

Department : Department of Social Welfare and Development  
 Agency/Operating Unit : Office of the Secretary  
 Address : Batasan Pambansa Complex, Constitution Hills Quezon City

**ADVICE FOR USE OF PS ALLOTMENT (APSA) NO. 2021-12-0049**

Date: December 31, 2021

Funding Source : Regular Agency Fund - General Fund - New General Appropriations - Specific Budget of  
 National Government Agencies  
 Legal Basis : RA 11518 Regular 2021 CURRENT APPROPRIATION

**REGIONAL OFFICE XI**

**DEFICIENT ITEMS (TO) :**

PROGRAMS/ACTIVITIES/PROJECTS	RESPONSIBILITY CENTER	ALLOTMENT CLASS	OBJECT OF EXPENDITURES	AMOUNT
320101100001000 Services for residential and center-based clients	0300011 Regional Office XI	PS	Salaries and Wages - Casual/Contractual 50101020 00	470,360.12
			Employees Compensation Insurance Premiums 50103040 01	11,306.19
			<b>TOTAL</b>	<b>481,666.31</b>

**SOURCE ITEMS (FROM) :**

320101100001000 Services for residential and center-based clients	0300011 Regional Office XI	PS	Salaries and Wages - Regular 50101010 01	(58,735.86)
			Personnel Economic Relief Allowance 50102010 01	(31,866.67)
			Representation Allowance 50102020 00	(26,250.00)
			Transportation Allowance 50102030 01	(26,250.00)
			Subsistence Allowance Magna Carta Benefits for Public Health Workers 50102050 03	(18,720.00)
			Subsistence Allowance Magna Carta Benefits for Public Social Workers 50102050 04	(224,400.00)
			Laundry Allowance Magna Carta Benefits for Public Health Workers 50102060 04	(3,000.00)
			Hazard Pay 50102110 01	(23,750.00)
			Year End Bonus 50102140 01	(35,396.00)
			Cash Gift 50102150 01	(8,500.00)

PROGRAMS/ACTIVITIES/PROJECTS	RESPONSIBILITY CENTER	ALLOTMENT CLASS	OBJECT OF EXPENDITURES	AMOUNT
320101100001000 Services for residential and center-based clients	0300011 Regional Office XI	PS	Productivity Enhancement Incentive 50102990 12	(17,500.00)
			Pag-IBIG Contributions 50103020 01	(900.00)
			PhilHealth Contributions 50103030 01	(4,373.78)
			Lump-sum for Step Increments Length of Service 50104990 10	(2,024.00)
			<b>TOTAL</b>	<b>(481,666.31)</b>

**DEFICIENT ITEMS (TO) :**

350100100001000 Provision of technical/advisory assistance and other related support services	0300011 Regional Office XI	PS	Salaries and Wages - Regular 50101010 01	687,366.97
			Representation Allowance 50102020 00	22,840.91
			Transportation Allowance 50102030 01	4,840.91
			Overtime Pay 50102130 01	73,964.95
			<b>TOTAL</b>	<b>789,013.74</b>

**SOURCE ITEMS (FROM) :**

350100100001000 Provision of technical/advisory assistance and other related support services	0300011 Regional Office XI	PS	Personnel Economic Relief Allowance 50102010 01	(71,997.33)
			Subsistence Allowance Magna Carta Benefits for Public Health Workers 50102050 03	(9,360.00)
			Subsistence Allowance Magna Carta Benefits for Public Social Workers 50102050 04	(369,600.00)
			Laundry Allowance Magna Carta Benefits for Public Health Workers 50102060 04	(1,500.00)
			Hazard Pay 50102110 01	(148,750.00)
			Year End Bonus 50102140 01	(103,942.60)
			Cash Gift 50102150 01	(22,500.00)
			Productivity Enhancement Incentive 50102990 12	(35,000.00)

PROGRAMS/ACTIVITIES/PROJECTS	RESPONSIBILITY CENTER	ALLOTMENT CLASS	OBJECT OF EXPENDITURES	AMOUNT
350100100001000 Provision of technical/advisory assistance and other related support services	0300011 Regional Office XI	PS	Pag-IBIG Contributions 50103020 01	(3,900.00)
			PhilHealth Contributions 50103030 01	(18,717.07)
			Lump-sum for Step Increments Length of Service 50104990 10	(3,746.74)
			<b>TOTAL</b>	<b>(789,013.74)</b>

Prepared by:

**LANY B. GRAVANSOS**

Administrative Officer V, Budget Division

Certified by:

**WAYNE C. BELIZAR**

Director, Finance and Management Service

Recommended by:

