

APP-CSE 2024 FORM - Other Items
ANNUAL PROCUREMENT PLAN - COMMON-USE SUPPLIES AND EQUIPMENT (APP-CSE) 2024 FORM - OTHER ITEMS

Department/Bureau/Office: DEPARTMENT OF SOCIAL WELFARE AND DEVELOPMENT - MAIN
Region: NATIONAL CAPITAL REGION
Address: DSWD Central Office, Batasan Complex, Constitution Hills,
Quezon City, 1126

Note: The APP-CSE for FY 2024 must be submitted on or before **31 July 2023**.
Agency Code/UACS: R001
Organization Type: National Government Agency (NGA)

Contact Person: JERUFFABELLE A. BAUYON
Position: Administrative Officer II
E-mail: jbauyon@dswd.gov.ph
Telephone/Mobile Nos: 8931-81-01 to 07 local 10090

No.	UNSPSC Code	Item & Specifications	Unit of Measure	Monthly Quantity Requirement																				Total Quantity for the year	Price Catalogue	Total Amount for the year
				Jan	Feb	Mar	Q1	Q1 AMOUNT	April	May	June	Q2	Q2 AMOUNT	July	Aug	Sept	Q3	Q3 AMOUNT	Oct	Nov	Dec	Q4	Q4 AMOUNT			
OTHER ITEMS NOT AVAILABLE AT PS-DBM BUT ARE REGULARLY PURCHASED FROM OTHER SOURCES (Note: Please indicate price of items)																										
	55121705	Indicator Tag,Flaglets, with "SIGN HERE" text 50s/set	pack	0	55	0	55	6,600.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	55	120.00	6,600.00
	44121505	ENVELOP, MAILING with DSWD Logo and Design, 70 gsm	box	0	1	0	1	500.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	1	500.00	500.00
	56101702	Cabinet Lock	set	0	7	0	7	1,610.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	7	230.00	1,610.00
	44121704	Ballpen, fine point, black, blue, red	piece	0	1000	0	1000	6,000.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	1000	6.00	6,000.00
	31201600	Double edge tape with cushion, 1", 5m	rolls	0	30	0	30	6,000.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	30	200.00	6,000.00
	31201600	Double edge tape w/o cushion, 1" 5m	rolls	0	30	0	30	4,500.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	30	150.00	4,500.00
	44102000	Laminating Film, legal size, 250 micron, 216 x 303 mm, 100 pcs / pack	pack	0	5	0	5	6,000.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	5	1,200.00	6,000.00
	44103127	Toner Cartridge, KYOCERA TASKALFA, TK 6309, 3051i	cart.	0	5	0	5	85,000.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	5	17,000.00	85,000.00
	44103127	Toner cartridge, Develop Ineo 454e	cart.	0	10	0	10	43,000.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	10	4,300.00	43,000.00
	31201600	Duct tape, 2", 30 meters	rolls	0	10	0	10	3,000.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	10	300.00	3,000.00
	44103127	Toner cartridge, Fuji xerox docuprint M115z, CT202137	cart.	0	10	0	10	45,000.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	10	4,500.00	45,000.00
	44103109	Drum kit, Fuji xerox docuprint M115z, CT351005	unit	0	1	0	1	5,000.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	1	5,000.00	5,000.00
	44103127	Laserjet toner HPC276A, Black	cart.	0	10	0	10	70,000.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	10	7,000.00	70,000.00
	55121705	Indicator tag, plain, assorted colors	sets	0	250	0	250	25,000.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	250	100.00	25,000.00
	55121705	Indicator tag with sign here	sets	0	250	0	250	25,000.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	250	100.00	25,000.00
	47121700	Waste Toner Box WT-860 (for Kyocera Printers)	piece	0	2	0	2	10,000.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	2	5,000.00	10,000.00
	46211601	Barricade Caution tape, 2" x 300 meters	rolls	0	2	0	2	3,000.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	2	1,500.00	3,000.00
	44103109	Drum kit, Develop Ineo 454e	pcs.	0	2	0	2	44,000.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	2	22,000.00	44,000.00
	44122011	Clip folder with cover, legal size	pcs.	0	140	0	140	28,000.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	140	200.00	28,000.00
	44122107	Staple wire, #35, copperwire	bxs.	0	50	0	50	2,250.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	50	45.00	2,250.00
	44121900	Ink for self-inking stamps	bottle	0	20	0	20	1,000.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	20	50.00	1,000.00
	44111904	Bristol Board, A4 size, pink, yellow, orange, red, green, white	pack	0	25	0	25	9,800.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	25	392.00	9,800.00
	42295461	Glue, squeezable	bottle	0	20	0	20	3,000.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	20	150.00	3,000.00
	44103203	Ribbon for Time Stamp Machine, Needtek, TS-350	piece	0	15	0	15	7,500.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	15	500.00	7,500.00
	31201600	Cloth book tape, 2", black/blue, 50 meters	rolls	0	10	0	10	5,000.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	10	500.00	5,000.00
	31201600	Cloth book tape, 3", black/blue, 50 meters	rolls	0	10	0	10	6,000.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	10	600.00	6,000.00
	44122027	Folder, expanding, vinyl, legal size	piece	0	50	0	50	7,500.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	50	150.00	7,500.00
	14111530	Note pad, 4 x 6, 100 pcs./pad	pads	0	200	0	200	19,500.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	200	97.50	19,500.00
	44121708	Permanent marker, broad tip, black, blue, red	piece	0	200	0	200	7,000.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	200	35.00	7,000.00
	44122011	Folder, presentation, A4 size color blue, red & black	piece	0	50	0	50	5,000.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	50	100.00	5,000.00
	44122011	Folder, presentation, legal size color blue, red & black	piece	0	50	0	50	5,000.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	50	100.00	5,000.00
	44121505	Envelope, expanding, plastic, with handle, with push lock, legal size	piece	0	200	0	200	24,000.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	200	120.00	24,000.00
	44103103	Toner, Cart, Kyocera Taskalfa, 3051 CL, TK 8309, BLACK/2	cart.	0	0	2	2	19,400.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	2	9,700.00	19,400.00
	44103103	Toner, Cart, Kyocera Taskalfa, 3051 CL, TK 8309, CYAN/1, MAGENTA/1, YELLOW/1	cart.	0	0	3	3	49,350.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	3	16,450.00	49,350.00
	55121804	I.D Card Holder with lanyard, Horizontal, 105mm x 74mm	piece	0	0	300	300	12,000.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	300	40.00	12,000.00
	55121705	INDICATOR TAG/FLAGLETS WITH DISPENSER, PLAIN, ASST. COLORS, 50s/set	set	0	0	50	50	5,000.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	50	100.00	5,000.00
	55121705	INDICATOR TAG/FLAGLETS WITH DISPENSER, WITH SIGN HERE TEXT, 50s/set	set	0	0	50	50	8,000.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	50	160.00	8,000.00
	14111530	NOTE PAD, 400 sheets NEON Assorted Colors, 51mm x 51mm (2"x2") min	piece	0	0	70	70	7,000.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	70	100.00	7,000.00
	14111530	NOTE PAD, LINED NOTES, (4"x6") min, Pack of 2	piece	0	0	15	15	1,125.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	15	75.00	1,125.00
	44103203	CART, RIBBON, DOT MATRIX FOR WINNER ETP 20 TIME/DATE STAMP	cart	0	0	20	20	30,000.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	20	1,500.00	30,000.00
	44122027	PLASTIC FOLDER, EXPANDABLE, LONG, THICK, YELLOW/10, ORANGE/10, VIOLET/1	piece	0	0	30	30	1,500.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	30	50.00	1,500.00
	44121704	BALLPEN, HI-TECPOINT, V10 GRIP, BLUE, 12PCS/BOX	piece	0	0	10	10	8,000.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	10	800.00	8,000.00

APP-CSE 2024 FORM - Other Items
ANNUAL PROCUREMENT PLAN - COMMON-USE SUPPLIES AND EQUIPMENT (APP-CSE) 2024 FORM - OTHER ITEMS

Department/Bureau/Office: DEPARTMENT OF SOCIAL WELFARE AND DEVELOPMENT - MAIN
Region: NATIONAL CAPITAL REGION
Address: DSWD Central Office, Batasan Complex, Constitution Hills,
Quezon City, 1126

Note: The APP-CSE for FY 2024 must be submitted on or before **31 July 2023**.
Agency Code/UACS: R001
Organization Type: National Government Agency (NGA)

Contact Person: JERUFFABELLE A. BAUYON
Position: Administrative Officer II
E-mail: jabaucion@dswd.gov.ph
Telephone/Mobile Nos: 8931-81-01 to 07 local 10090

