

**DEPARTMENT OF SOCIAL WELFARE AND DEVELOPMENT**  
**FY 2024 Supplemental Annual Procurement Plan (APP Non-CSE) No. 9**

Code (PAP)	Procurement Program / Project	PMO / End-User	Is this an Early Procurement Activity? (Yes/No)	Mode of Procurement	Schedule for Each Procurement Activity				Source of Funds	Estimated Budget (PhP)			Remarks (brief description of Program/Activity/Project)
					Advertisement/ Posting of IB/REI	Submission/ Opening of Bids	Notice of Award	Contract Signing		Total	MOOE	CO	
1	Advocacy Materials	STB-Tara, Basa!	No	Public Bidding	February 2024		March 2024		KC-KKB	7,500,000.00	7,500,000.00		Purchase of Tara, Basa Jackets for Project Partners as promotional/token (Php1500 x 5,000)
2	Advocacy Materials	STB-Tara, Basa!	No	Public Bidding	February 2024		March 2024		KC-KKB	7,488,000.00	7,488,000.00		Purchase of Advocacy Shirts for Tutors and Youth Development Workers (Php600 x 12,480)
3	Board and Lodging	SWIDB	No	Negotiated Procurement - Agency to Agency (Sec. 53.5)	N/A	February to November 2024	N/A	February to November 2024	TAAORSS	8,005,600.00	8,005,600.00		Board and Lodging for the various activities of SWIDB
4	Board and Lodging	SWIDB	No	Negotiated Procurement - Agency to Agency (Sec. 53.5)	N/A	May 2024	N/A	June 2024	SWIDB	187,200.00	187,200.00		Board and Lodging (University Hotel) Conduct of Knowledge Fair (Internal and External)
5	Board and Lodging	AOS, TMS	No	Negotiated Procurement - Lease of Real Property and Venue (Sec. 53.10)	N/A	March to June 2024		ICTMS Continuing	1,170,000.00	1,170,000.00		Board and Lodging for the various activities of AOS and TMS, charged to Continuing Funds	
6	Board and Lodging	STB-Tara, Basa!	No	Negotiated Procurement - Lease of Real Property and Venue (Sec. 53.10)	N/A	March and September 2024		KC-KKB	3,168,000.00	3,168,000.00		Board and Lodging for the various activities of the Tara, Basal Tutoring Program	
7	Board and Lodging	AOS, OAS-EAD, PMB-CID, SWIDB, SB, TMS	No	Negotiated Procurement - Lease of Real Property and Venue (Sec. 53.10)	N/A	March to September 2024		GASS, ICTMS, PSP-AICS, SB, TAAORSS	9,687,600.00	9,687,600.00		Board and Lodging for the various activities of several OBSUs	
8	Catering Services	STB-Tara, Basa!	No	Public Bidding	March 2024		April 2024		KC-KKB	7,828,500.00	7,828,500.00		Pack Meals for the conduct of capability building for Tutors (Php500 x 5,219 pax x 3 days)
9	Catering Services	STB-Tara, Basa!	No	Public Bidding	March 2024		April 2024		KC-KKB	1,588,500.00	1,588,500.00		Pack Meals for the conduct of Capability Building for YDWs (Php500 x 1,059 pax x 3 days)
