6		6	102,000.00		6		6	102,000.00		6		6	102,000.00		6		6	102,000.00	24.00	17,000.00	408000.00	
		Toner, Kyocera 8309 magenta	cart		6		6	102,000.00		6		6	102,000.00		6		6	102,000.00		6		6	102,000.00	24.00	17,000.00	408000.00	
		Toner, Kyocera 8309 yellow	cart		6		6	102,000.00		6		6	102,000.00		6		6	102,000.00		6		6	102,000.00	24.00	17,000.00	408000.00	
		Paper Cutter/Trimmer		1			1	2,500.00				0	0.00				0	0.00				0	0.00	1.00	2,500.00	2500.00	
		TONER CART, SHARP, MX-561FT	cart	4			4	46,920.00	3			3	35,190.00	3			3	35,190.00	3			3	35,190.00	13.00	11,730.00	152490.00	
		TONER CART, FUJI XEROX, CT201632, Black, Docuprint CP305D	cart	4			4	26,356.00	2			2	13,178.00	2			2	13,178.00	2			2	13,178.00	10.00	6,589.00	65890.00	
		TONER CART, FUJI XEROX, CT201633, Cyan, Docuprint CP305D	cart	2			2	19,600.00	2			2	19,600.00	2			2	19,600.00	2			2	19,600.00	8.00	9,800.00	78400.00	
		TONER CART, FUJI XEROX, CT201634, Magenta, Docuprint CP305D	cart	2			2	19,600.00	2			2	19,600.00	2			2	19,600.00	2			2	19,600.00	8.00	9,800.00	78400.00	
		TONER CART, FUJI XEROX, CT201635, Yellow, Docuprint CP305D	cart	2			2	19,600.00	2			2	19,600.00	2			2	19,600.00	2			2	19,600.00	8.00	9,800.00	78400.00	
		TONER CART, KYOCERA TASKALFA 4501i, TK-6309		3			3	49,500.00	2			2	33,000.00	2			2	33,000.00	3			3	49,500.00	10.00	16,500.00	165000.00	
		CARTRIDGE TONER for Sharp MX-3114 (MX-23FT-YA)	cart				0	0.00		2		2	18,000.00				0	0.00				0	0.00	2.00	9,000.00	18000.00	
		CARTRIDGE TONER for Sharp MX-3114 (MX-23FT-BA)	cart				0	0.00		3		3	24,000.00				0	0.00				0	0.00	3.00	8,000.00	24000.00	
		CARTRIDGE TONER for Sharp MX-3114 (MX-23FT-M4)	cart				0	0.00		2		2	18,000.00				0	0.00				0	0.00	2.00	9,000.00	18000.00	
		CARTRIDGE TONER for Sharp MX-3114 (MX-23FT-CA)	cart				0	0.00		2		2	18,000.00				0	0.00				0	0.00	2.00	9,000.00	18000.00	
A. TOTAL																								P	71,188,394.51		
B. ADDITIONAL PROVISION FOR INFLATION (10% of TOTAL)																								P	7,118,839.45		
C. ADDITIONAL PROVISION FOR TRANSPORT AND FREIGHT COST (If Applicable)																								P	-		
D. GRAND TOTAL (A + B+ C)																								P	78,307,233.96		
E. APPROVED BUDGET BY THE AGENCY HEAD In Figures and Words:																											