No.	UNSPSC Code	Item & Specifications	Unit of Measure	Monthly Quantity Requirement																				Total Quantity for the year	Price Catalogue	Total Amount for the year
				Jan	Feb	Mar	Q1	Q1 AMOUNT	April	May	June	Q2	Q2 AMOUNT	July	Aug	Sept	Q3	Q3 AMOUNT	Oct	Nov	Dec	Q4	Q4 AMOUNT			
44121717		MARKER, HIGHLIGHTER, WEDGE TIP, YELLOW	piece	0	0	10	10	100.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	10	10.00	100.00
44121704		SIGN PEN, EnerGel Roller Pen, Needle Point, BLN25, 0.5mm, Blue, 12pcs/box	piece	0	0	5	5	7,500.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	5	1,500.00	7,500.00
14121500		BRISTOL BOARD, A4, 200gsm, 100 sheets/pack, White/10, Pink/10, Yellow/10	piece	0	0	30	30	15,000.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	30	500.00	15,000.00
24113100		BOX, CORRUGATED, WITH STRING, 24" X 15"X10"	piece	0	0	30	30	4,500.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	30	150.00	4,500.00
44103103		TONER CART, LaserJet Pro M404dn	cart	0	0	2	2	11,000.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	2	5,500.00	11,000.00
24113100		BOX, CORRUGATED, WITH STRING, H-11" x W-12.5 x L-15"	piece	0	0	50	50	6,000.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	50	120.00	6,000.00
50501500		Vitamin C (Sodium Ascorbate) with Zinc, 500mg/10mg, 100pcs/box	box	0	0	825	825	214,500.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	825	260.00	214,500.00
44121704		Ballpen, Ballpoint Pen, Flexstick 0.5 Black	piece	0	0	60	60	780.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	60	13.00	780.00
44121704		Ballpen, Ballpoint Pen, Flexstick 0.5 Green	piece	0	0	24	24	312.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	24	13.00	312.00
44121704		Ballpen, Ballpoint Pen, Flexstick 0.5 Blue	piece	0	0	60	60	7,800.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	60	130.00	7,800.00
44121701		Roller Pens , Green, Liquid or gel, Dong-A My Gel 0.5	piece	0	0	160	160	4,992.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	160	31.20	4,992.00
31201500		TAPE, Duct Tape 48mmx20m	piece	0	0	10	10	390.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	10	39.00	390.00
31201500		TAPE, Duct Tape 48mmx10m	piece	0	0	10	10	1,050.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	10	105.00	1,050.00
14000000		Paper Materials, B-BOARD/Bristol Board, A4, 50 pieces per pack, Pink	piece	0	0	3	3	900.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	3	300.00	900.00
14000000		Paper Materials,B-BOARD/Bristol Board, A4, 50 pieces per pack, Red	piece	0	0	3	3	900.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	3	300.00	900.00
14000000		Paper Materials,B-BOARD/Bristol Board, A4, 50 pieces per pack, White	pack	0	0	5	5	1,000.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	5	200.00	1,000.00
14000000		Paper Materials,B-BOARD/Bristol Board, A4, 50 pieces per pack, Orange	pack	0	0	3	3	900.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	3	300.00	900.00
14000000		Paper Materials,B-BOARD/Bristol Board, A4, 50 pieces per pack, Green	pack	0	0	3	3	900.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	3	300.00	900.00
14000000		Paper Materials, More Color Copy Paper A4, Yellow Color, 500 Sheets per ream	pack	0	0	150	150	30,000.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	150	200.00	30,000.00
55121500		TAGS, INDEX TAB, Sign here, 100 pieces per pad	pack	0	0	20	20	1,690.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	20	84.50	1,690.00
44122037		RING BINDER, 2 Ring Binder heavy duty, for Long/Legal size paper	piece	0	0	5	5	1,150.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	5	230.00	1,150.00
44122037		RING BINDER, 2 Ring Binder heavy duty, for A4 size paper	ream	0	0	10	10	2,000.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	10	200.00	2,000.00
46104802		CARTRIDGE BELT, DRUM CARTRIDGE, LEXMARK 50F200/K5202A BLACK IMAGING	cart	0	0	10	10	69,472.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	10	6,947.20	69,472.00
44103105		INK CARTRIDGE, TONER CARTRIDGE, LEXMARK 50F300E/503U (20,000 Pages Capa	cart	0	0	10	10	40,664.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	10	4,066.40	40,664.00
44121704		Ball point pens, blue and black	piece	0	0	100	100	550.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	100	5.50	550.00
43201811		Read write digital versatile disc DVD, speed: 4x min, 4.7GB capacity min	piece	0	0	100	100	12,000.00	0	0	100	100	12,000.00	0	0	0	0	0.00	0	0	0	0	0.00	200	120.00	24,000.00
49211805		Lanyard for Name Tag	piece	0	0	120	120	18,000.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	120	150.00	18,000.00
44103103		Samsung Cartridge Toner, CLT K806S, Black	piece	0	0	3	3	30,000.00	0	0	0	0	0.00	0	3	0	3	30,000.00	0	0	0	0	0.00	6	10,000.00	60,000.00
44103103		Samsung Cartridge Toner, CLT C806S, Cyan	piece	0	0	2	2	30,000.00	0	0	0	0	0.00	0	1	0	1	15,000.00	0	0	0	0	0.00	3	15,000.00	45,000.00
44103103		Samsung Cartridge Toner, CLT M806S, Magenta	piece	0	0	2	2	30,000.00	0	0	0	0	0.00	0	1	0	1	15,000.00	0	0	0	0	0.00	3	15,000.00	45,000.00
44103103		Samsung Cartridge Toner, CLT Y806S, Yellow	piece	0	0	2	2	30,000.00	0	0	0	0	0.00	0	1	0	1	15,000.00	0	0	0	0	0.00	3	15,000.00	45,000.00
44120000		Bristol Board, White, A4, smooth surface, 300 gsm 100's per packet	pack	0	0	2	2	600.00	0	0	0	0	0.00	0	2	0	2	600.00	0	0	0	0	0.00	4	300.00	1,200.00
44120000		Bristol Board, Orange, A4, smooth surface, 300 gsm 100's per packet	pack	0	0	1	1	300.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	1	300.00	300.00
44120000		Bristol Board, Yellow, A4, smooth surface, 300 gsm 100's per packet	pack	0	0	1	1	300.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	1	300.00	300.00
44120000		Bristol Board, Green, A4, smooth surface, 300 gsm 100's per packet	pack	0	0	1	1	300.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	1	300.00	300.00
44120000		Bristol Board, Pink, A4, smooth surface, 300 gsm 100's per packet	pack	0	0	1	1	300.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	1	300.00	300.00
44120000		Indicator Tag/Flaglets with "SIGN HERE" text, 50s/set	set	0	0	40	40	6,000.00	0	0	0	0	0.00	0	40	0	40	6,000.00	0	0	0	0	0.00	80	150.00	12,000.00
44120000		ID Name tag Holder	pack	0	0	4	4	800.00	0	0	0	0	0.00	0	2	0	2	400.00	0	0	0	0	0.00	6	200.00	1,200.00
44120000		Cork Board, 60cmx90cm	piece	0	0	2	2	800.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	2	400.00	800.00
55121500		Tags (Indicator Tags/Flaglets, Arrows assorted colors)	pack	0	30	0	30	1,500.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	30	50.00	1,500.00
55121500		Tags (Signature Indicator Tags Yellow - Sign here)	pack	0	40	0	40	6,000.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	40	150.00	6,000.00
14111530		Self Adhesive note paper (Sticky note Index Tab, Plain, assorted colors, size: 5x7.5c	pack	0	30	0	30	1,500.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	30	50.00	1,500.00
44103105		TONER CART, BROTHER TN-340BK, Black	cart	0	0	6	6	30,000.00	0	0	6	6	30,000.00	0	0	6	6	30,000.00	0	0	0	0	0.00	18	5,000.00	90,000.00

APP-CSE 2024 FORM - Other Items
ANNUAL PROCUREMENT PLAN - COMMON-USE SUPPLIES AND EQUIPMENT (APP-CSE) 2024 FORM - OTHER ITEMS

Department/Bureau/Office: DEPARTMENT OF SOCIAL WELFARE AND DEVELOPMENT - MAIN
Region: NATIONAL CAPITAL REGION
Address: DSWD Central Office, Batasan Complex, Constitution Hills,
Quezon City, 1126

Note: The APP-CSE for FY 2024 must be submitted on or before **31 July 2023**.
Agency Code/UACS: R001
Organization Type: National Government Agency (NGA)

Contact Person: JERUFFABELLE A. BAUYON
Position: Administrative Officer II
E-mail: jabaayon@dswd.gov.ph
Telephone/Mobile Nos: 8931-81-01 to 07 local 10090