10	Catering Services	STB-Tara, Basa!	No	Public Bidding	February 2024		March 2024		KC-KKB	2,340,000.00	2,340,000.00		Pack Meals for the conduct of consultation and regional interagency meetings and workshops (Php500 x 4,680 pax)
11	Catering Services	SB	No	Negotiated Procurement - Small Value Procurement (Sec. 53.9)	March and May 2024		N/A	March and May 2024	KC-KKB	2,078,780.00	2,078,780.00		Catering Services for the various activities of the Tara, Basa! Tutoring Program with an ABC of below 1 Million
12	Catering Services	SB	No	Negotiated Procurement - Small Value Procurement (Sec. 53.9)	February 2024		N/A	February 2024	SB Continuing	110,000.00	110,000.00		Catering Services for the Conduct of Streamlining & Digitalization Learning Exchange for Php 500.00 x 55 pax x 2 days
13	Catering Services	OSEC, OUSCBG, PMB-CID, PMB, SWIDB, SB	No	Negotiated Procurement - Small Value Procurement (Sec. 53.9)	March to November 2024		N/A	March to November 2024	GASS, PSIF ComBased, PSP-AICS, SB, SWIDB, TAAORSS	5,377,200.00	5,377,200.00		Catering Services for the various activities of several OBSUs with an ABC of below 1 Million
14	Construction Materials	DMS	No	Negotiated Procurement - Small Value Procurement (Sec. 53.9)	N/A	February 2024	N/A	February 2024	SMS	33,000.00	33,000.00		Procurement of supply and delivery of materials for the provision of door for studio room of digital media service (i.e. 1 set sliding Frame Glass Door, 3 pcs. electrical outlet, etc.)
15	Consultancy Services	SWIDB	No	Public Bidding	January 2024		February 2024		TAAORSS	2,000,000.00	2,000,000.00		Hiring of Consultant for the Development of DSWD Academy Operation Information System (Development/Maintenance of Facility Reservation Information Management System)
16	Consultancy Services	STB-Tara, Basa!	No	Negotiated Procurement - Highly Technical Consultants (Sec. 53.7)	N/A	May 2024		KC-KKB	11,750,000.00	11,750,000.00		Hiring Consultant for Tara, Basa! Portal	
17	Consultancy Services	SWIDB	No	Negotiated Procurement - Small Value Procurement (Sec. 53.9)	February to June 2024		N/A	March to July 2024	SWIDB, TAAORSS	1,672,500.00	1,672,500.00		Procurement of various consulting services with an ABC of below 1 Million
18	Courier Services	SWIDB	No	Negotiated Procurement - Small Value Procurement (Sec. 53.9)	June 2024		N/A	June 2024	SWIDB	50,223.00	50,223.00		Procurement of Courier services, for the purchased library supplies and equipment