**JOSE ERNESTO B. GAVIOLA**

Undersecretary for General Administration and Support Services

Approved by:

**ROLANDO JOSELITO D. BAUTISTA**

Secretary

Date: \_\_\_\_\_

Department : Department of Social Welfare and Development  
 Agency/Operating Unit : Office of the Secretary  
 Address : Batasan Pambansa Complex, Constitution Hills Quezon City

**MODIFICATION ADVICE FORM (MAF) NO. 2021-11-0153**

Date: November 19, 2021

Funding Source : Regular Agency Fund - General Fund - New General Appropriations - Specific Budget of National Government Agencies  
 Legal Basis : RA 11518 Regular 2021 CURRENT APPROPRIATION

**REGIONAL OFFICE XI**

**DEFICIENT ITEMS (TO) :**

PROGRAMS/ACTIVITIES/PROJECTS	RESPONSIBILITY CENTER	ALLOTMENT CLASS	OBJECT OF EXPENDITURES	AMOUNT
350100100001000 Provision of technical/advisory assistance and other related support services	0300011 Regional Office XI	MOOE	Awards/Rewards Expenses 50206010 00	120,000.00
			Extra-ordinary and Miscellaneous Expenses 50210030 00	17,600.00
			Other Professional Services 50211990 00	110,000.00
			Repairs and Maintenance Other Structures 50213040 99	45,000.00
			Repair and Maintenance Office Equipment 50213050 02	120,000.00
			<b>TOTAL</b>	<b>412,600.00</b>

**SOURCE ITEMS (FROM) :**

PROGRAMS/ACTIVITIES/PROJECTS	RESPONSIBILITY CENTER	ALLOTMENT CLASS	OBJECT OF EXPENDITURES	AMOUNT
350100100001000 Provision of technical/advisory assistance and other related support services	0300011 Regional Office XI	MOOE	Traveling Expenses 50201010 00	(119,600.00)
			Accountable Forms Expense 50203020 00	(30,000.00)
			Semi Expendable Printing Equipment 50203210 11	(25,000.00)
			Internet Subscription Expenses 50205030 00	(50,000.00)
			Repairs and Maintenance Buildings 50213040 01	(100,000.00)
			Repair and Maintenance ICT Equipment 50213050 03	(30,000.00)
			Repair and Maintenance Furniture and Fixtures 50213070 00	(16,000.00)
			Taxes, Duties and Licenses 50215010 01	(12,000.00)
			Transportation and Delivery Expenses 50299040 00	(30,000.00)
			<b>TOTAL</b>	<b>(412,600.00)</b>

Prepared by:

**MERIEL P. CASTILLO**  
 Chief, Budget Division

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**JOSE ERNESTO B. GAVIOLA**  
 Undersecretary for General Administration and Support Services

Certified by:

**WAYNE C. BELIZAR**  
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Approved by:

**ROLANDO JOSELITO D. BAUTISTA**  
 Secretary

Date:

Department : Department of Social Welfare and Development  
 Agency/Operating Unit : Office of the Secretary  
 Address : Batasan Pambansa Complex, Constitution Hills Quezon City

**MODIFICATION ADVICE FORM (MAF) NO. 2021-12-0193**

Date: December 31, 2021

Funding Source : Regular Agency Fund - General Fund - New General Appropriations - Specific Budget of  
 National Government Agencies

Legal Basis : RA 11518 Regular 2021 CURRENT APPROPRIATION

**REGIONAL OFFICE XI**

**DEFICIENT ITEMS (TO) :**

PROGRAMS/ACTIVITIES/PROJECTS	RESPONSIBILITY CENTER	ALLOTMENT CLASS	OBJECT OF EXPENDITURES	AMOUNT
100000100001000 General Management and Supervision	0300011 Regional Office XI	MOOE	Fuel, Oil and Lubricants Expenses 50203090 00	68,441.80
			Semi Expendable Furnitures and Fixtures 50203220 01	139,183.63
			Water Expenses 50204010 00	20,373.30
			Postage and Courier Services 50205010 00	394.00
			Other Professional Services 50211990 00	1,689.64
			Security Services 50212030 00	340,169.68
			Repairs and Maintenance Other Structures 50213040 99	5,100.00
			Repair and Maintenance Motor Vehicle 50213060 01	179,008.19
			Representation Expenses 50299030 00	68,270.85
			<b>TOTAL</b>	<b>822,631.09</b>

**SOURCE ITEMS (FROM) :**

100000100001000 General Management and Supervision	0300011 Regional Office XI	MOOE	Traveling Expenses 50201010 00	(91,250.54)
			Training Expenses 50202010 00	(207,304.79)
			Office Supplies Expenses 50203010 00	(37,179.40)
			Accountable Forms Expense 50203020 00	(3,200.00)
			Semi Expendable Office Equipment 50203210 02	(15,000.00)