No.	UNSPSC Code	Item & Specifications	Unit of Measure	Monthly Quantity Requirement																				Total Quantity for the year	Price Catalogue	Total Amount for the year
				Jan	Feb	Mar	Q1	Q1 AMOUNT	April	May	June	Q2	Q2 AMOUNT	July	Aug	Sept	Q3	Q3 AMOUNT	Oct	Nov	Dec	Q4	Q4 AMOUNT			
44103105		TONER CART, Brother TN-340M, Magenta	cart	0	0	5	5	27,500.00	0	0	5	5	27,500.00	0	0	0	0	0.00	0	0	0	0	0.00	10	5,500.00	55,000.00
44103105		TONER CART, Brother TN-348Y, Yellow	cart	0	0	6	6	33,000.00	0	0	5	5	27,500.00	0	0	0	0	0.00	0	0	0	0	0.00	11	5,500.00	60,500.00
44103105		TONER CART, BROTHER TN-340C, CYAN	cart	0	0	12	12	66,000.00	0	0	6	6	33,000.00	0	0	0	0	0.00	0	0	0	0	0.00	18	5,500.00	99,000.00
44103105		INK CART, CANON, 319, Black	cart	0	0	5	5	23,850.00	0	0	5	5	23,850.00	0	0	0	0	0.00	0	0	0	0	0.00	10	4,770.00	47,700.00
44103105		HP 62, Original, Black, Ink Cartridge (Compatible with HP OfficeJet 200 Mobile Printe	cart	0	0	30	30	34,155.00	0	0	30	30	34,155.00	0	0	30	30	34,155.00	0	30	0	30	34,155.00	120	1,138.50	136,620.00
44103105		HP 62, Original, Tri-Color, Ink Cartridge (Compatible with HP OfficeJet 200 Mobile Pri	cart	0	0	30	30	41,910.00	0	0	30	30	41,910.00	0	0	30	30	41,910.00	0	30	0	30	41,910.00	120	1,397.00	167,640.00
31201505		DOUBLE SIDED TAPE, 24mm x 10m	piece	0	0	30	30	3,600.00	0	0	30	30	3,600.00	0	0	30	30	3,600.00	0	30	0	30	3,600.00	120	120.00	14,400.00
44122110		INDOOR MOUNTING TAPE, 1inch x 2m	piece	0	0	30	30	3,900.00	0	0	30	30	3,900.00	0	0	0	0	0.00	0	0	0	0	0.00	60	130.00	7,800.00
55121705		INDICATOR TAG/FLAGLETS with SIGN HERE, asstd. Colors, 50s/set	set	0	0	100	100	5,400.00	0	0	100	100	5,400.00	0	0	50	50	2,700.00	0	50	0	50	2,700.00	300	54.00	16,200.00
55121705		INDICATOR TAG/FLAGLETS, plain, asstd. Colors, 50s/set	set	0	0	100	100	4,200.00	0	0	100	100	4,200.00	0	0	50	50	2,100.00	0	50	0	50	2,100.00	300	42.00	12,600.00
14111500		STICKER PAPER, matte, A4 size, 175 gsm, 20 sheets per pack	pack	0	0	30	30	2,100.00	0	0	30	30	2,100.00	0	0	0	0	0.00	0	0	0	0	0.00	60	70.00	4,200.00
14111500		BRISTOL BOARD, A4 size, 220 gsm, white, 100 per pack	pack	0	0	50	50	15,000.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	50	300.00	15,000.00
14111500		BRISTOL BOARD, A4 size, 220 gsm, blue, 100 per pack	pack	0	0	25	25	7,500.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	25	300.00	7,500.00
14111500		BRISTOL BOARD, A4 size, 220 gsm, orange, 100 per pack	pack	0	0	25	25	7,500.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	25	300.00	7,500.00
14111500		BRISTOL BOARD, A4 size, 220 gsm, pink, 100 per pack	pack	0	0	25	25	7,500.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	25	300.00	7,500.00
44102000		LAMINATING FILM, A4 size, 250 microns, 100s	piece	0	0	10	10	17,000.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	10	1,700.00	17,000.00
44102000		CERTIFICATE FRAME, A4, brown/black, solid wood	piece	0	0	110	110	33,000.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	110	300.00	33,000.00
44102000		CERTIFICATE HOLDER, A4, plastic, blue/black/red	piece	0	0	1200	1200	48,000.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	1200	40.00	48,000.00
44120000		SEMINAR ID BADGE, Clip-on- size: 4 1/4"x2 x3 3/4", 50 pcs per box	box	0	0	30	30	22,500.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	30	750.00	22,500.00
44121704		BALLPOINT PEN, black, 0.7mm (± .3mm), fine, 12pcs per box	box	0	0	105	105	16,380.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	105	156.00	16,380.00
14111606		SPECIALTY PAPER, white, 200gsm, A4 size, 100 sheets/paper	pack	0	0	3	3	900.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	3	300.00	900.00
14111606		SPECIALTY PAPER, white, 200gsm, legal size, 100 sheets/pack	pack	0	0	3	3	1,500.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	3	500.00	1,500.00
31201500		Duct Tape Black color, (3" x 25m)	piece	0	0	20	20	2,400.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	20	120.00	2,400.00
31201505		Double Sided Tape, (20mm x 3m) per roll	rolls	0	0	30	30	3,600.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	30	120.00	3,600.00
44102000		Magnetic Sheet, A4, white, 1mm thick, 10 sheets/pack	pack	0	0	3	3	2,700.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	3	900.00	2,700.00
44120000		Heavy Duty Puncher (up to 150 pages), HDP-2160 - 70mm distance ver.	unit	2	0	0	2	10,000.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	2	5,000.00	10,000.00
44120000		Metal Heavy Duty 2 Hole Punch Paper Puncher Office Binding up to 70 sheets	unit	11	0	0	11	27,500.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	11	2,500.00	27,500.00
44120000		Hi-Tecpoint V7 Grip sign Pen Set Black (Php 65.00 each)	pcs	20	0	0	20	1,300.00	20	0	0	20	1,300.00	20	0	0	20	1,300.00	0	0	0	0	0.00	60	65.00	3,900.00
44120000		Hi-Tecpoint V7 Grip sign Pen Set Blue (Php 65.00 each)	pcs	20	0	0	20	1,300.00	20	0	0	20	1,300.00	20	0	0	20	1,300.00	0	0	0	0	0.00	60	65.00	3,900.00
44120000		Mailing Envelope with DSWD Logo	box	10	0	0	10	12,000.00	10	0	0	10	12,000.00	10	0	0	10	12,000.00	0	0	0	0	0.00	30	1,200.00	36,000.00
44120000		Self Inking Stamper Ink Blue Php350.00 each	bot	2	0	0	2	700.00	0	0	0	0	0.00	2	0	0	2	700.00	0	0	0	0	0.00	4	350.00	1,400.00
44120000		Self Inking Stamper Ink Black Php350.00 each	bot	2	0	0	2	700.00	0	0	0	0	0.00	2	0	0	2	700.00	0	0	0	0	0.00	4	350.00	1,400.00
44120000		Self Inking Stamper Ink red Php350.00 each	bot	2	0	0	2	700.00	0	0	0	0	0.00	2	0	0	2	700.00	0	0	0	0	0.00	4	350.00	1,400.00
44120000		Time Clock Ribbon Cartridge Red/Black Ink Colors for Office Electronic Time Clock Re	cart	2	0	0	2	1,600.00	2	0	0	2	1,600.00	2	0	0	2	1,600.00	0	0	0	0	0.00	6	800.00	4,800.00
44120000		Sticky Notes Stylish Film Index/Ear Tab, 5 in 1 Sign Here Arrow Flag Solid Per Pack pl	pack	300	0	0	300	10,500.00	300	0	0	300	10,500.00	300	0	0	300	10,500.00	0	0	0	0	0.00	900	35.00	31,500.00
44120000		Ear Marking/Tab, Sticky Note - Plain Plastic Finish - Stationery - Set 5 in 1 - 5 colors	pack	300	0	0	300	10,500.00	300	0	0	300	10,500.00	300	0	0	300	10,500.00	0	0	0	0	0.00	900	35.00	31,500.00
44120000		Toner Cart, Brother, Tn-2260, For Fax 2840 Php2,500.00 each	cart	3	0	0	3	7,500.00	3	0	0	3	7,500.00	3	0	0	3	7,500.00	0	0	0	0	0.00	9	2,500.00	22,500.00
44120000		Drum 2355 For Hi-L2365dw Printer Php2,500.00 each	cart	2	0	0	2	5,000.00	2	0	0	2	5,000.00	2	0	0	2	5,000.00	0	0	0	0	0.00	6	2,500.00	15,000.00
44120000		Toner Cart, Brother, Tn-2380 , For Hi-L2365dw Printer Php2,500.00 each	cart	2	0	0	2	5,000.00	2	0	0	2	5,000.00	2	0	0	2	5,000.00	0	0	0	0	0.00	6	2,500.00	15,000.00
44120000		File Folder white Long	pcs	100	0	0	100	1,200.00	0	0	0	0	0.00	100	0	0	100	1,200.00	0	0	0	0	0.00	200	12.00	2,400.00
44120000		File folder A white	pcs	100	0	0	100	800.00	0	0	0	0	0.00	100	0	0	100	800.00	0	0	0	0	0.00	200	8.00	1,600.00
44120000		Indicator tag/flaglets with "Sign here" Text	piece	60	0	0	60	5,760.00	50	0	0	50	4,800.00	0	0	0	0	0.00	0	0	0	0	0.00	110	96.00	10,560.00
44120000		Indicator tag/flaglets, Plain, Plastic, Assorted Colors	piece	60	0	0	60	7,200.00	30	0	0	30	3,600.00	0	0	0	0	0.00	0	0	0	0	0.00	90	120.00	10,800.00

APP-CSE 2024 FORM - Other Items
ANNUAL PROCUREMENT PLAN - COMMON-USE SUPPLIES AND EQUIPMENT (APP-CSE) 2024 FORM - OTHER ITEMS