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19	Drinking Water	PMB-CID	No	Negotiated Procurement - Small Value Procurement (Sec. 53.9)	March 2024		N/A	March 2024	PSP-AICS	240,240.00	240,240.00		Provision of Drinking Water for CID Clients and Staff No. of Days: 26 No. of Container: 20gal per day No. of Months: 12
20	Furniture and Fixtures	SWIDB	No	Negotiated Procurement - Small Value Procurement (Sec. 53.9)	May 2024		N/A	May 2024	TAAORSS	1,824,000.00	1,824,000.00		Furniture and fixtures with an ABC of below 1 Million Office table (76 units x 12,000.00) Office Chair (76 units x 12,000.00)
21	Goods not covered by Shopping	OSEC, OUS-IAASA, OUSCBG, PMB-CID	No	Negotiated Procurement - Small Value Procurement (Sec. 53.9)	March 2024		N/A	April 2024	GASS, PSP-AICS	478,140.00	478,140.00		Procurement of various Goods not covered by Shopping for several OBSUs with an ABC of below 1 Million
22	ICT Equipment	SWIDB	No	Public Bidding	April 2024		May 2024		TAAORSS	3,040,000.00	3,040,000.00		Tablet - 76 Units
23	ICT Equipment	SLP	No	Shopping - Ordinary/Regular Office Supplies & Equipment (Sec. 52.1.b)	N/A	February 2024	N/A	February 2024	SLP Continuing	21,665.00	21,665.00		1 Unit Laser Printer (Monochrome)
24	ICT Equipment	SLP	No	Negotiated Procurement - Small Value Procurement (Sec. 53.9)	February 2024		N/A	February 2024	SLP Continuing	92,712.00	92,712.00		1 Unit Laser Printer (Color) 2 Unit Laser All-In-One Printer (Color) 35,000.00 each
25	ICT Equipment	PMB, SB	No	Negotiated Procurement - Small Value Procurement (Sec. 53.9)	March 2024		N/A	March 2024	ICTMS Continuing	3,932,809.00	710,809.00	3,222,000.00	Procurement of various ICT Equipment for PMB and SB with an ABC of below 1 Million, charged to ICTMS Continuing Funds
26	ICT Equipment	AS-BGMD, DMS, OAS-Statutory, OSEC, SWIDB	No	Negotiated Procurement - Small Value Procurement (Sec. 53.9)	March and May 2024		N/A	March and May 2024	GASS, ICTMS, TAAORSS	7,999,000.00	6,287,400.00	1,711,600.00	Procurement of various ICT Equipment for several OBSU with an ABC of below 1 Million
27	ICT Software	SLP	No	Negotiated Procurement - Small Value Procurement (Sec. 53.9)	March 2024		N/A	March 2024	ICTMS Continuing	195,000.00		195,000.00	Perpetual License to the Statistical Software (2 units 97,500.00 each)
28	ICT Supplies and Materials	PMB	No	Negotiated Procurement - Small Value Procurement (Sec. 53.9)	February 2024		N/A	February 2024	ICTMS Continuing	148,519.54	148,519.54		USB Computer Headset (26 unit @ 2,800.96) USB Computer Camera (26 unit @ 2,911.33)
29	ICT Supplies and Materials	OAS-ISPSC	No	Negotiated Procurement - Small Value Procurement (Sec. 53.9)	N/A	February 2024	N/A	February 2024	GASS	15,000.00	15,000.00		1 unit USB Speaker Microphone 1 unit Full HD USB Web Camera
30	Medical Supplies	PMB-CID	No	Public Bidding	May 2024		June 2024		PSP-AICS	2,279,560.00	2,279,560.00		Provision of Wheelchairs for CID Clients (Adult) Quantity: 400 unit Provision of Wheelchairs for CID Clients (Pedia) Quantity: 100 unit
31	Office Appliances	AS-BGMD, DMS	No	Negotiated Procurement - Small Value Procurement (Sec. 53.9)	March 2024		N/A	March 2024	GASS, SMS	132,299.00	132,299.00		Procurement of various office appliances for DMS and AS-BGMD
32	Office Equipment	DRMB	No	Public Bidding	May 2024		June 2024		ICTMS Continuing	4,733,435.44		4,733,435.44	Procurement of Generator Set for Disaster Response Command Center (DRCC) for Central Office FY 2024
33	Office Equipment	SWIDB, OUS-IAASA, AS-BGMD	No	Negotiated Procurement - Small Value Procurement (Sec. 53.9)	N/A	March and June 2024	N/A	March and June 2024	SWIDB, GASS	163,100.00	163,100.00		Procurement of various office equipment for SWIDB, OUS-IAASA and AS-BGMD
34	Online Subscription	SWIDB	No	Direct Retail Purchase of POL Products, Airline Tickets and Online Subscriptions (Sec. 53.14)	N/A	June 2024	N/A	June 2024	SWIDB	150,000.00	150,000.00		Subscription of Video Conferencing Platform ( Zoom); Subscription of Collaborative Tools (Miro, Menti-meter)
35	Online Subscription	SWIDB	No	Negotiated Procurement - Small Value Procurement (Sec. 53.9)	May 2024		N/A	May 2024	TAAORSS	1,239,000.00	1,239,000.00		Subscription to various online applications for SWIDB with an ABC of below 1 Million