PROGRAMS/ACTIVITIES/PROJECTS	RESPONSIBILITY CENTER	ALLOTMENT CLASS	OBJECT OF EXPENDITURES	AMOUNT
100000100001000 General Management and Supervision	0300011 Regional Office XI	MOOE	Other Supplies and Materials Expenses 50203990 00	(27,225.88)
			Electricity Expenses 50204020 00	(365,226.06)
			Repairs and Maintenance Buildings 50213040 01	(30,753.69)
			Repair and Maintenance Office Equipment 50213050 02	(12,900.00)
			Repair and Maintenance ICT Equipment 50213050 03	(16,502.44)
			Other Maintenance and Operating Expenses 50299990 99	(16,088.29)
			<b>TOTAL</b>	<b>(822,631.09)</b>

**DEFICIENT ITEMS (TO) :**

310100100002000 Sustainable Livelihood Program	0300011 Regional Office XI	MOOE	Office Supplies Expenses 50203010 00	517,120.00
			Semi Expendable ICT Equipment 50203210 03	82,880.00
			Repair and Maintenance Office Equipment 50213050 02	19,500.00
			Representation Expenses 50299030 00	272,918.84
			<b>TOTAL</b>	<b>892,418.84</b>

**SOURCE ITEMS (FROM) :**

310100100002000 Sustainable Livelihood Program	0300011 Regional Office XI	MOOE	Traveling Expenses 50201010 00	(333,630.00)
			Landline 50205020 02	(21,479.51)
			Other Professional Services 50211990 00	(486,845.83)
			Rents - Equipment 50299050 04	(50,463.50)
			<b>TOTAL</b>	<b>(892,418.84)</b>

**DEFICIENT ITEMS (TO) :**

320101100001000 Services for residential and center-based clients	0300011 Regional Office XI	MOOE	Traveling Expenses 50201010 00	134,591.15
			Training Expenses 50202010 00	430,395.23

PROGRAMS/ACTIVITIES/PROJECTS	RESPONSIBILITY CENTER	ALLOTMENT CLASS	OBJECT OF EXPENDITURES	AMOUNT
320101100001000 Services for residential and center-based clients	0300011 Regional Office XI	MOOE	Food Supplies Expenses 50203050 00	786,079.21
			Drugs and Medicines Expenses 50203070 00	191,308.54
			Medical, Dental and Laboratory Supplies Expenses 50203080 00	16,151.37
			Electricity Expenses 50204020 00	252,086.50
			Other Professional Services 50211990 00	964,510.24
			Repair and Maintenance Motor Vehicle 50213060 01	22,459.69
			Representation Expenses 50299030 00	519,020.00
			<b>TOTAL</b>	<b>3,316,601.93</b>

**SOURCE ITEMS (FROM) :**

320101100001000 Services for residential and center-based clients	0300011 Regional Office XI	MOOE	Office Supplies Expenses 50203010 00	(940,748.05)
			Fuel, Oil and Lubricants Expenses 50203090 00	(24,471.79)
			Semi Expendable Office Equipment 50203210 02	(61,578.40)
			Semi Expendable ICT Equipment 50203210 03	(2,942.00)
			Semi Expendable Communication Equipment 50203210 07	(2,940.00)
			Semi Expendable Other Machinery & Equipment 50203210 99	(2,271.00)
			Semi Expendable Furnitures and Fixtures 50203220 01	(8,360.00)
			Other Supplies and Materials Expenses 50203990 00	(1,530,032.56)
			Water Expenses 50204010 00	(69,342.22)
			Postage and Courier Services 50205010 00	(11,485.00)
			Mobile 50205020 01	(48,582.00)
			Landline 50205020 02	(57,751.61)

PROGRAMS/ACTIVITIES/PROJECTS	RESPONSIBILITY CENTER	ALLOTMENT CLASS	OBJECT OF EXPENDITURES	AMOUNT
320101100001000 Services for residential and center-based clients	0300011 Regional Office XI	MOOE	Internet Subscription Expenses 50205030 00	(3,840.68)
			Repairs and Maintenance Buildings 50213040 01	(42,382.25)
			Repair and Maintenance Office Equipment 50213050 02	(13,452.00)
			Repair and Maintenance Semi Expendable Office Equipment 50213210 02	(4,000.00)
			Repair and Maintenance Semi Expendable ICT Equipment 50213210 03	(3,730.00)
			Repair and Maintenance Semi Expendable Other Machinery and Equipment 50213210 99	(51,171.50)
			Subsidies -Others 50214990 00	(47,685.31)
			Insurance Expenses 50215030 00	(185,561.06)
			Advertising Expenses 50299010 00	(114,661.00)
			Printing and Publication Expenses 50299020 00	(9,915.00)
			Transportation and Delivery Expenses 50299040 00	(30,032.00)
			Other Maintenance and Operating Expenses 50299990 99	(49,666.50)
			<b>TOTAL</b>	<b>(3,316,601.93)</b>