Department/Bureau/Office: DEPARTMENT OF SOCIAL WELFARE AND DEVELOPMENT - MAIN
Region: NATIONAL CAPITAL REGION
Address: DSWD Central Office, Batasan Complex, Constitution Hills,
Quezon City, 1126

Note: The APP-CSE for FY 2024 must be submitted on or before **31 July 2023**.
Agency Code/UACS: R001
Organization Type: National Government Agency (NGA)

Contact Person: JERUFFABELLE A. BAUYON
Position: Administrative Officer II
E-mail: jbauyon@dswd.gov.ph
Telephone/Mobile Nos: 8931-81-01 to 07 local 10090

No.	UNSPSC Code	Item & Specifications	Unit of Measure	Monthly Quantity Requirement																				Total Quantity for the year	Price Catalogue	Total Amount for the year
				Jan	Feb	Mar	Q1	Q1 AMOUNT	April	May	June	Q2	Q2 AMOUNT	July	Aug	Sept	Q3	Q3 AMOUNT	Oct	Nov	Dec	Q4	Q4 AMOUNT			
	80141505-TS-001	Ball Pen, Black, 0.5mm	piece	40	0	0	40	400.00	40	0	0	40	400.00	0	0	0	0	0.00	0	0	0	0	0.00	80	10.00	800.00
	80141505-TS-001	Ball Pen, Blue, 0.5mm	piece	30	0	0	30	300.00	30	0	0	30	300.00	0	0	0	0	0.00	0	0	0	0	0.00	60	10.00	600.00
	44103200	Time Stamp Machine TS-350 ribbon (black)	piece	1	0	0	1	3,300.00	1	0	0	1	3,300.00	0	0	0	0	0.00	0	0	0	0	0.00	2	3,300.00	6,600.00
	44120000	Three (3) hole adjustable puncher	piece	1	0	0	1	500.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	1	500.00	500.00
	1400000	Bristol Board, A4 size, assorted colors	piece	0	2	0	2	1,760.00	1	0	0	1	880.00	0	0	0	0	0.00	0	0	0	0	0.00	3	880.00	2,640.00
	1400000	Bristol Board, A4 size, White	piece	0	2	0	2	2,090.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	2	1,045.00	2,090.00
	44103103	Toner Cartridge W900SMC compatible with HP Laserjet Managed MFP E72535	piece	0	1	0	1	6,000.00	0	1	0	1	6,000.00	0	0	0	0	0.00	0	0	0	0	0.00	2	6,000.00	12,000.00
	44103109	Drum W900SMC compatible with HP Laserjet Managed MFP E72535	piece	0	1	0	1	26,400.00	0	1	0	1	26,400.00	0	0	0	0	0.00	0	0	0	0	0.00	2	26,400.00	52,800.00
	44103103	Toner Cartridge TN3448 compatible with Brother HL-5100DN printer	piece	0	1	0	1	7,114.80	0	1	0	1	7,114.80	0	0	0	0	0.00	0	0	0	0	0.00	2	7,114.80	14,229.60
	44103103	CART TONER, HP 206A, BLACK		0	10	0	10	78,000.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	10	7,800.00	78,000.00
	44103103	CART TONER, HP 206A, CYAN		0	6	0	6	45,000.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	6	7,500.00	45,000.00
	44103103	CART TONER, HP 206A, MAGENTA		0	6	0	6	45,000.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	6	7,500.00	45,000.00
	44103103	CART TONER, HP 206A, YELLOW		0	6	0	6	45,000.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	6	7,500.00	45,000.00
	60121524	SIGN PEN, HIGH TECH PEN, ROLLERBALL PEN, 1.0MM, BLUE, 125/BOX		0	36	0	36	7,200.00	0	0	0	0	0.00	0	36	0	36	7,200.00	0	0	0	0	0.00	72	200.00	14,400.00
	60121524	SIGN PEN, HIGH TECH PEN, ROLLERBALL PEN, 1.0MM, BLACK, 125/BOX		0	36	0	36	7,200.00	0	0	0	0	0.00	0	36	0	36	7,200.00	0	0	0	0	0.00	72	200.00	14,400.00
	60121524	SIGN PEN, HIGHTECH PEN, 0.7MM, BLACK, 12 S/BOX		0	36	0	36	5,760.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	36	160.00	5,760.00
	60121524	SIGN PEN, HIGHTECH PEN, 0.7MM, BLUE, 125/BOX		0	36	0	36	5,760.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	36	160.00	5,760.00
	60121524	SIGN PEN, HIGHTECH PEN, 0.7MM, RED, 125/BOX		0	12	0	12	1,920.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	12	160.00	1,920.00
	60121524	SIGN PEN, HIGHTECH PEN, 0.5 MM, BLACK, 125/BOX		0	36	0	36	5,760.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	36	160.00	5,760.00
	60121524	SIGN PEN, HIGHTECH PEN, 0.5 MM, BLUE, 125/BOX		0	36	0	36	5,760.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	36	160.00	5,760.00
	60121524	SIGN PEN, HIGHTECH PEN, 0.5 MM, RED, 125/BOX		0	12	0	12	1,920.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	12	160.00	1,920.00
	14111514	NOTEPAD, (3 7/8" X 5 7/8") 100 SHEETS/ PAD, w/ lines (4x6)		0	40	0	40	8,000.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	40	200.00	8,000.00
	44122037	RING BINDER: elastic, 16 mm, 10 pieces per bundle	piece	0	0	0	0	0.00	10	0	0	10	2,499.90	0	0	0	0	0.00	0	0	0	0	0.00	10	83.33	2,499.90
	44101808	CALCULATOR, with H', M", S"	piece	0	0	0	0	0.00	10	0	0	10	3,500.00	0	0	0	0	0.00	0	0	0	0	0.00	10	350.00	3,500.00
	31201500	TAPE, double edge 1" without cushion	piece	0	0	0	0	0.00	10	0	0	10	1,950.00	0	0	0	0	0.00	0	0	0	0	0.00	10	195.00	1,950.00
	84131613	PAY SLIP, 1000 sheets/box	piece	0	0	0	0	0.00	10	0	0	10	35,000.00	0	0	0	0	0.00	0	0	0	0	0.00	10	3,500.00	35,000.00
	44102901	LAMINATING POUCH, 250 mic, 216 mm x 303 mm 100 sheets/pack	pack	0	0	0	0	0.00	100	0	0	100	15,500.00	0	0	0	0	0.00	0	0	0	0	0.00	100	155.00	15,500.00
	44103100	Matica Technologies EDI secure MC310 Color Ribbon 250 print/roll	roll	0	0	0	0	0.00	10	0	0	10	64,500.00	0	0	0	0	0.00	0	0	0	0	0.00	10	6,450.00	64,500.00
	44103100	HP W2210A 206A Original Laser Jet Toner Cartridge, Cyan Single Pack	pack	0	0	0	0	0.00	10	0	0	10	53,000.00	0	0	0	0	0.00	0	0	0	0	0.00	10	5,300.00	53,000.00
	44103100	HP W2210A 206A Original Laser Jet Toner Cartridge, Magenta Single Pack	pack	0	0	0	0	0.00	10	0	0	10	53,000.00	0	0	0	0	0.00	0	0	0	0	0.00	10	5,300.00	53,000.00
	44103100	HP W2210A 206A Original Laser Jet Toner Cartridge, Yellow Single Pack	pack	0	0	0	0	0.00	10	0	0	10	53,000.00	0	0	0	0	0.00	0	0	0	0	0.00	10	5,300.00	53,000.00
	41104017	Certificate Holder A4 size color Red	piece	0	0	0	0	0.00	100	0	0	100	6,250.00	0	0	0	0	0.00	0	0	0	0	0.00	100	62.50	6,250.00
	44103100	BROTHER BT5000C INK BOTTLE CYAN	bottle	0	0	0	0	0.00	20	0	0	20	9,500.00	0	0	0	0	0.00	0	0	0	0	0.00	20	475.00	9,500.00
	31201600	Tack It adhesive	piece	0	0	0	0	0.00	2	0	0	2	420.00	0	0	0	0	0.00	0	0	0	0	0.00	2	210.00	420.00
	14111516	FILLER, Notebook, 6 x 8 1/2", 5 pcs per pack	pack	0	0	0	0	0.00	100	0	0	100	6,000.00	0	0	0	0	0.00	0	0	0	0	0.00	100	60.00	6,000.00
	44103100	INK CARTRIDGE, HP, 201 A(Black), CF 400A 8 cart	cart	0	0	0	0	0.00	8	0	0	8	44,000.00	0	0	0	0	0.00	0	0	0	0	0.00	8	5,500.00	44,000.00
	44103100	INK CARTRIDGE, TN 3448/3478 15 cart	cart	0	0	0	0	0.00	15	0	0	15	105,000.00	0	0	0	0	0.00	0	0	0	0	0.00	15	7,000.00	105,000.00
	44103100	Drumcart Brother, DR 3455, black 5 cart	cart	0	0	0	0	0.00	5	0	0	5	45,000.00	0	0	0	0	0.00	0	0	0	0	0.00	5	9,000.00	45,000.00
	44103100	Ink Cartridge, HP OfficeJet Pro (HP6960) Black 2 cart	cart	0	0	0	0	0.00	2	0	0	2	12,800.00	0	0	0	0	0.00	0	0	0	0	0.00	2	6,400.00	12,800.00
	44103100	Ink Cartridge, HP OfficeJet Pro (HP6960) Cyan 2 cart	cart	0	0	0	0	0.00	2	0	0	2	9,200.00	0	0	0	0	0.00	0	0	0	0	0.00	2	4,600.00	9,200.00
	44103100	Ink Cartridge, HP OfficeJet Pro (HP6960) Magenta 2 cart	cart	0	0	0	0	0.00	2	0	0	2	9,200.00	0	0	0	0	0.00	0	0	0	0	0.00	2	4,600.00	9,200.00
	44103100	Ink Cartridge, HP OfficeJet Pro (HP6960) Yellow 2 cart	cart	0	0	0	0	0.00	2	0	0	2	9,200.00	0	0	0	0	0.00	0	0	0	0	0.00	2	4,600.00	9,200.00
	44103100	Ink Cartridge, Brother LC539XL-BK 2 cart	cart	0	0	0	0	0.00	2	0	0	2	6,000.00	0	0	0	0	0.00	0	0	0	0	0.00	2	3,000.00	6,000.00
	44103100	Ink Cartridge, Brother LC535XL Yellow 2 cart	cart	0	0	0	0	0.00	2	0	0	2	6,000.00	0	0	0	0	0.00	0	0	0	0	0.00	2	3,000.00	6,000.00