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36	Other Materials	AS-BGMD, OAS-EAD, OAS-Statutory, OSEC, STB, SWIDB	No	Negotiated Procurement - Small Value Procurement (Sec. 53.9)	January to June 2024		January to July 2024		GASS, STB, TAAORSS	2,313,687.78	2,313,687.78		Procurement of various other materials needed by several OBSUs with an ABC of below 1 Million
37	Printing Services	STB-Tara, Basa!	No	Public Bidding	February 2024		March 2024		KC-KKB	22,048,000.00	22,048,000.00		Printing of: > Workbook for Learners (Php200 x 52,000) > Guidebook for Tutors (Php200 x 5,200) > Tara Basa Modules (Nanay-Tatay Teacher Modules) (Php200 x 52,000) > Tara Basa Modules for Youth Development Workers (Php200 x 1,040)
38	Printing Services	STB-Tara, Basa!	No	Negotiated Procurement - Agency to Agency (Sec. 53.5)	N/A	March 2024	N/A	March 2024	KC-KKB	759,200.00	759,200.00		Printing of Tara, Basa Forms
39	Printing Services	PMB-CID, SWIDB, SB, SLP	No	Negotiated Procurement - Small Value Procurement (Sec. 53.9)	January to September 2024		N/A	January to September 2024	PSP-AICS, SB, SLP, SWIDB, TAAORSS	2,610,437.02	2,610,437.02		Printing services for various IEC materials of several OBSUs with an ABC of below 1 Million
40	Publication Services	SB	No	Negotiated Procurement - Agency to Agency (Sec. 53.5)	Monthly	Monthly	Monthly	Monthly	SB	300,000.00	300,000.00		Publication of Approved Guidelines to Official Gazete and Newspaper of General Circulation
41	Publication Services	AS-RAMD	No	Negotiated Procurement - Agency to Agency (Sec. 53.5)	N/A	March 2024	N/A	March 2024	GASS	658,527.00	658,527.00		Publication of the Department's issued Memorandum Circulars to the Official Gazette for CY 2023 (MC 01,02,06,08,09,10,11,12,13, 14,18,19 series 2023)
42	Publication Services	AS-RAMD	No	Negotiated Procurement - Agency to Agency (Sec. 53.5)	Monthly	Monthly	Monthly	Monthly	GASS	592,384.10	592,384.10		Publication of the Department's issued Memorandum Circulars to the Official Gazette for CY 2024
43	Readily available off-the-shelf goods or ordinary/regular equipment	AOS, TMS	No	Shopping - Ordinary/Regular Office Supplies & Equipment (Sec. 52.1.b)	N/A	March to June 2024	N/A	March to June 2024	ICTMS Continuing	21,000.00	21,000.00		Procurement of various readily available off-the-shelf goods or ordinary/regular equipment for several OBSUs with an ABC of below 1 Million, charged to ICTMS Continuing Funds
44	Readily available off-the-shelf goods or ordinary/regular equipment	AOS, OSEC, OUSCBG, PMB-CID, TMS	No	Shopping - Ordinary/Regular Office Supplies & Equipment (Sec. 52.1.b)	Semestral	Semestral	Semestral	Semestral	GASS, ICTMS, PSP-AICS	2,879,000.00	2,879,000.00		Procurement of various readily available off-the-shelf goods or ordinary/regular equipment for several OBSUs with an ABC of below 1 Million
45	Related and Analogous Services	STB-Tara, Basa!	No	Negotiated Procurement - Agency to Agency (Sec. 53.5)	N/A	March 2024	N/A	March 2024	KC-KKB	5,000,000.00	5,000,000.00		Layouting, production and printing of promotional/publication materials (Coffetable, portfolio, briefers, etc.)
46	Related and Analogous Services	SWIDB, SB	No	Negotiated Procurement - Small Value Procurement (Sec. 53.9)	February to December 2024		N/A	February to December 2024	ICTMS, SB, SWIDB	605,000.00	605,000.00		Procurement of various related and analogous services for several OBSUs with an ABC of below 1 Million
47	Repair and Maintenance - Building and Grounds	SWIDB	No	Public Bidding	February 2024		March 2024		TAAORSS	5,201,000.00	5,201,000.00		Supply and Delivery of Materials for the Renovation of SWADCAP Kitchen Building
48	Repair and Maintenance - Furniture and Fixtures	OAS-EAD, OUSCBG, PMB-CID	No	Negotiated Procurement - Small Value Procurement (Sec. 53.9)	Monthly	Monthly	Monthly	Monthly	GASS, PSP-AICS	562,500.00	562,500.00		Repair and Maintenance - Furniture and Fixtures for several OBSUs
49	Repair and Maintenance - ICT Equipment	AOS, TMS	No	Negotiated Procurement - Small Value Procurement (Sec. 53.9)	April and June 2024		N/A	April and June 2024	ICTMS Continuing	238,194.00	238,194.00		Repair and Maintenance - ICT Equipment for AOS, and TMS, charged to ICTMS Continuing Funds
50	Repair and Maintenance - ICT Equipment	OSEC, SB	No	Negotiated Procurement - Small Value Procurement (Sec. 53.9)	Monthly	Monthly	Monthly	Monthly	GASS, SB	200,000.00	200,000.00		Repair and Maintenance - ICT Equipment for OSEC and SB
51	Repair and Maintenance - ICT Equipment	OAS-ISPSC	No	Direct Contracting (Sec. 50)	Monthly	Monthly	Monthly	Monthly	GASS	20,000.00	20,000.00		Repair and Maintenance - ICT Equipment for OAS-ISPSC