**DEFICIENT ITEMS (TO) :**

320103100001000 Social Pension for Indigent Senior Citizens	0300011 Regional Office XI	MOOE	Fuel, Oil and Lubricants Expenses 50203090 00	156,500.00
			Semi Expendable Furnitures and Fixtures 50203220 01	69,731.60
			Security Services 50212030 00	249,300.00
			Repairs and Maintenance Buildings 50213040 01	1,823,166.80
			Repairs and Maintenance Other Structures 50213040 99	301,708.50
			Repair and Maintenance Motor Vehicle 50213060 01	135,000.00



PROGRAMS/ACTIVITIES/PROJECTS	RESPONSIBILITY CENTER	ALLOTMENT CLASS	OBJECT OF EXPENDITURES	AMOUNT
320103100001000 Social Pension for Indigent Senior Citizens	0300011 Regional Office XI	MOOE	Fidelity Bond Premiums 50215020 00	494,795.00
			Rents - Motor Vehicles 50299050 03	200,000.00
			Other Maintenance and Operating Expenses 50299990 99	208,800.47
			<b>TOTAL</b>	<b>3,639,002.37</b>

**SOURCE ITEMS (FROM) :**

320103100001000 Social Pension for Indigent Senior Citizens	0300011 Regional Office XI	MOOE	Traveling Expenses 50201010 00	(227,639.48)
			Training Expenses 50202010 00	(604,727.65)
			Office Supplies Expenses 50203010 00	(1,258,984.36)
			Semi Expendable Office Equipment 50203210 02	(202,205.90)
			Other Professional Services 50211990 00	(1,334,219.98)
			Representation Expenses 50299030 00	(11,225.00)
			<b>TOTAL</b>	<b>(3,639,002.37)</b>

**DEFICIENT ITEMS (TO) :**

350100100001000 Provision of technical/advisory assistance and other related support services	0300011 Regional Office XI	MOOE	Fuel, Oil and Lubricants Expenses 50203090 00	190,000.00
			Water Expenses 50204010 00	26,017.66
			Electricity Expenses 50204020 00	200,000.00
			Other Professional Services 50211990 00	14,532.63
			Security Services 50212030 00	25,030.32
			Repairs and Maintenance Other Structures 50213040 99	304,900.00
			Repair and Maintenance ICT Equipment 50213050 03	16,150.00
			Fidelity Bond Premiums 50215020 00	33,117.77
			Insurance Expenses 50215030 00	14,151.28
			Representation Expenses 50299030 00	57,871.31

PROGRAMS/ACTIVITIES/PROJECTS	RESPONSIBILITY CENTER	ALLOTMENT CLASS	OBJECT OF EXPENDITURES	AMOUNT
350100100001000 Provision of technical/advisory assistance and other related support services	0300011 Regional Office XI	MOOE	Other Maintenance and Operating Expenses 50299990 99	240,261.19
			<b>TOTAL</b>	<b>1,122,032.16</b>

**SOURCE ITEMS (FROM) :**

350100100001000 Provision of technical/advisory assistance and other related support services	0300011 Regional Office XI	MOOE	Traveling Expenses 50201010 00	(219,500.00)
			Training Expenses 50202010 00	(483,440.00)
			Office Supplies Expenses 50203010 00	(75,000.00)
			Semi Expendable Office Equipment 50203210 02	(14,350.00)
			Semi Expendable Furnitures and Fixtures 50203220 01	(30,000.00)
			Other Supplies and Materials Expenses 50203990 00	(23,790.90)
			Mobile 50205020 01	(6,420.00)
			Extra-ordinary and Miscellaneous Expenses 50210030 00	(1,095.76)
			Repairs and Maintenance Buildings 50213040 01	(101,500.00)
			Repair and Maintenance Office Equipment 50213050 02	(54,500.00)
			Repair and Maintenance Motor Vehicle 50213060 01	(4,706.50)
			Rents - Equipment 50299050 04	(74,625.00)
			Membership Dues and Contributions to Organizations 50299060 00	(5,000.00)
			Subscription Expenses 50299070 00	(28,104.00)
			<b>TOTAL</b>	<b>(1,122,032.16)</b>

Prepared by:

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