APP-CSE 2024 FORM - Other Items
ANNUAL PROCUREMENT PLAN - COMMON-USE SUPPLIES AND EQUIPMENT (APP-CSE) 2024 FORM - OTHER ITEMS

Department/Bureau/Office: DEPARTMENT OF SOCIAL WELFARE AND DEVELOPMENT - MAIN
Region: NATIONAL CAPITAL REGION
Address: DSWD Central Office, Batasan Complex, Constitution Hills,
Quezon City, 1126

Note: The APP-CSE for FY 2024 must be submitted on or before **31 July 2023**.
Agency Code/UACS: R001
Organization Type: National Government Agency (NGA)
Contact Person: JERUFFABELLE A. BAUYON
Position: Administrative Officer II
E-mail: jabaayon@dswd.gov.ph
Telephone/Mobile Nos: 8931-81-01 to 07 local 10090

No.	UNSPSC Code	Item & Specifications	Unit of Measure	Monthly Quantity Requirement																				Total Quantity for the year	Price Catalogue	Total Amount for the year
				Jan	Feb	Mar	Q1	Q1 AMOUNT	April	May	June	Q2	Q2 AMOUNT	July	Aug	Sept	Q3	Q3 AMOUNT	Oct	Nov	Dec	Q4	Q4 AMOUNT			
44103100		Ink Cartridge, Brother LC535XL Magenta 1 cart	cart	0	0	0	0	0.00	1	0	0	1	1,500.00	0	0	0	0	0.00	0	0	0	0	0.00	1	1,500.00	1,500.00
44103100		Ink Cartridge, Brother LC535XL Cyan 1 cart	cart	0	0	0	0	0.00	1	0	0	1	1,500.00	0	0	0	0	0.00	0	0	0	0	0.00	1	1,500.00	1,500.00
44103105		Ink cartridges (TONER CARTRIDGE, SAMSUNG MLT-D203E, Black)	box	6	0	0	6	49,826.40	2	0	0	2	16,608.80	0	0	0	0	0.00	0	0	0	0	0.00	8	8,304.40	66,435.20
44103109		Printer or facsimile or photocopier drums (DRUM, Brother, DR-3215)	cart	4	0	0	4	20,000.00	0	4	0	4	20,000.00	0	0	0	0	0.00	0	0	0	0	0.00	8	5,000.00	40,000.00
44103105		Ink cartridges (TONER CARTRIDGE, Brother, TN-3250)	cart	5	0	0	5	20,000.00	4	0	0	4	16,000.00	0	0	0	0	0.00	0	0	0	0	0.00	9	4,000.00	36,000.00
44103105		Ink cartridges (CT202610- High Capacity Toner Cartridge K)	cart	3	0	0	3	18,000.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	3	6,000.00	18,000.00
44103105		Ink cartridges (CT202610- High Capacity Toner Cartridge C)	cart	3	0	0	3	18,000.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	3	6,000.00	18,000.00
44103105		Ink cartridges (CT202610- High Capacity Toner Cartridge M)	cart	3	0	0	3	18,000.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	3	6,000.00	18,000.00
44103105		Ink cartridges (CT202610- High Capacity Toner Cartridge Y)	cart	3	0	0	3	18,000.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	3	6,000.00	18,000.00
55121500		Tags (SIGN HERE TAGS, plain, plastic, assorted colors)	pad	30	0	0	30	1,500.00	0	30	0	30	1,500.00	0	0	0	0	0.00	0	0	0	0	0.00	60	50.00	3,000.00
44122037		Ring binder (RING BINDER, plastic, 12mm)	pc	20	0	0	20	400.00	0	20	0	20	400.00	0	0	0	0	0.00	0	0	0	0	0.00	40	20.00	800.00
44122037		Ring binder (RING BINDER, plastic, 25mm)	pc	15	0	0	15	450.00	10	0	0	10	300.00	0	0	0	0	0.00	0	0	0	0	0.00	25	30.00	750.00
44121704		Ball point pens, Green	box	2	0	0	2	600.00	0	2	0	2	600.00	0	0	0	0	0.00	0	0	0	0	0.00	4	300.00	1,200.00
44121704		Ball point pens, Signpen Green	pc	80	0	0	80	2,400.00	0	90	0	90	2,700.00	0	0	0	0	0.00	0	0	0	0	0.00	170	30.00	5,100.00
43201811		Read write digital versatile disc DVD, 4.7GB	PC	0	25	0	25	1,375.00	20	0	0	20	1,100.00	0	0	0	0	0.00	0	0	0	0	0.00	45	55.00	2,475.00
13111203		Acetate films (0.1mm ACETATE FILM A4, 100 Sheets per pack)	pack	1	0	0	1	800.00	1	0	0	1	800.00	0	0	0	0	0.00	0	0	0	0	0.00	2	800.00	1,600.00
44111503		Desktop trays or organizers, (Metal Desk Letter Tray, 3 layers)	pc	0	0	7	7	2,590.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	7	370.00	2,590.00
44103105		Ink cartridges (Ink Cartridge - HP W2110A #206A - K)	pc	3	0	0	3	19,932.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	3	6,644.00	19,932.00
44103105		Ink cartridges (Ink Cartridge - HP W2110A #206A - C)	pc	3	0	0	3	17,145.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	3	5,715.00	17,145.00
44103105		Ink cartridges (Ink Cartridge - HP W2110A #206A - Y)	pc	3	0	0	3	17,145.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	3	5,715.00	17,145.00
44103105		Ink cartridges (Ink Cartridge - HP W2110A #206A - M)	pc	3	0	0	3	17,145.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	3	5,715.00	17,145.00
44103105		Ink cartridges (HP W9210MC BLACK MANAGED LASERJET TONER CARTRIDGE)	pc	3	0	0	3	19,800.00	2	0	0	2	13,200.00	0	0	0	0	0.00	0	0	0	0	0.00	5	6,600.00	33,000.00
44103105		Ink cartridges (HP W9210MC CYAN MANAGED LASERJET TONER CARTRIDGE)	pc	3	0	0	3	19,800.00	2	0	0	2	13,200.00	0	0	0	0	0.00	0	0	0	0	0.00	5	6,600.00	33,000.00
44103105		Ink cartridges (HP W9210MC YELLOW MANAGED LASERJET TONER CARTRIDGE)	pc	3	0	0	3	19,800.00	2	0	0	2	13,200.00	0	0	0	0	0.00	0	0	0	0	0.00	5	6,600.00	33,000.00
44103105		Ink cartridges (HP W9210MC MAGENTA MANAGED LASERJET TONER CARTRIDGE)	pc	3	0	0	3	19,800.00	2	0	0	2	13,200.00	0	0	0	0	0.00	0	0	0	0	0.00	5	6,600.00	33,000.00
44103109		Printer or facsimile or photocopier drums (HP W9215MC MAGENTA MANAGED LASERJET TONER CARTRIDGE)	pc	3	0	0	3	19,800.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	3	6,600.00	19,800.00
44120000		POST-IT TAPE FLAG NO. 680-9 1X1.71 SIGN HERE 50pcs/Pack	Pack	0	26	0	26	4,420.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	26	170.00	4,420.00
44121704		BALLPOINT PEN, FINE POINT, RED	PCS	15	15	15	45	675.00	0	0	0	0	0.00	15	15	15	45	675.00	0	0	0	0	0.00	90	15.00	1,350.00
44121704		BALLPOINT PEN, FINE POINT, BLUE	PCS	15	15	15	45	675.00	0	0	0	0	0.00	15	15	15	45	675.00	0	0	0	0	0.00	90	15.00	1,350.00
44121704		BALLPOINT PEN, FINE POINT, BLACK	PCS	10	10	10	30	450.00	0	0	0	0	0.00	10	10	10	30	450.00	0	0	0	0	0.00	60	15.00	900.00
55121500		INDICATOR TAG/FLAGLETS PLAIN, ASST. COLOR, 505/SET	SET	2	2	2	6	750.00	2	2	2	6	750.00	2	2	2	6	750.00	0	0	0	0	0.00	18	125.00	2,250.00
55121500		INDICATOR TAG/FLAGLETS WITH SIGN HERE TEXT, 505/SET	SET	2	2	2	6	750.00	2	2	2	6	750.00	2	2	2	6	750.00	0	0	0	0	0.00	18	125.00	2,250.00
44103127		TONER CART, SHARP AR-310FT BLACK	CART	1	0	0	1	3,500.00	0	0	0	0	0.00	1	0	0	1	3,500.00	0	0	0	0	0.00	2	3,500.00	7,000.00
14111500		PAPER, MULTICOPY, 80gsm size 215.9mm x 279.4mm (SHORT)	REAM	0	0	0	0	0.00	40	0	0	40	12,000.00	0	0	0	0	0.00	0	0	0	0	0.00	40	300.00	12,000.00
44103103		HP 215A (W2310A) LASER JET BLACK TONER CARTRIDGE	CART	5	5	5	15	67,500.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	15	4,500.00	67,500.00
44103103		HP 215A (W2311A) LASER JET CYAN TONER CARTRIDGE	CART	5	5	5	15	67,500.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	15	4,500.00	67,500.00
44103103		HP 215A (W2312A) LASER JET YELLOW TONER CARTRIDGE	CART	5	5	5	15	67,500.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	15	4,500.00	67,500.00
44103103		HP 215A (W2313A) LASER JET MAGENTA TONER CARTRIDGE	CART	5	5	5	15	67,500.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	15	4,500.00	67,500.00
44103103		HP W9005MC LASER JET BLACK TONER CATRIDGE	CART	1	0	0	1	4,000.00	0	0	0	0	0.00	1	0	0	1	4,000.00	0	0	0	0	0.00	2	4,000.00	8,000.00
31201500		TAPE (ADHESIVE TAPE, cloth book, 3")		3	0	0	3	900.00	3	0	0	3	900.00	0	0	0	0	0.00	0	0	0	0	0.00	6	300.00	1,800.00
44121704		BALLPOINT PEN, fine point, black		136	0	0	136	1,632.00	136	0	0	136	1,632.00	0	0	0	0	0.00	0	0	0	0	0.00	272	12.00	3,264.00
44121704		BALLPOINT PEN, fine point, blue		136	0	0	136	1,632.00	136	0	0	136	1,632.00	0	0	0	0	0.00	0	0	0	0	0.00	272	12.00	3,264.00
44122011		FOLDER (vinyl, expanding, legal, size, assorted colors)		25	0	0	25	2,500.00	25	0	0	25	2,500.00	0	0	0	0	0.00	0	0	0	0	0.00	50	100.00	5,000.00
55121500		TAGS (INDICATOR TAG/FLAGLETS, with Sign Here)		30	0	0	30	4,500.00	30	0	0	30	4,500.00	0	0	0	0	0.00	0	0	0	0	0.00	60	150.00	9,000.00