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52	Repair and Maintenance - Motor Vehicle	OSEC, OAS-EAD, OAS-Statutory, OUS-ISPSC, OUS-IAASA, PMB-CID, SB	No	Negotiated Procurement - Small Value Procurement (Sec. 53.9)	Monthly	Monthly	Monthly	Monthly	GASS, PSP-AICS, SB	976,000.00	976,000.00		Repair and Maintenance - Motor Vehicle for several OBSUs
53	Repair and Maintenance - Office Equipment	OAS-EAD, OUS-ISPSC, OUSCBG, SWIDB	No	Negotiated Procurement - Small Value Procurement (Sec. 53.9)	Monthly	Monthly	Monthly	Monthly	GASS, SWIDB, TAAORSS	213,217.45	213,217.45		Repair and Maintenance - Office Equipment for several OBSUs
54	Subscription Services	DMS	No	Negotiated Procurement - Small Value Procurement (Sec. 53.9)	January 2024		N/A	January 2024	ICTMS	250,000.00	250,000.00		Procurement of Service Provider for Social Media Subscription
55	Supplies and materials for various OBSUs activities	STB-Tara, Basa!	No	Public Bidding	February 2024		March 2024		KC-KKB	21,840,000.00	21,840,000.00		Purchase of Kits for Learners (Php300 x 52,000) Purchase of Kits of Tutors (Php1000 x 5,200) Purchase of Kits for YDWs (Php1000 x 1,040)
56	Supplies and materials for various OBSUs activities	PMB-CID	No	Shopping - Ordinary/Regular Office Supplies & Equipment (Sec. 52.1.b)	N/A	July and September 2024	N/A	July and September 2024	PSP-AICS	63,300.00	63,300.00		Supply and Delivery of Certificate holder, ID Lace, ID Holder for the conduct of PMB-CID various activities/trainings
57	Supplies and materials for various OBSUs activities	PMB-CID, SWIDB, SB, SLP	No	Negotiated Procurement - Small Value Procurement (Sec. 53.9)	February to November 2024		N/A	February to December 2024	PSP-AICS, SB, SLP, SWIDB, TAAORSS	4,508,460.95	4,508,460.95		Supplies and materials for various OBSUs activities (ex. plaques, certificate holder, tarpaulin, t-shirt, polo shirt, jackets, tote bag, eco bag, corsage, flowers, etc.) with an ABC of below 1 Million
58	Vehicle Rental	STB-Tara, Basa!	No	Negotiated Procurement - Small Value Procurement (Sec. 53.9)	April 2024		N/A	April 2024	KC-KKB	1,196,000.00	1,196,000.00		Provision of Transportation Services (Bus/Van Rental) for the conduct of capability building for: > tutors (Php996,666.67) > youth development workers (Php199,333.33)
59	Venue and Meals	SWIDB	No	Negotiated Procurement - Agency to Agency (Sec. 53.5)	N/A	November 2024	N/A	November 2024	TAAORSS	20,000.00	20,000.00		Function room rentals P10,000.00 base rate (8 hours) x 2 days = P20,000.00
60	Venue and Meals	EPAHP, SWIDB, SB	No	Negotiated Procurement - Lease of Real Property and Venue (Sec. 53.10)	N/A	February to June 2024	N/A	February to June 2024	EPAHP, SB, SWIDB, TAAORSS	736,500.00	736,500.00		Venue and Meals for the various activities of different OBSUs
61	Venue and Meals	SWIDB	No	Negotiated Procurement - Small Value Procurement (Sec. 53.9)	N/A	July 2024	N/A	July 2024	TAAORSS	20,000.00	20,000.00		Venue (PHP 10,000.00 x 1 day x 2 Batches) Secretary's Dialogue with the Social Work Students (2 batches)
62	Contingency Fund	AS-BGMD, OAS-EAD, OAS-ISPSC, OSEC, OUSCBG, OUS-IAASA	No	N/A	January to December 2024				GASS	868,334.42	868,334.42		Contingency Fund for various OBSUs
										<b>173,420,325.70</b>	<b>163,558,290.26</b>	<b>9,862,035.44</b>	

Deletions and/or Cancellations made to the approved FY 2024 APP Non-CSE (Based on GAA)	
P/A/P of APP (Based on GAA)	Revisions/Amendments
Line Item - Other Materials (page 10)	The amount of P1,344,069.32 was subtracted from the APP, based on the changes made by AS-BGMD as shown in line item # 36 here.
Line Item - Office Equipment (page 9)	The amount of P120,400.00 was subtracted from the APP, based on the changes made by AS-BGMD as shown on line item # 31, 33 and 36 here.
Line Item - Readily available off-the-shelf Goods xxx (page 11)	The amount of P50,000.00 was subtracted from the APP, based on the deletion/cancellation made by AS-BGMD.
Line Item - ICT Equipment (page 6)	The amount of P999,999.00 was subtracted from the APP, based on the changes made by AS-BGMD as shown on line item # 26 here.
Line Item - Subscription Services (page 17)	The amount of P12,000,000.00 was subtracted from the APP, based on the deletion/cancellation made by AS-BGMD.
Line Item - Contingency Fund	The amount of P757,843.88 was subtracted from the APP, based on the changes made by AS-BGMD as shown on line item # 62 here.
Line Item - Repair and Maintenance - ICT Equipment (page 15)	The amount of P20,000.00 was subtracted from the APP, based on the changes made by OAS-ISPSC as shown on line item # 51 here.
Line Item - ICT Supplies and Materials (page 6)	The amount of P15,000.00 was subtracted from the APP, based on the changes made by OAS-ISPSC as shown on line item # 29 here.
Line Item - ICT Equipment (page 6)	The amount of P120,000.00 was subtracted from the APP, based on the changes made by SLP as shown on line item # 23 and 24 here.
Line Item - Construction Materials (page 2)	The amount of P30,000.00 was subtracted from the APP, based on the changes made by STB as shown on line item # 36 here.



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Prepared by:  
  
**ATTY. ERICKSON C. LUZ**  
Director IV and Concurrent Section Head  
Bids and Awards Committee Secretariat  
Administrative Service *cm*  
Date Prepared: 22 February 2024

Noted by:  
  
**ATTY. KARINA ANTONETTE A. AGUDO**  
Director IV, Administrative Service

Certified Funds Available/  
Certified Appropriate Funds Available:  
  
**ATTY. MERIEL P. CASTILLO, CPA**  
Chief Administrative Officer  
Budget Division for Regular Programs  
Financial Management Service

Recommending Approval:  
  
**MONINA JOSEFINA H. ROMUALDEZ**  
Undersecretary and Chairperson,  
Bids and Awards Committee

Approved by:  
  
**REY GATCHALIAN**  
Secretary, DSWD

  
**MARY JANE S. MANUEL**  
Office-In-Charge  
Budget Division for Special Projects  
Financial Management Service

By:  
  
**ATTY. EDWARD JUSTINE R. ORDEN**  
Undersecretary and Vice-Chairperson,  
Bids and Awards Committee

*cm*