APP-CSE 2024 FORM - Other Items
ANNUAL PROCUREMENT PLAN - COMMON-USE SUPPLIES AND EQUIPMENT (APP-CSE) 2024 FORM - OTHER ITEMS

Department/Bureau/Office: DEPARTMENT OF SOCIAL WELFARE AND DEVELOPMENT - MAIN
Region: NATIONAL CAPITAL REGION
Address: DSWD Central Office, Batasan Complex, Constitution Hills,
Quezon City, 1126

Note: The APP-CSE for FY 2024 must be submitted on or before **31 July 2023**.
Agency Code/UACS: R001
Organization Type: National Government Agency (NGA)
Contact Person: JERUFFABELLE A. BAUYON
Position: Administrative Officer II
E-mail: jbaubayon@dswd.gov.ph
Telephone/Mobile Nos: 8931-81-01 to 07 local 10090

No.	UNSPSC Code	Item & Specifications	Unit of Measure	Monthly Quantity Requirement																				Total Quantity for the year	Price Catalogue	Total Amount for the year
				Jan	Feb	Mar	Q1	Q1 AMOUNT	April	May	June	Q2	Q2 AMOUNT	July	Aug	Sept	Q3	Q3 AMOUNT	Oct	Nov	Dec	Q4	Q4 AMOUNT			
	43201811	DVD (Rewritable, speed: 4X min, 4.75 GB Capacity min)		200	0	0	200	8,000.00	200	0	0	200	8,000.00	0	0	0	0	0.00	0	0	0	0	0.00	400	40.00	16,000.00
	44103103	INK CART, HP N9H85A (HP955 or 955XL) Black Original		0	0	6	6	13,830.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	6	2,305.00	13,830.00
	44103103	INK CART, HP N9H73A (HP955 or 955XL) Cyan Original		0	0	5	5	9,250.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	5	1,850.00	9,250.00
	44103103	INK CART, HP N9H77A (HP955 or 955XL) Magenta Original		0	0	5	5	9,250.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	5	1,850.00	9,250.00
	44103103	INK CART, HP N9H81A (HP955 or 955XL)		0	0	5	5	9,250.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	5	1,850.00	9,250.00
	44103127	HP W9210MC Black Managed Laser Jet Toner Cartridge		0	0	4	4	22,000.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	4	5,500.00	22,000.00
	44103127	HP W9211MC Cyan Managed Laser Jet Toner Cartridge		0	0	2	2	36,580.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	2	18,290.00	36,580.00
	44103127	HP W9212MC Yellow Managed Laser Jet Toner Cartridge		0	0	2	2	36,580.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	2	18,290.00	36,580.00
	44103127	HP W9213MC Magenta Managed Laser Jet Toner Cartridge		0	0	2	2	36,580.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	2	18,290.00	36,580.00
	44103127	LEXMARK CS/CX 920 Series 76C00K0 Black Starter Toner Cartridge		0	0	3	3	30,000.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	3	10,000.00	30,000.00
	44103127	LEXMARK CS/CX 920 Series 76C00C0 Cyan Starter Toner Cartridge		0	0	2	2	20,000.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	2	10,000.00	20,000.00
	44103127	LEXMARK CS/CX 920 Series 76C00M0 Magenta Starter Toner Cartridge		0	0	2	2	20,000.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	2	10,000.00	20,000.00
	44103127	LEXMARK CS/CX 920 Series 76C00Y0 Yellow Starter Toner Cartridge		0	0	2	2	20,000.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	2	10,000.00	20,000.00
	44103103	TONER CARTRIDGE, SAMSUNG MLT-D203E, Black		0	0	7	7	52,500.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	7	7,500.00	52,500.00
	14000000	PAPER, MULTICOPY, 80gsm, size: (B4) 250mm x 353mm		0	0	25	25	7,081.25	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	25	283.25	7,081.25
	80141505-TS-001	BALLPEN	piece	100	0	0	100	1,200.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	100	12.00	1,200.00
	80141505-TS-002	MULTIFUNCTION PRINTER	unit	1	0	0	1	40,000.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	1	40,000.00	40,000.00
	80141505-TS-008	CERTIFICATE FRAME	piece	50	0	0	50	10,000.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	50	200.00	10,000.00
	80141505-TS-009	CERTIFICATE HOLDER	peice	50	0	0	50	2,250.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	50	45.00	2,250.00
	80141505-TS-005	DOUBLE SIDED TAPE	roll	1	0	0	1	80.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	1	80.00	80.00
	14111537	Colored paper, green pink, orange, red, and yellow A4 size - 100 sheets per pack, 2	pack	10	0	0	10	1,500.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	10	150.00	1,500.00
	49211805	Lanyard with Name Tag		0	300	0	300	45,000.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	300	150.00	45,000.00
		HP 206A Black Original Laserjet Toner Cartridge	cart	0	0	0	0	0.00	5	0	0	5	22,500.00	0	0	0	0	0.00	0	0	0	0	0.00	5	4,500.00	22,500.00
		HP 206A Cyan Original Laserjet Toner Cartridge	cart	0	0	0	0	0.00	5	0	0	5	25,000.00	0	0	0	0	0.00	0	0	0	0	0.00	5	5,000.00	25,000.00
		HP 206A Yellow Original Laserjet Toner Cartridge	cart	0	0	0	0	0.00	5	0	0	5	25,000.00	0	0	0	0	0.00	0	0	0	0	0.00	5	5,000.00	25,000.00
		HP 206A Magenta Original Laserjet Toner Cartridge	cart	0	0	0	0	0.00	5	0	0	5	25,000.00	0	0	0	0	0.00	0	0	0	0	0.00	5	5,000.00	25,000.00
		LEXMARK CS/CX 920 SEREIS 76C00K0 Black Starter Toner Cartridge	cart	0	0	0	0	0.00	3	0	0	3	45,000.00	0	0	0	0	0.00	0	0	0	0	0.00	3	15,000.00	45,000.00
		LEXMARK CS/CX 920 SEREIS 76C00C0 Cyan Starter Toner Cartridge	cart	0	0	0	0	0.00	3	0	0	3	45,000.00	0	0	0	0	0.00	0	0	0	0	0.00	3	15,000.00	45,000.00
		LEXMARK CS/CX 920 SEREIS 76C00M0 Magenta Starter Toner Cartridge	cart	0	0	0	0	0.00	3	0	0	3	45,000.00	0	0	0	0	0.00	0	0	0	0	0.00	3	15,000.00	45,000.00
		LEXMARK CS/CX 920 SEREIS 76C00Y0 Yellow Starter Toner Cartridge	cart	0	0	0	0	0.00	3	0	0	3	45,000.00	0	0	0	0	0.00	0	0	0	0	0.00	3	15,000.00	45,000.00
	31201600	INDICATOR TAG/FLAGLETS, PLAIN, ASST. COLORS, (sticky notes, 1" 50-60s/pack) (240 pack)(P6/	120	0	0	0	120	7,200.00	0	0	0	0	0.00	120	0	0	120	7,200.00	0	0	0	0	0.00	240	60.00	14,400.00
	31201600	INDICATOR TAG/FLAGLETS, PLAIN, WITH SIGN HERE TEXT, 50s/set (240 set)(P70)/pack)	120	0	0	0	120	8,400.00	0	0	0	0	0.00	120	0	0	120	8,400.00	0	0	0	0	0.00	240	70.00	16,800.00
	44122000	Presentation folder, A4 (60 pcs)(P20/pc)		30	0	0	30	600.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	30	20.00	600.00
	44122000	Presentation folder, Legal (60 pcs)(P25/pc)		30	0	0	30	750.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	30	25.00	750.00
	26111702	BATTERY, SIZE AA, ALKALINE, 2PCS/PACK, H.D. (20 pack) (P130)/pack)		10	0	0	10	1,300.00	0	0	0	0	0.00	10	0	0	10	1,300.00	0	0	0	0	0.00	20	130.00	2,600.00
	26111702	BATTERY, SIZE AAA, ALKALINE, 2PCS/PACK, H.D. (20 pack) (P150)/pack)		10	0	0	10	1,500.00	0	0	0	0	0.00	10	0	0	10	1,500.00	0	0	0	0	0.00	20	150.00	3,000.00
	44103105	INK CART., Canon, CLI-36, Tr-Color (30 cart) (P2,000)/cart)		15	0	0	15	30,000.00	0	0	0	0	0.00	15	0	0	15	30,000.00	0	0	0	0	0.00	30	2,000.00	60,000.00
	44103105	INK CART., Canon, PGI-35, Black (60 cart) (P1,400)/cart)		30	0	0	30	42,000.00	0	0	0	0	0.00	30	0	0	30	42,000.00	0	0	0	0	0.00	60	1,400.00	84,000.00
	30191500	Aluminum Ladder (16 ft. foldable) (2 units at P6,000/each)		2	0	0	2	12,000.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	2	6,000.00	12,000.00
	24101706	Platform Trolley, foldable (6 units at P5,000/each)		6	0	0	6	30,000.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	6	5,000.00	30,000.00
	44102414	RUBBER STAMP, Self Inking, see attached text (20 pcs)(P1,200/pc)		20	0	0	20	24,000.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	20	1,200.00	24,000.00
	14111530	NOTE PAD, (2"x2"), 400 SHEETS/PAD (120 pad)(P200/pad)		120	0	0	120	24,000.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	120	200.00	24,000.00
	55121606	Sticker Paper, Self-Adhesive and Water-Resistant Stickers - Water-based adhesive allows use vinyl	1200	0	0	0	1200	360,000.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	1200	300.00	360,000.00
	27113200	Allen Wrench (3 sets)(8-10 pcs/set)(P800/set)		3	0	0	3	2,400.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	3	800.00	2,400.00
	27000000	Measuring Metal tape (Rubberised body protection) 10 meters (6 pcs)(P1200/pc)		6	0	0	6	7,200.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	6	1,200.00	7,200.00

APP-CSE 2024 FORM - Other Items
ANNUAL PROCUREMENT PLAN - COMMON-USE SUPPLIES AND EQUIPMENT (APP-CSE) 2024 FORM - OTHER ITEMS

Department/Bureau/Office: DEPARTMENT OF SOCIAL WELFARE AND DEVELOPMENT - MAIN
Region: NATIONAL CAPITAL REGION
Address: DSWD Central Office, Batasan Complex, Constitution Hills,
Quezon City, 1126

Note: The APP-CSE for FY 2024 must be submitted on or before **31 July 2023**.
Agency Code/UACS: R001
Organization Type: National Government Agency (NGA)

Contact Person: JERUFFABELLE A. BAUYON
Position: Administrative Officer II
E-mail: jabaun@dswd.gov.ph
Telephone/Mobile Nos: 8931-81-01 to 07 local 10090

No.	UNSPSC Code	Item & Specifications	Unit of Measure	Monthly Quantity Requirement																				Total Quantity for the year	Price Catalogue	Total Amount for the year
				Jan	Feb	Mar	Q1	Q1 AMOUNT	April	May	June	Q2	Q2 AMOUNT	July	Aug	Sept	Q3	Q3 AMOUNT	Oct	Nov	Dec	Q4	Q4 AMOUNT			
	27000000	Pilet set (Flat/Long/Cutter) Cushion Handle (3 sets)(P1000/set)		3	0	0	3	3,000.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	3	1,000.00	3,000.00
	27000000	Gun Tucker, heavy duty (2 pcs)(P2000/pc)		2	0	0	2	4,000.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	2	2,000.00	4,000.00
	27000000	Claw Hammer, rubber grip (2 pcs) (P500/pc)		2	0	0	2	1,000.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	2	500.00	1,000.00
	44103103	CART TONER, HP 206A, BLACK (16 cart)(P7500/cart)		8	0	0	8	60,000.00	0	0	0	0	0.00	8	0	0	8	60,000.00	0	0	0	0	0.00	16	7,500.00	120,000.00
	44103103	CART TONER, HP 206A, CYAN (12 cart)(P6500/cart)		6	0	0	6	39,000.00	0	0	0	0	0.00	6	0	0	6	39,000.00	0	0	0	0	0.00	12	6,500.00	78,000.00
	44103103	CART TONER, HP 206A, MAGENTA (12 cart)(P6500/cart)		6	0	0	6	39,000.00	0	0	0	0	0.00	6	0	0	6	39,000.00	0	0	0	0	0.00	12	6,500.00	78,000.00
	44103103	CART TONER, HP 206A, YELLOW (12 cart)(P6500/cart)		6	0	0	6	39,000.00	0	0	0	0	0.00	6	0	0	6	39,000.00	0	0	0	0	0.00	12	6,500.00	78,000.00
	44120000	POST-IT TAPE FLAG NO. 680-9 1X1.71 SIGN HERE 50pcs/Pack	Pack	0	26	0	26	4,420.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	26	170.00	4,420.00
	14111537	Colored paper, green pink, orange, red, and yellow A4 size - 100 sheets per pack, 2	pack	10	0	0	10	1,500.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	10	150.00	1,500.00
	44103105	Ink, Cartridge for HP OFFICEJET PRO 6960, 905XL-Black	cart	30	0	0	30	60,000.00	0	0	0	0	0.00	25	0	0	25	50,000.00	0	0	0	0	0.00	55	2,000.00	110,000.00
	44103105	Ink, Cartridge for HP OFFICEJET PRO 6960, 905XL-Magenta	cart	30	0	0	30	60,000.00	0	0	0	0	0.00	25	0	0	25	50,000.00	0	0	0	0	0.00	55	2,000.00	110,000.00
	44103105	Ink, Cartridge for HP OFFICEJET PRO 6960, 905XL-Cyan	cart	30	0	0	30	60,000.00	0	0	0	0	0.00	25	0	0	25	50,000.00	0	0	0	0	0.00	55	2,000.00	110,000.00
	44103105	Ink, Cartridge for HP OFFICEJET PRO 6960, 905XL-Yellow	cart	30	0	0	30	60,000.00	0	0	0	0	0.00	25	0	0	25	50,000.00	0	0	0	0	0.00	55	2,000.00	110,000.00
	14111532	Colored Paper Assorted Color (500 sheets/ ream)	ream	10	0	0	10	2,500.00	0	0	0	0	0.00	10	0	0	10	2,500.00	0	0	0	0	0.00	20	250.00	5,000.00
	44122027	Pressboard Folder, Legal size, green	pcs	300	0	0	300	6,000.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	300	20.00	6,000.00
	46181810	Sticky Notes Stylish Film Index PET 5 in 1 Please Sign Here Arrow Flag Sold per Pack	pack	173	0	0	173	21,625.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	173	125.00	21,625.00
	44122008	Sticky Index Tabs Writable Colored Flat Arrow Page Markers Flags for Files Notes Box	pack	123	0	0	123	15,375.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	123	125.00	15,375.00
	46181810	Plastic Sign Here Sticky Notes (5 colors/ set) - 100 - 200 pcs/ set P200 x 25)	set	30	0	0	30	1,800.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	30	60.00	1,800.00
	60121524-SP-G01	Sign Pen needle point 0.8mm (100pcs blue, 300 black)	pcs	400	0	0	400	6,300.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	400	15.75	6,300.00
	44121615	Stapler (Heavy Duty, 50R with Remover) 5pcs @ 200.00	pcs	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	200.00	0.00
	31201505	Double Sided Tape (1", double sided foam type) 24 pcs @ 70.00	pcs	24	0	0	24	1,680.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	24	70.00	1,680.00
	31201505	Double Sided Tape (1", without foam) 24 pcs @ 40.00	pcs	24	0	0	24	960.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	24	40.00	960.00
	26111702	Battery AA (4pcs / pack), 30 packs @ 90.00	packs	30	0	0	30	2,700.00	0	0	0	0	0.00	30	0	0	30	2,700.00	0	0	0	0	0.00	60	90.00	5,400.00
	52141894	Industrial Electric Fan (5 units @ 3,000.00/ unit)	unit	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	3,000.00	0.00
	44121708	OHP Permanent Marker	set	6	0	0	6	780.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	6	130.00	780.00
	44121605	Tape Dispenser (Heavy Duty, Big, assorted colors)	pcs	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	130.00	0.00
	39101605	Flourescent Tube, T28 watts, T5	pcs	20	0	0	20	4,000.00	20	0	0	20	4,000.00	20	0	0	20	4,000.00	0	0	0	0	0.00	60	200.00	12,000.00
	44000000	FILE FOLDER, WHITE, SHORT	piece	0	0	25	25	250.00	0	0	0	0	0.00	0	0	25	25	250.00	0	0	0	0	0.00	50	10.00	500.00
	44000000	FILE FOLDER, WHITE, LONG	piece	0	0	25	25	300.00	0	0	0	0	0.00	0	0	25	25	300.00	0	0	0	0	0.00	50	12.00	600.00
	44000000	ENVELOPE, BROWN, SHORT	piece	0	0	25	25	225.00	0	0	0	0	0.00	0	0	25	25	225.00	0	0	0	0	0.00	50	9.00	450.00
	44000000	ENVELOPE, BROWN, LONG	piece	0	0	25	25	325.00	0	0	0	0	0.00	0	0	25	25	325.00	0	0	0	0	0.00	50	13.00	650.00
	44000000	LINEN PAPER FOR CERTIFICATE, A4	pack	0	0	6	6	546.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	6	6	546.00	12	91.00	1,092.00
	44000000	NOTEBOOK, SPIRAL, ASSORTED COLOR	piece	0	0	25	25	625.00	0	0	0	0	0.00	0	0	25	25	625.00	0	0	0	0	0.00	50	25.00	1,250.00
	44120000	ADHESIVE TAPE, CLOTH BOOK, 2"	roll	0	1	0	1	160.00	0	0	0	0	0.00	1	0	0	1	160.00	0	0	0	0	0.00	2	160.00	320.00
	44120000	ADHESIVE TAPE, CLOTH BOOK, 3"	roll	0	1	0	1	200.00	0	0	0	0	0.00	1	0	0	1	200.00	0	0	0	0	0.00	2	200.00	400.00
	44120000	BALLPOINT, FINE POINT, GEL TYPE, BLACK	piece	0	25	0	25	1,350.00	0	0	0	0	0.00	25	0	0	25	1,350.00	0	0	0	0	0.00	50	54.00	2,700.00
	44120000	BALLPOINT, FINE POINT, GEL TYPE, BLUE	piece	0	15	0	15	810.00	0	0	0	0	0.00	15	0	0	15	810.00	0	0	0	0	0.00	30	54.00	1,620.00
	44120000	BRISTOL BOARD, A4 SIZE, ASSORTED COLOR, 100/pack	pack	0	1	0	1	75.00	0	0	0	0	0.00	1	0	0	1	75.00	0	0	0	0	0.00	2	75.00	150.00
	44120000	BRISTOL BOARD, A4 SIZE, WHITE COLOR, 100/pack	pack	0	1	0	1	75.00	0	0	0	0	0.00	1	0	0	1	75.00	0	0	0	0	0.00	2	75.00	150.00
	44120000	CORRUGATED BOX, with string, 29" x 15" x 10"	piece	0	2	0	2	240.00	0	0	0	0	0.00	2	0	0	2	240.00	0	0	0	0	0.00	4	120.00	480.00
	44120000	FOLDER, VINYL, Expanding, Legal size	piece	0	5	0	5	375.00	0	0	0	0	0.00	5	0	0	5	375.00	0	0	0	0	0.00	10	75.00	750.00
	44120000	ENVELOPE, Expanding Kraft, with string, Legal size	piece	0	15	0	15	300.00	0	0	0	0	0.00	15	0	0	15	300.00	0	0	0	0	0.00	30	20.00	600.00
	44120000	ENVELOPE, Tagboard, kraft, legal size	piece	0	20	0	20	100.00	0	0	0	0	0.00	20	0	0	20	100.00	0	0	0	0	0.00	40	5.00	200.00
	44120000	INDICATOR TAG FLAGLETS, with sign here text, 50s/set	set	0	10	0	10	450.00	0	0	0	0	0.00	10	0	0	10	450.00	0	0	0	0	0.00	20	45.00	900.00
	44120000	INDICATOR TAG FLAGLETS, plain, 50s/set	set	0	10	0	10	450.00	0	0	0	0	0.00	10	0	0	10	450.00	0	0	0	0	0.00	20	45.00	900.00

APP-CSE 2024 FORM - Other Items
ANNUAL PROCUREMENT PLAN - COMMON-USE SUPPLIES AND EQUIPMENT (APP-CSE) 2024 FORM - OTHER ITEMS

Department/Bureau/Office: DEPARTMENT OF SOCIAL WELFARE AND DEVELOPMENT - MAIN
Region: NATIONAL CAPITAL REGION
Address: DSWD Central Office, Batasan Complex, Constitution Hills,
Quezon City, 1126

Note: The APP-CSE for FY 2024 must be submitted on or before **31 July 2023**.
Agency Code/UACS: R001
Organization Type: National Government Agency (NGA)

Contact Person: JERUFFABELLE A. BAUYON
Position: Administrative Officer II
E-mail: jabaayon@dswd.gov.ph
Telephone/Mobile Nos: 8931-81-01 to 07 local 10290

No.	UNSPSC Code	Item & Specifications	Unit of Measure	Monthly Quantity Requirement																		Total Quantity for the year	Price Catalogue	Total Amount for the year		
				Jan	Feb	Mar	Q1	Q1 AMOUNT	April	May	June	Q2	Q2 AMOUNT	July	Aug	Sept	Q3	Q3 AMOUNT	Oct	Nov	Dec				Q4	Q4 AMOUNT
	44120000	NOTE PAD, Stick on, 152mm x 101mm (4" x 6"), 100/pad	pad	0	10	0	10	1,200.00	0	0	0	0	0.00	10	0	0	10	1,200.00	0	0	0	0	0.00	20	120.00	2,400.00
	44120000	STICKER PAD, MATTE, A4 size, 20 sheets/per pack	pack	0	2	0	2	400.00	0	0	0	0	0.00	2	0	0	2	400.00	0	0	0	0	0.00	4	200.00	800.00
	44120000	TONER, CART, Ineo454e, Develop	cart	0	1	0	1	13,000.00	0	0	0	0	0.00	1	0	0	1	13,000.00	0	0	0	0	0.00	2	13,000.00	26,000.00

A. TOTAL	P	6,471,242.95
B. ADDITIONAL PROVISION FOR INFLATION (10% of TOTAL)	P	647,124.30
C. ADDITIONAL PROVISION FOR TRANSPORT AND FREIGHT COST (If Applicable)	P	-
D. GRAND TOTAL (A + B + C)	P	7,118,367.25
E. APPROVED BUDGET BY THE AGENCY HEAD In Figures and Words:		

We hereby warrant that the total amount reflected in this Annual Procurement Plan to procure the listed common-use supplies, materials, and equipment has been included in or is within our approved budget for the year.

Prepared by: 
ATTY. ERICKSON C. LUZ
Director IV and Concurrent Section Head
Bids and Awards Committee Secretariat
Administrative Service

Noted by: 
ATTY. KARINA ANTONETTE A. AGUDO, CESE
Director IV, Administrative Service

Certified Funds Available/
Certified Appropriate Funds Available:

ATTY. MERIEL P. CASTILLO, CPA
Chief Administrative Officer,
Budget Division for Regular Programs
Financial Management Service


BENJAMIN C. MAHINAY
Officer-In-Charge Chief,
Budget Division for Special Projects
Financial Management Service

Recommending Approval:

ATTY. ADONIS P. SULIT, CESO II
Undersecretary and Chairperson,
Bids and Awards Committee 1


MONICA JOSEFINA H. ROMUALDEZ
Undersecretary and Chairperson,
Bids and Awards Committee 2

ATTY. BALDR H. BRINGAS
Assistant Secretary and Chairperson,
Bids and Awards Committee for the Office of Innovations

Approved by: 
ALEX GATCHALIAN
Secretary, DSWD